

Board of Study (BOS), Bundelkhand University, Jhansi

National Education Policy (NEP) - 2020

Graduation Level Syllabus (B.A./B.Sc./B.Com) for Session 2021-22

In the context of- पत्रांक: बु0वि0/एकेडमिक/2021/6030

Minor Subject (Vocational/Skill Development) Name: **Desktop Printing**

Unit	Contents	Allotted Lectures
I	MS Paint: Introduction, limits of MS Paint, File types (JPG, TIFF, ICO, PNG, GIF etc.), Display options (zoom, miniature, grid, etc.).	53
II	Resize image, Drawing tools, Colors selection, Color inversion. Photoshop: Introduction, Tools, Brush & Selections Settings.	53
III	Filling and stroking, Adobe Bridge, Basic Photo Corrections, Retouching and Repairing.	53
IV	PageMaker: Introduction, Managing Document Layer, Creating & Editing Text, Working with Graphics, Working with Layers, Creating a PDF Document in PageMaker.	53
V	Corel Draw: Introduction, Features, Interface, Moving from Adobe Illustrator to Corel Draw, Drawing and Coloring, Project Work: Design Process.	53
Total Credit = 3		

Reference of Content:

1. Adobe Photoshop CC Classroom in a Book – Adobe creative team, Adobe press.
2. Adobe PageMaker 7.0 Classroom in a Book – Adobe creative team, Adobe press.
3. CorelDraw X8: The official guide – Gary David Bouton.