# **User Manual**

For

# Alumni Module

Version 1.0

# **Bundelkhand University, Jhansi**

**Designed & Developed By:** 



Submitted By :



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### 1. Login Page

#### Steps:

• Open <u>https://ums.bujhansi.org/BUJhansi\_LMS</u> in a browser in your computer.

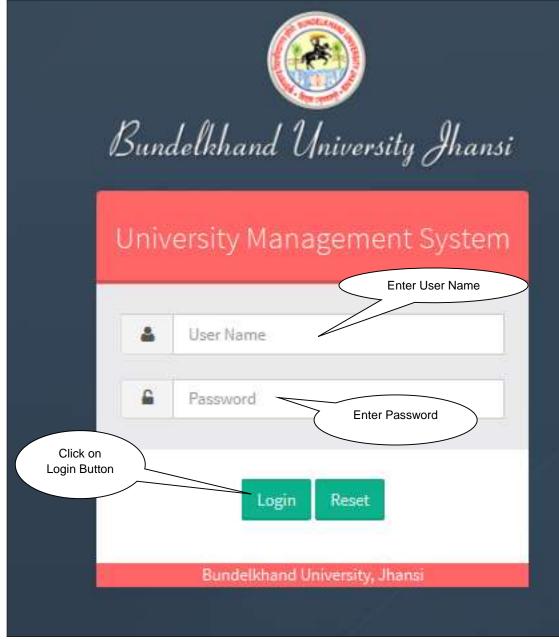


Image: Login Page

- Type User Name and Password in Textboxes.
- Click Login Button, page will be navigated to Dashboard.

#### 2. Dashboard

### Stens:

St	teps:		Click on Alumni Module					
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Image: Dashboard

• Click on Alumni Tab, page will be navigated to Alumni Module.

#### 3. Welcome Page

#### **Steps:**



Image: Welcome Page

# 4. List of Alumni

Click on List of Alumni Tab

#### Steps:

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Enter Name List Of Alumni Enter Enrollment Search Alumni 8 Enter Date of Forollowed He Select Marital Enter Click on Father te Of Birth List of Select Name Hartial Status Alumni Tab Beards -Selict Course **Enter Passing Year** sing was Click Search 1 button Click for download Holey's Small 1543 Royan Sovieler Gright 22/10/1804 200 Notest Stat Distant. Azrah 23/10/1704 Click For THE OWNER. ambrig 21/14/2010 and View Detail 1111 furnishing 3313 of User 2010 titi ni/wither 100 2043 17/07/12/06 het trait 1254 18/05/1805 Click for 13311220 last. bid. 12/12/14/6 2010 verify Detail 101Lingth Desi: 25/11/188 1115 Pages 10 shietment 219 Preting 11010000 i en 19/07/1903 Click for 15/etcipiti int Preting 190205000 tion. delete the 2211 12/07/1944 Pretrie 1022403600 Sec. BANESH CHARDER 194 SURGELA 15/08/1007 2028 1142142 hadd drawn 11/06/1266 R.A. Things Company of Statistics & AN 2224 and address in case 11----COMPANY PROPERTY OF

Image: List of Alumni

- Search User Detail based on **Given** Textbox and Select Dropdown list and then clicks on **Search Button**.
- User Details will be presented in grid having details of User Name, Enrollment Number, Father Name, Course etc.
- **Delete / Verify/View** option is given at right side of grid. You can click this field to view, delete, verify user.

## 5. View Alumni

### **Steps:**

• Click on Viev	v Alur	nni Tab				
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Image: View Alumni

- Search User based on **verified and non-verified or Show All or selected course** and then click on **View Button**.
- User **Details** will be presented in **grid** having details of **Name**, **Father's Name**, **Course**, **Year of Passing and E-mail**
- Click on Export button to Export Details in excel.