User Manual

For

Online E-Learning and Virtual Classroom integrated with the Portal with facility to teachers to teach students Online

Version 1.0

Bundelkhand University, Jhansi

Designed & Developed By:

omni-NET
TECHNOLOGIES (P) LIMITED
ISO 9001:2008 Certified

Table of Contents

1. **Login Page** 3
2. **Dashboard** 3
3. **Welcome Page** 4
4. **Add News** 4
5. **View News** 5
6. **View Forum Abuses** 5
7. **View Forum** 6
8. **Delete Community** 7
9. **View User's Pages** 7
10. **Access Conent Creator** ..... Error! Bookmark not defined.
11. **Add Course Content** 8
12. **Training Request** 8
13. **Upload Material** 9
14. **Contribute Material** 10
15. **Add Question** 11
16. **View Optional Question** 11
17. **Add Descriptive Questions** 12
18. **View Descriptive Questions** 13
19. **Add Assignment Questions** 13
20. **View Assignment Question** 14
21. **Create Online Test** ..... Error! Bookmark not defined.
22. **Create New Objective** 15
23. **View Objective Test** 16
24. **Create Descriptive Part** 16
25. **Create Assignment** 17
26. **View Assignment** 18
27. **View Test** 19
28. **Online Test Result** 21
29. **Create Course** 21
30. **View Course** 21

1. Login Page

Steps:-

- Open http://ums.bujhansi.org in a browser in your computer.

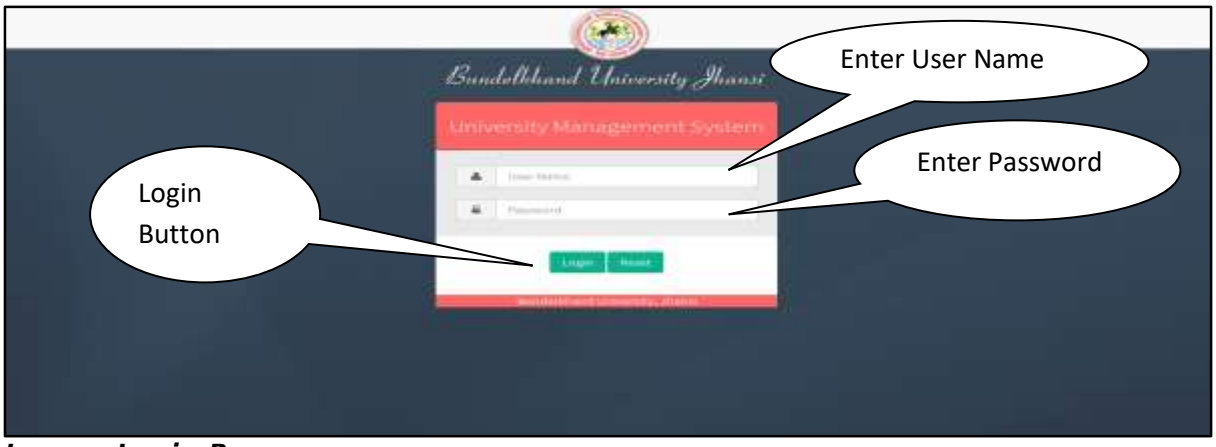


Image: Login Page

- Type **User Name** and **Password** in Textboxes.
- Click **Login Button**, page will be navigated to **Dashboard**.

2. Dashboard

Steps:-

- **Dashboard** looks like this:-

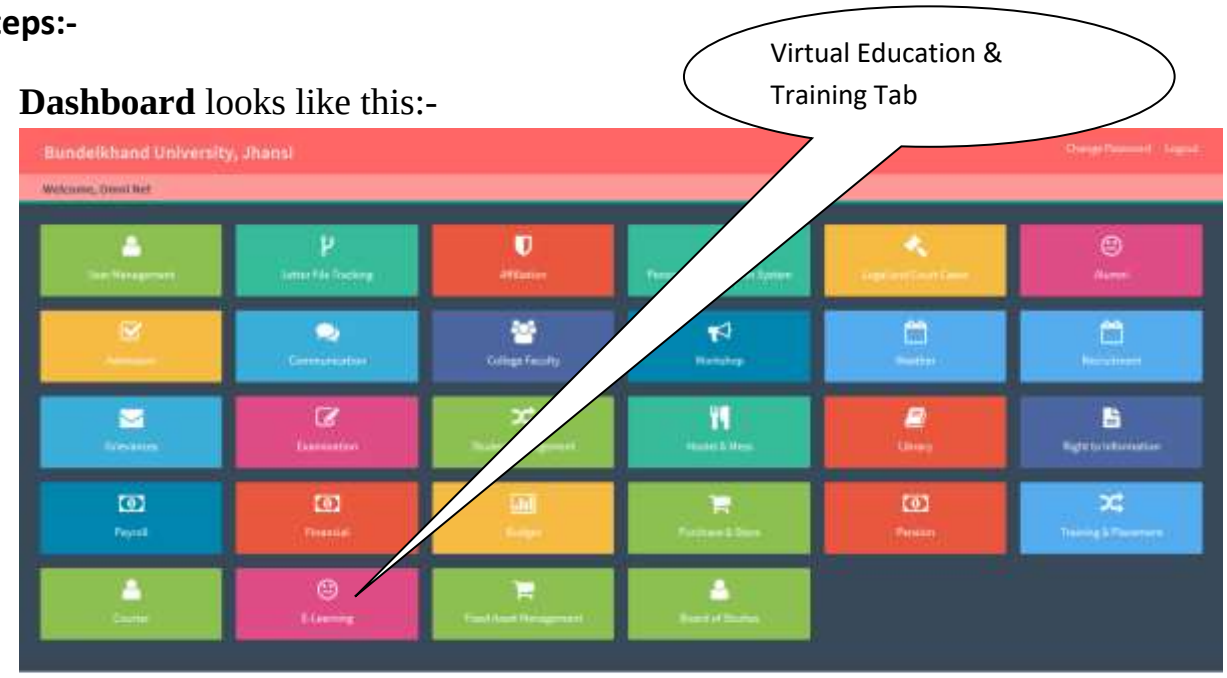
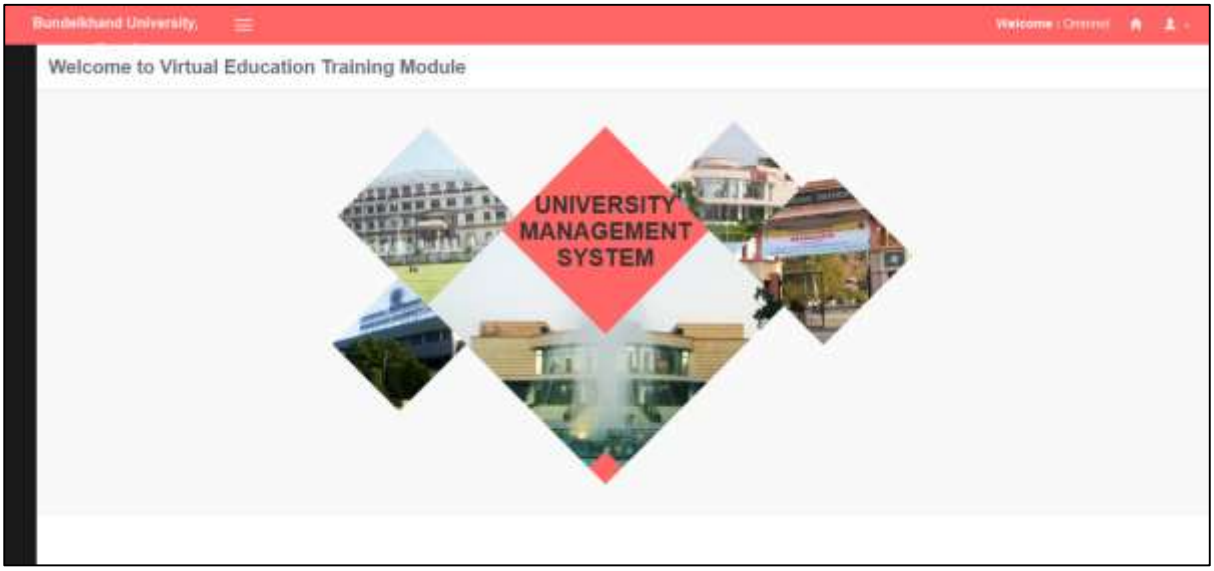


Image: Dashboard

- Click on **E-learning** Tab, page will be navigated to **Virtual Education & Training Module**.

3. Welcome Page

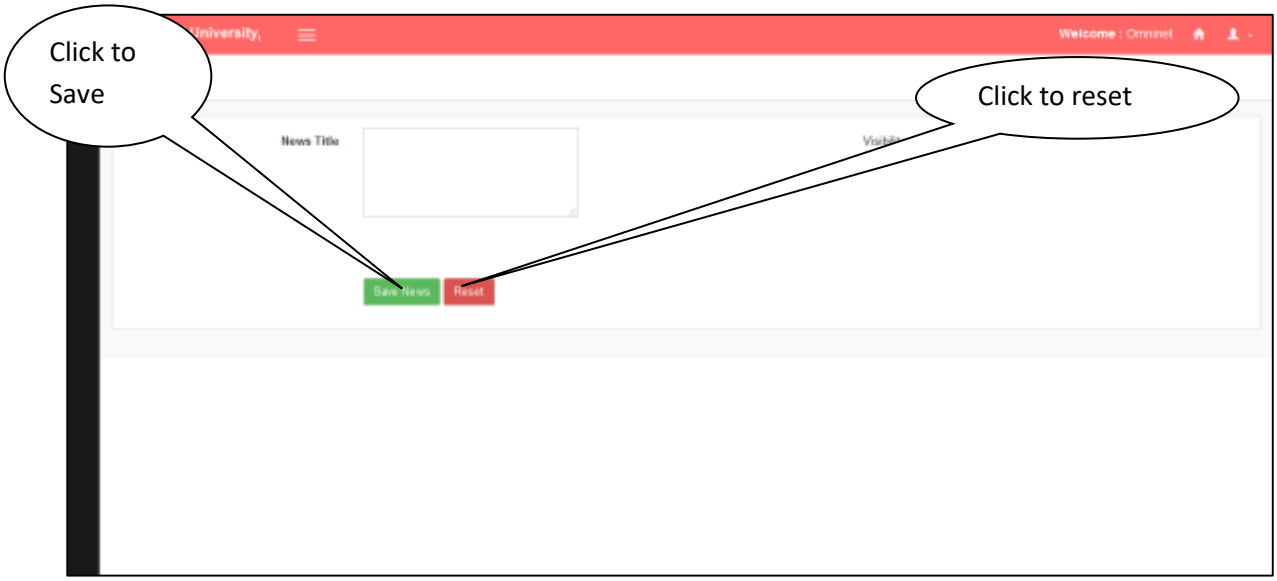
Steps:-



4. Add News

Steps:-

- Click on **Add News** Tab.

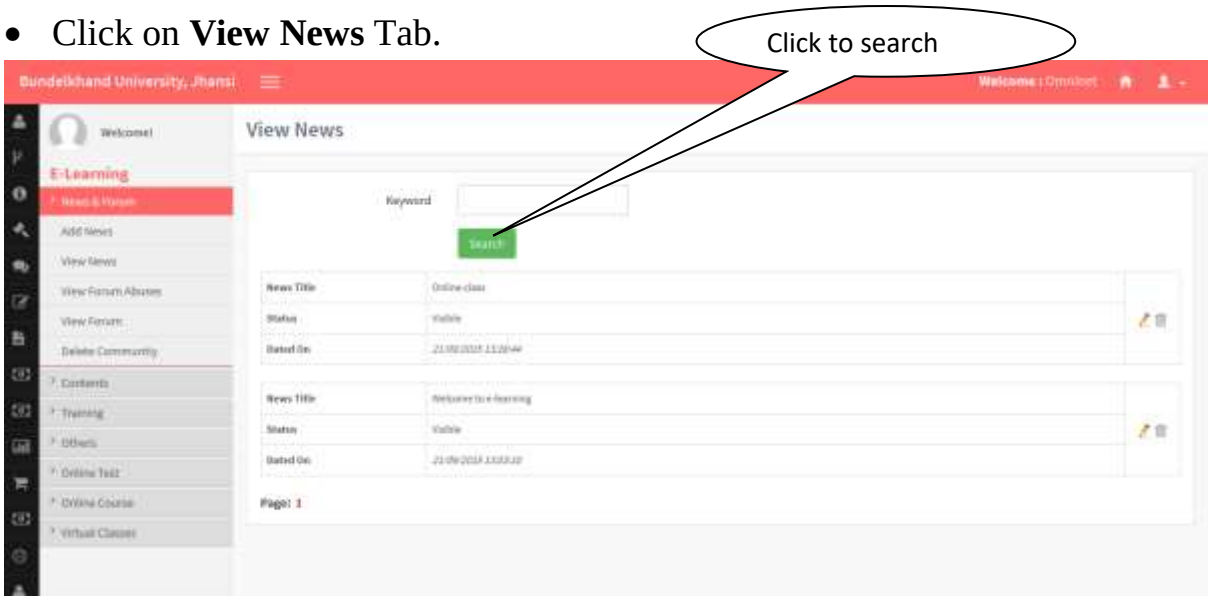


- Click on **Reset Button** if you want **to reset** your **entries**.
- Click on **Save Button** to create a new Form.

5. View News

Steps:-

- Click on **View News** Tab.

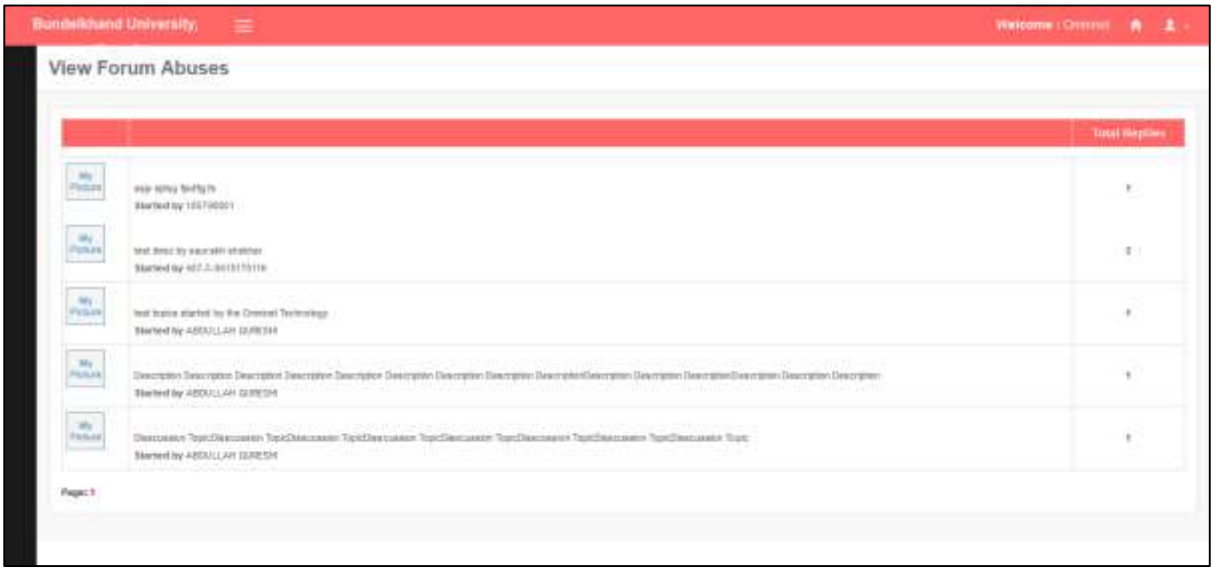


- Click **Search Button** to search your entries.

6. View Forum Abuses

Steps:-

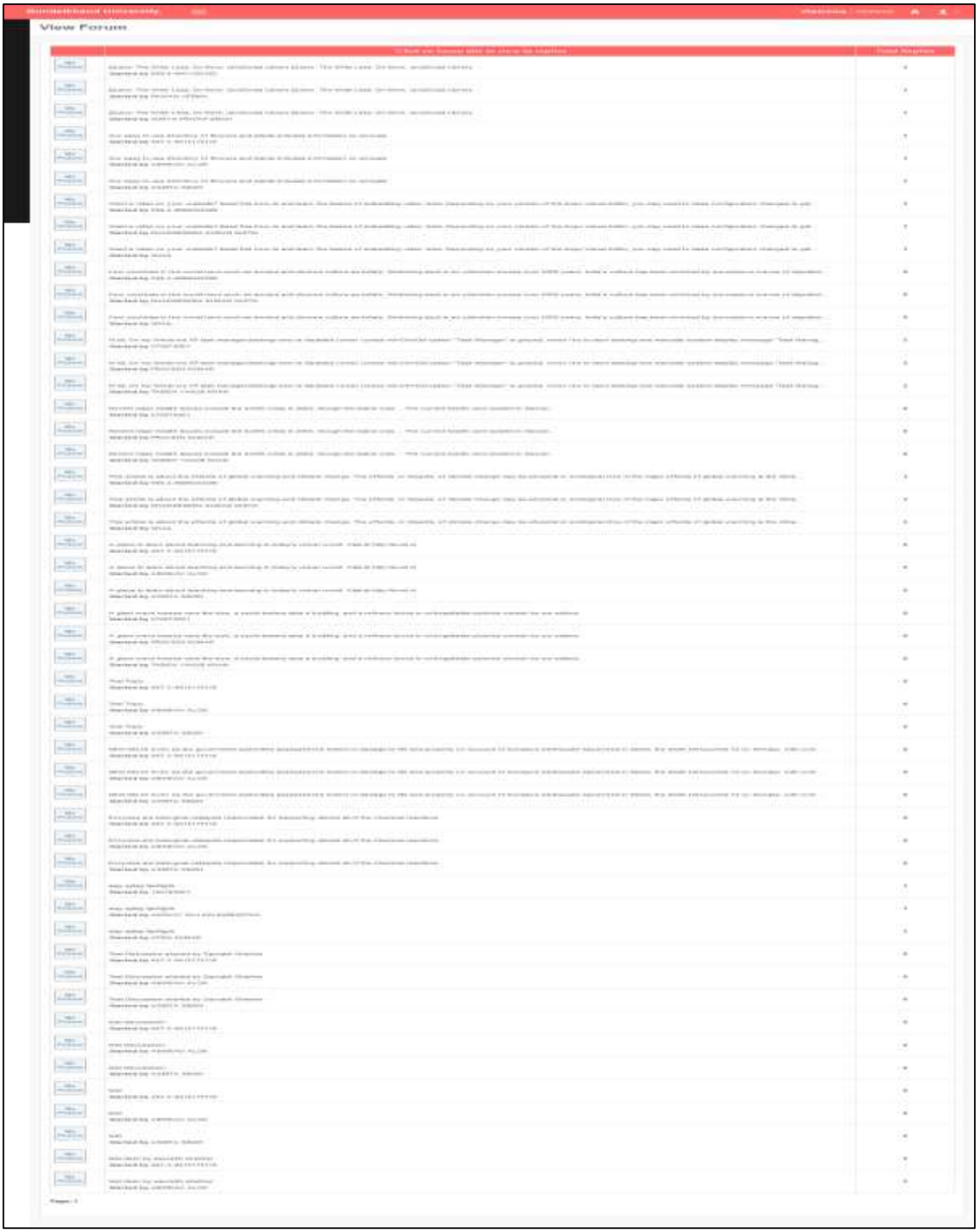
- Click on **View Forum Abuses** Tab.



7. View Forum

Steps:-

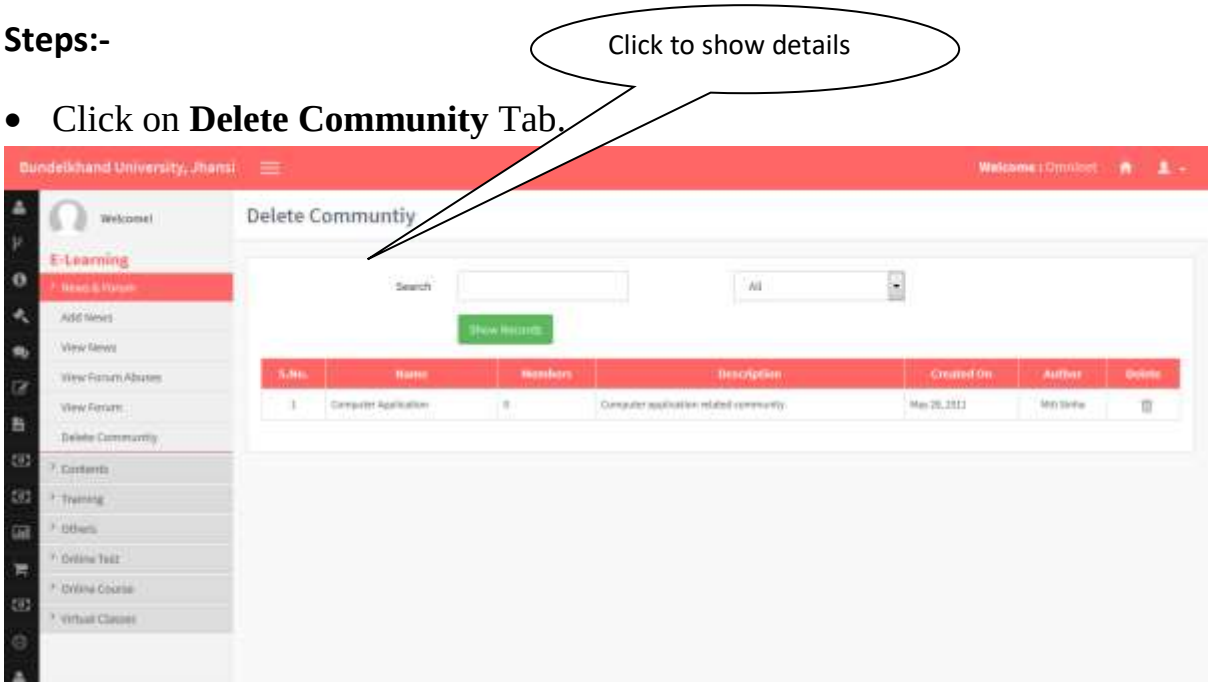
- Click on **View Forum** Tab.



8. Delete Community

Steps:-

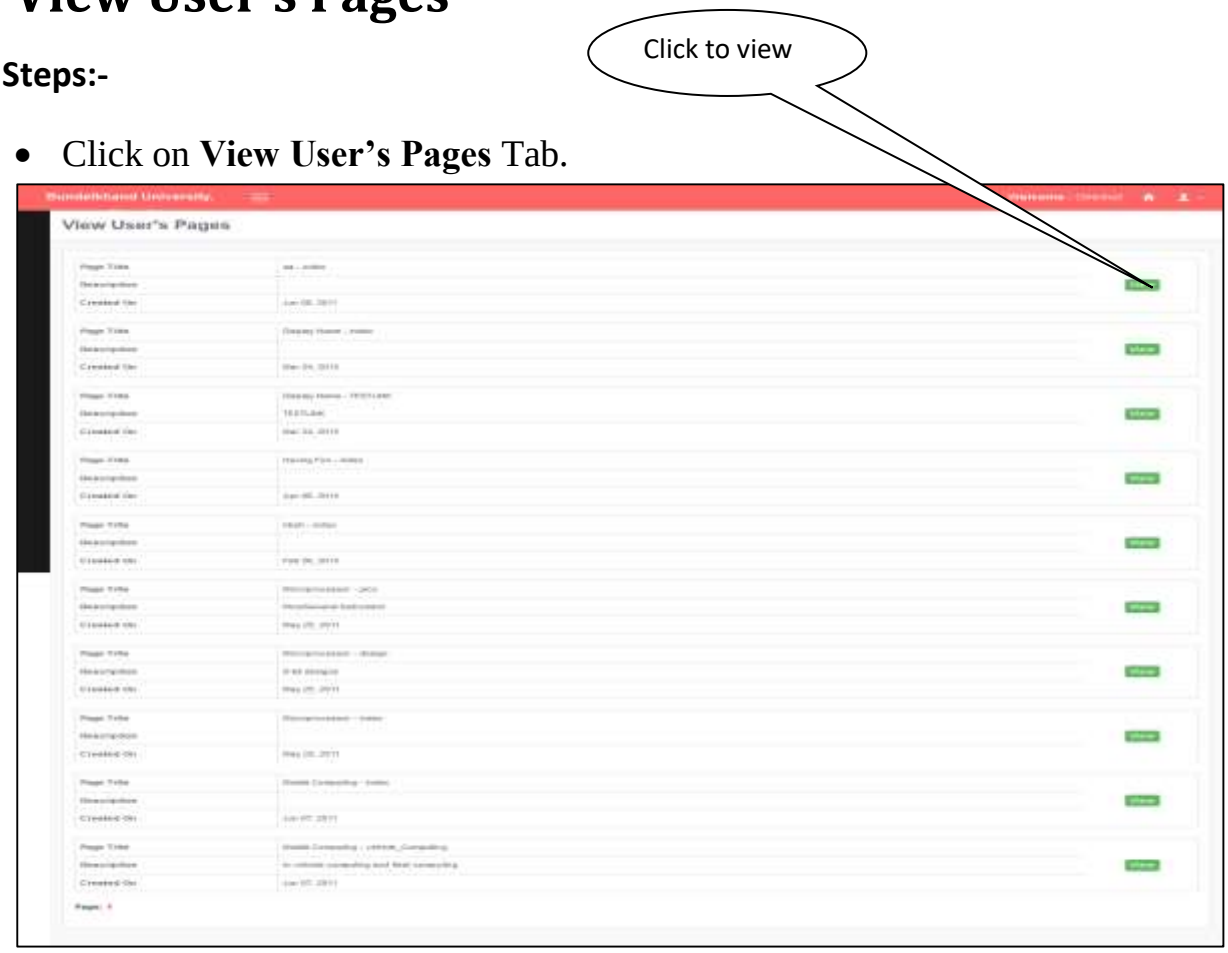
- Click on **Delete Community** Tab.



9. View User's Pages

Steps:-

- Click on **View User's Pages** Tab.

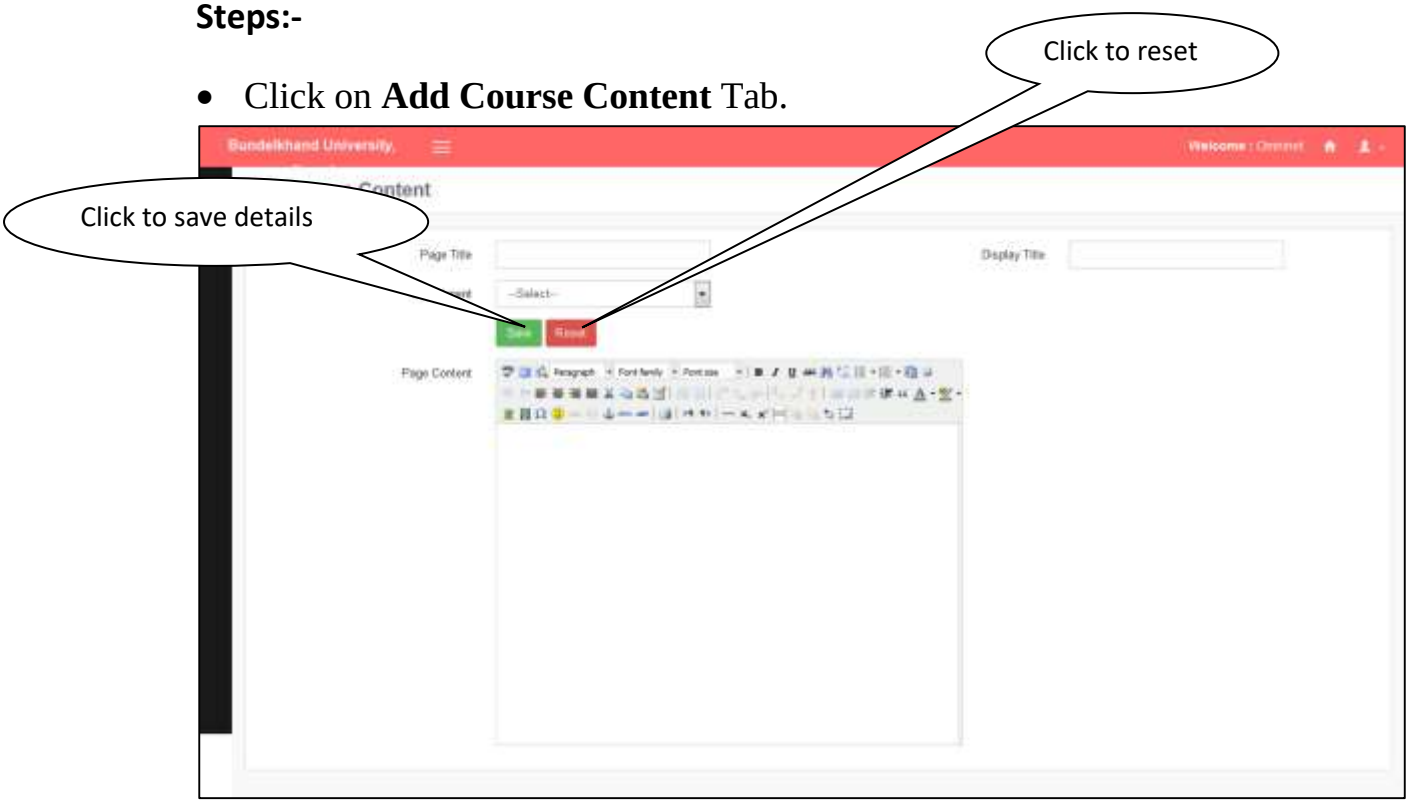


- Click on **View Button** to see the details.

10. Add Course Content

Steps:-

- Click on **Add Course Content** Tab.

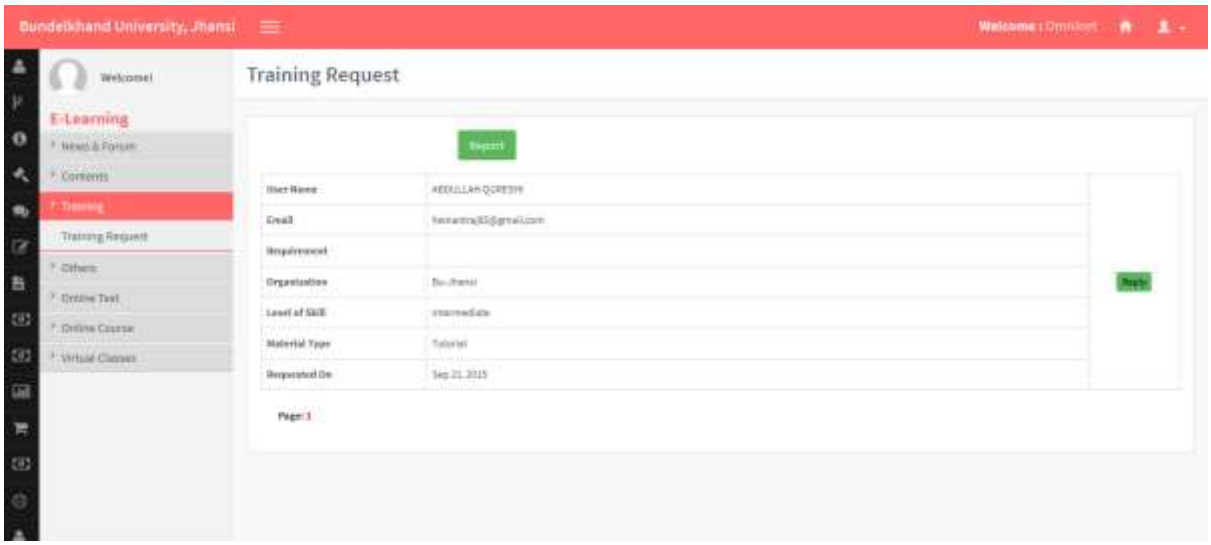


- Click on **Save Button** to save details.
- Click on **Reset Button** to reset the fields.

11. Training Request

Steps:-

- Click on **Training Request** Tab.

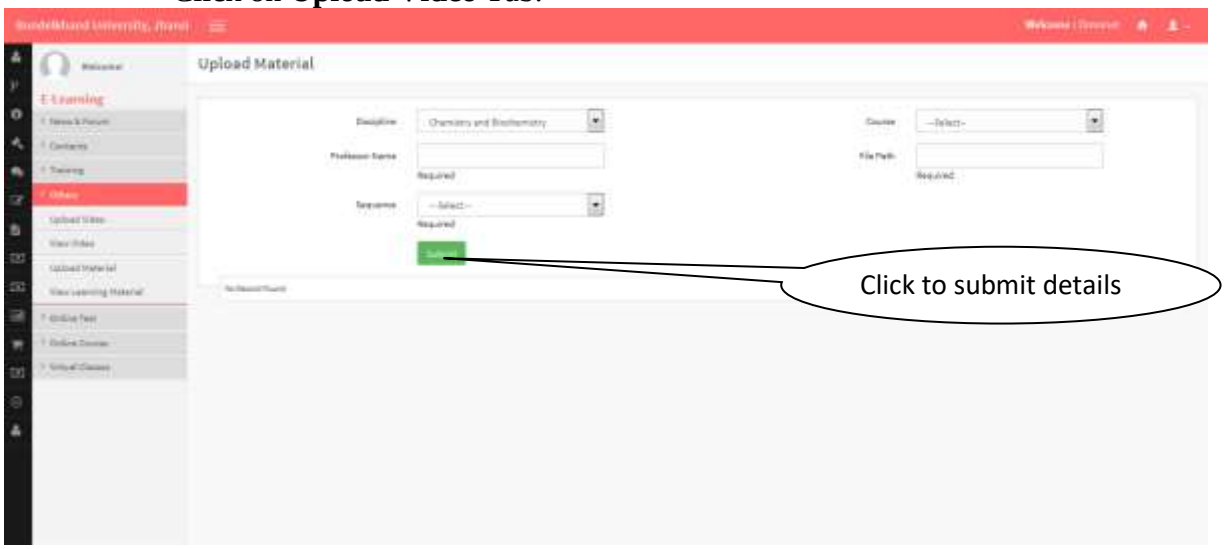


- Click on **Report Button** to get report Tab.

12. Upload Video

Steps:-

- Click on **Upload Video** Tab.

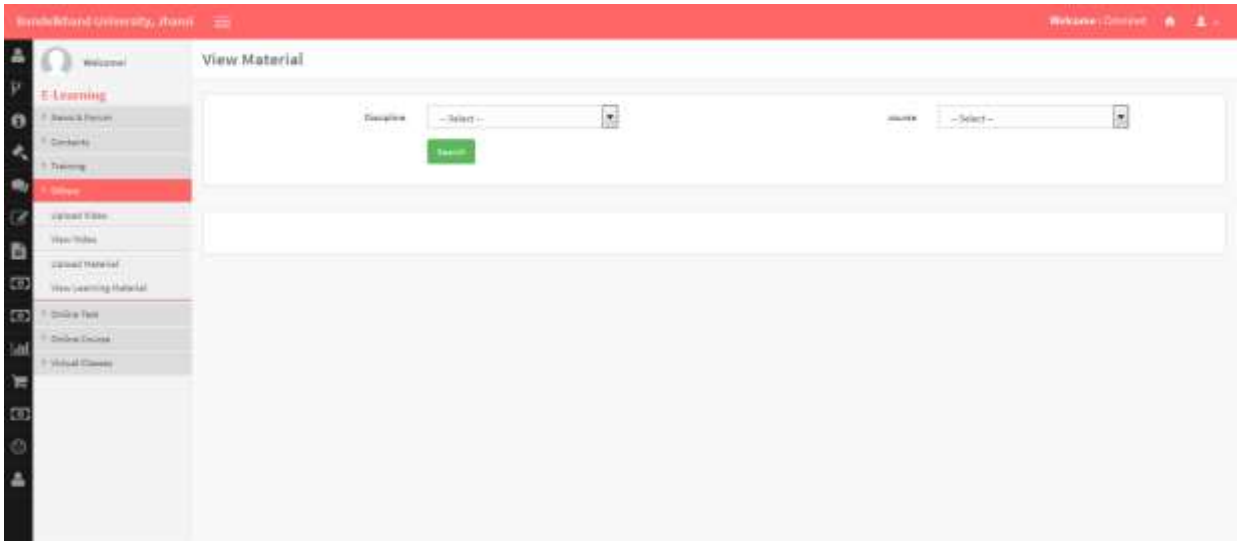


- Click on **Submit Button** to save details.

13. View Video

Steps:-

- Click on **View Video** Tab.

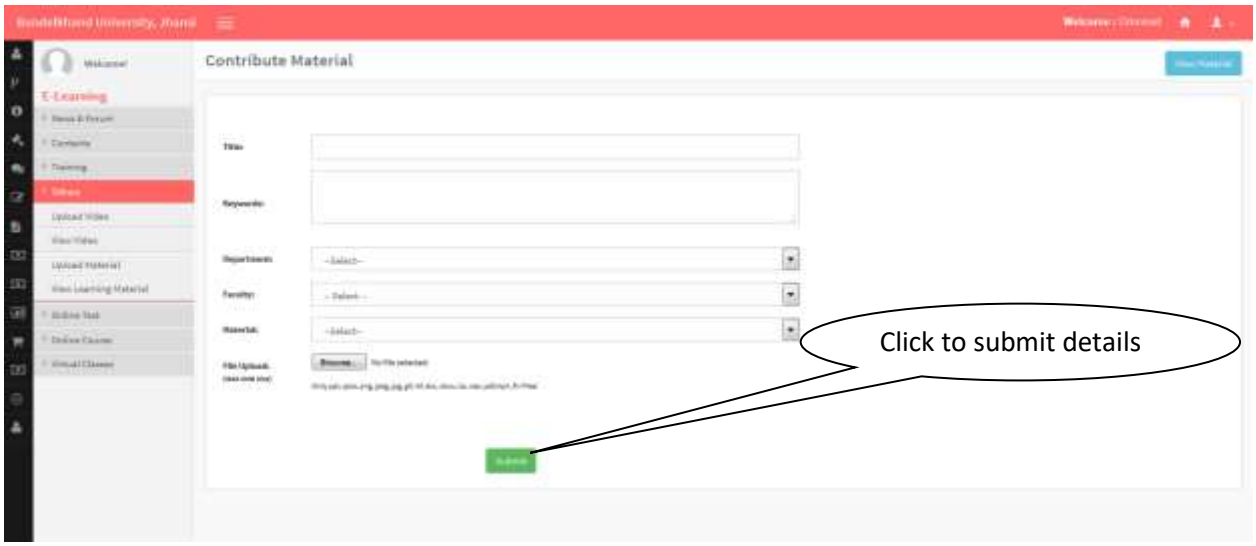


- Click on **View Video** button to submit details.

14. Upload Material

Steps:-

- Click on **Upload Material** Tab.

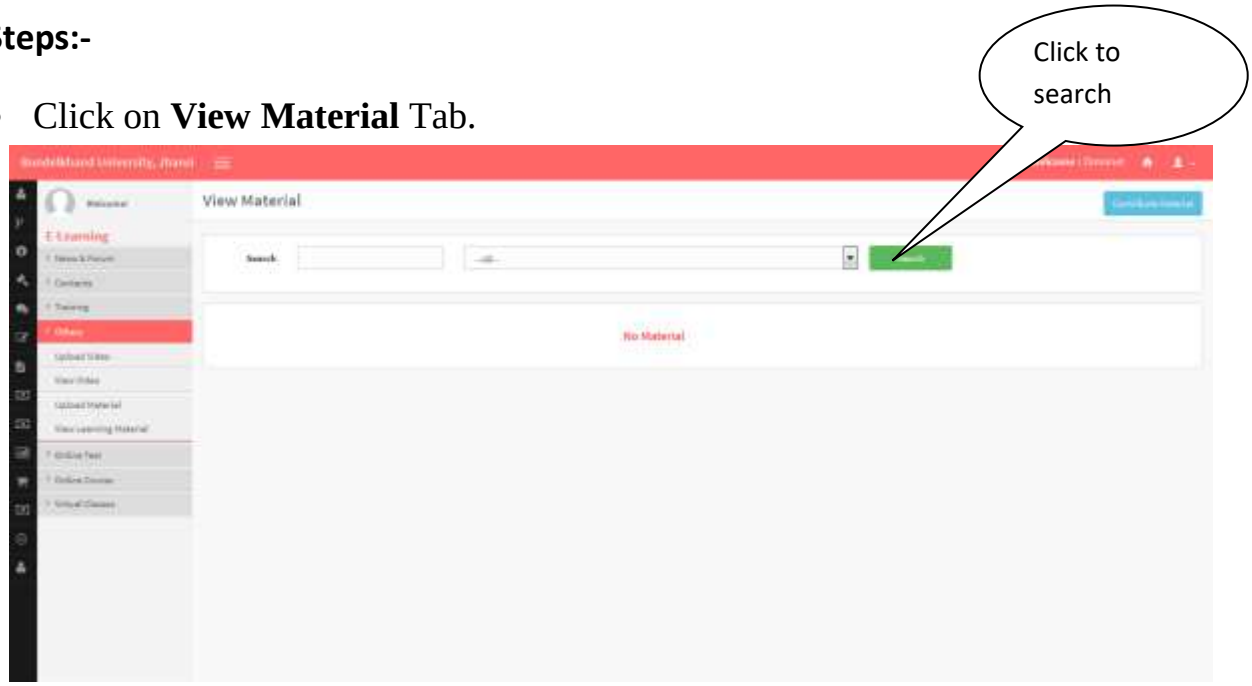


- Click on submit button to submit details.

15. View Material

Steps:-

- Click on **View Material** Tab.

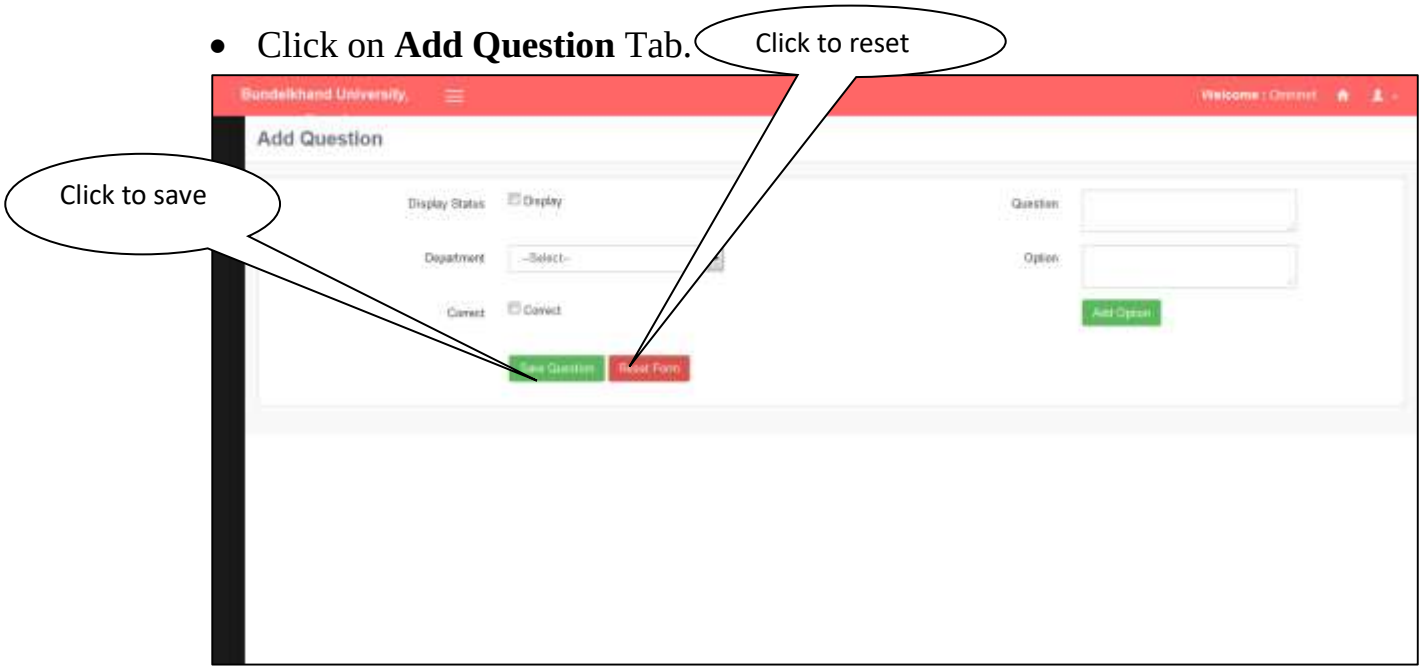


- Click on **Search Button** to search details.

16. Add Question

Steps:-

- Click on **Add Question** Tab.

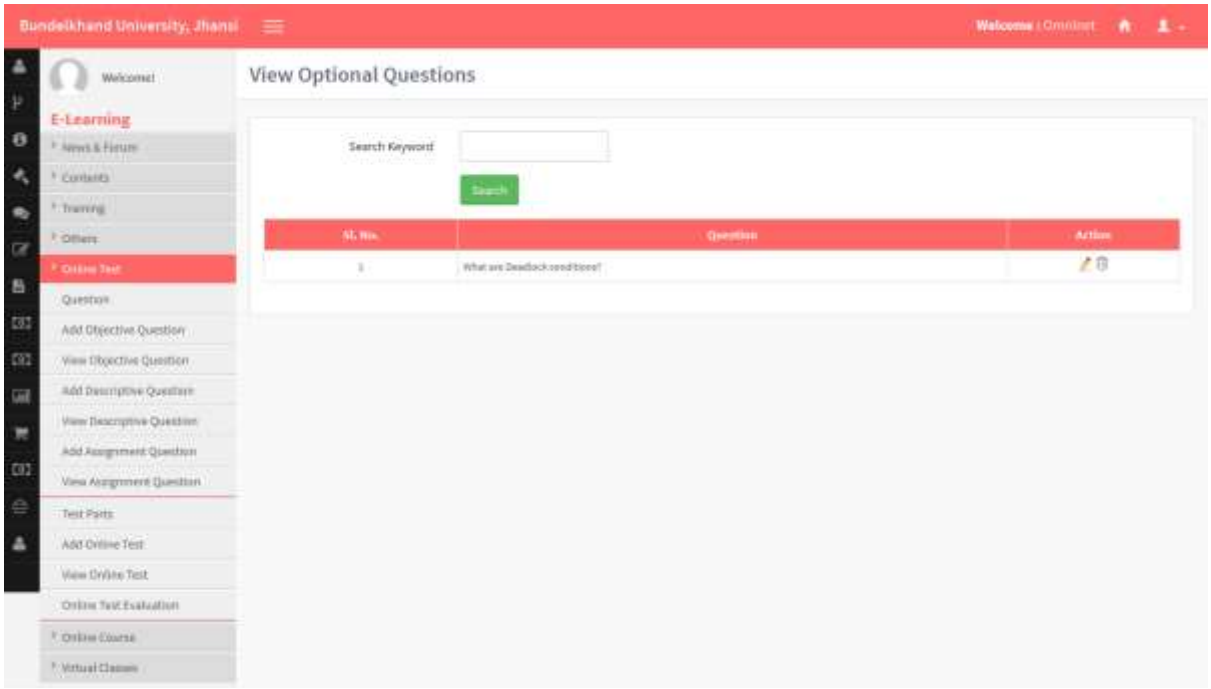


- Click on **Save Button** to save details.
- Click on **Reset Button** to reset form entries.

17. View Optional Question

Steps:-

- Click on **View Optional Question** Tab.

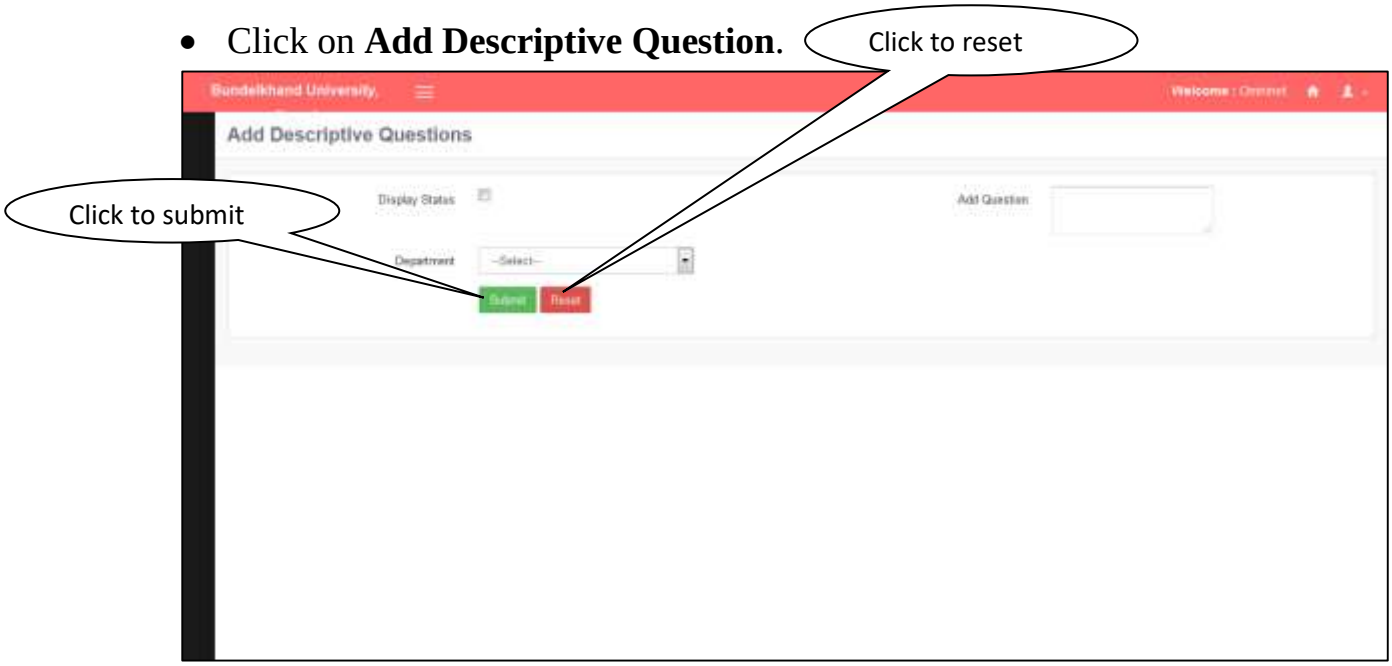


- Click on Search **Button** to get search result.

18. Add Descriptive Questions

Steps:-

- Click on **Add Descriptive Question**.



- Click on **Submit Button** to save details.
- Click on Reset Button to reset page fields.

19. View Descriptive Questions

Steps:-

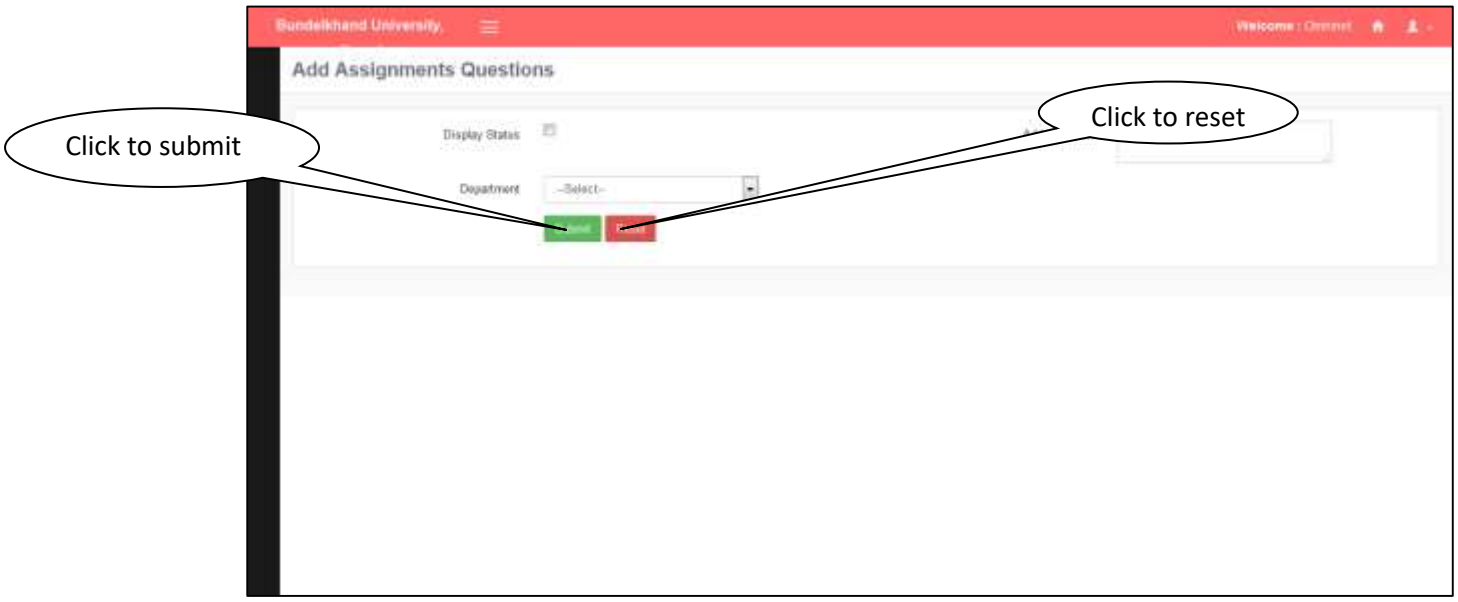
- Click on **View Descriptive Question** Tab.

- Click on Search **Button** to get search details.

20. Add Assignment Questions

Steps:-

- Click on **Add Assignment Question** Tab.

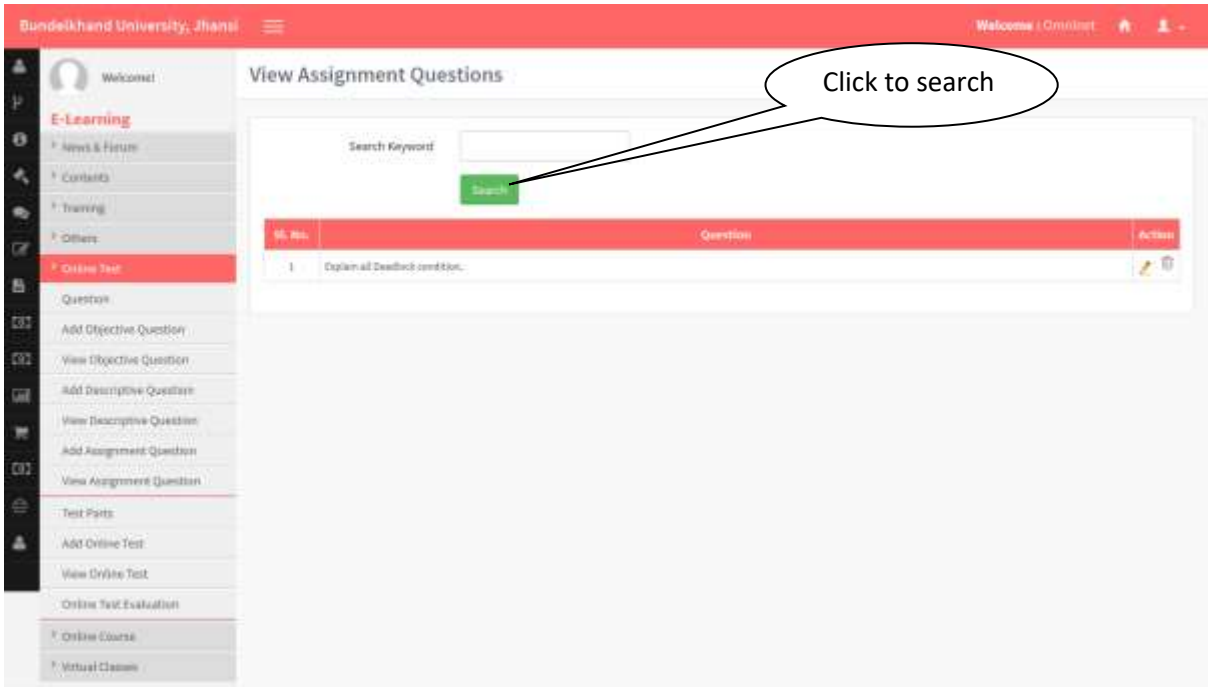


- Click on **Save Button** to save details.
- Click on **Reset Button** to reset page details.

21. View Assignment Question

Steps:-

- Click on **View Assignment Question** Tab.



- Click on **Search Button** to get search details.

22. Create New Objective

Steps:-

- Click on Create New Objective Tab.

- Click on **Submit Button** to save details.
- Click on **Reset Button** to reset fields.

23. View Objective Test

Steps:-

- Click on **View Objective Test** Tab.

- Click on Submit **Button** to save details.
- Click on Reset **Button** to reset fields.

24. Create Descriptive Part

Steps:-

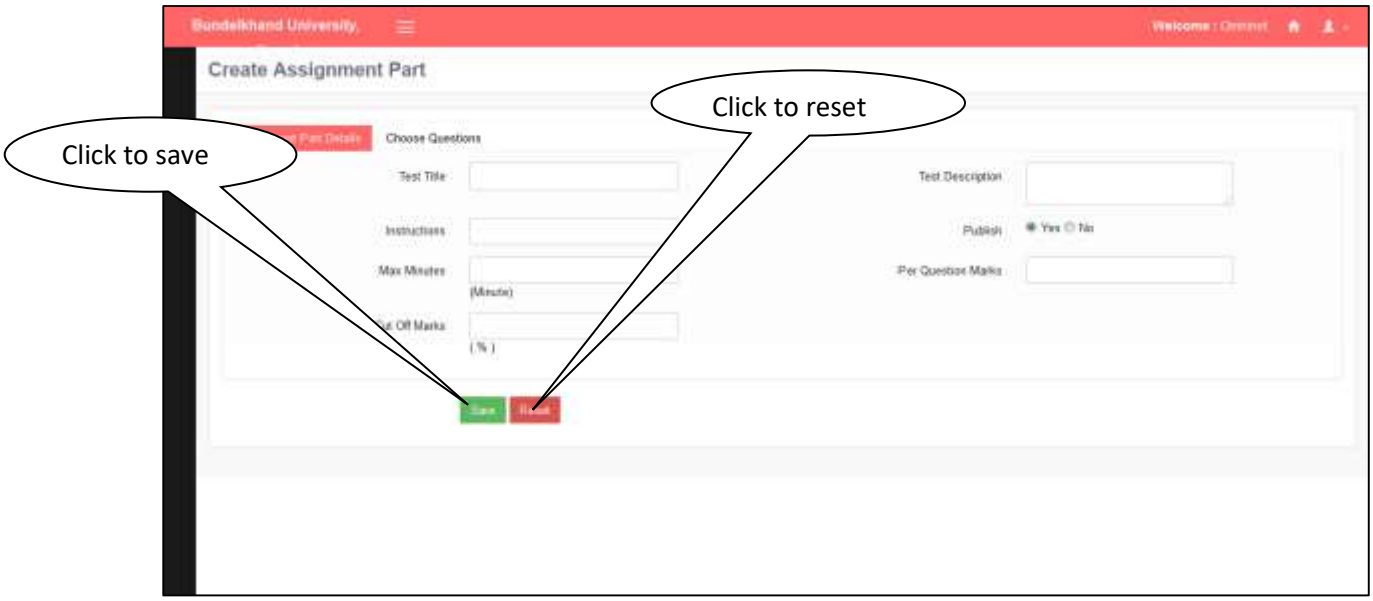
- Click on Create **Descriptive Part** Tab.

- Click on Save **Button** to save details.
- Click on Reset **Button** to reset fields.

25. Create Assignment

Steps:-

- Click on Create Assignment Tab.

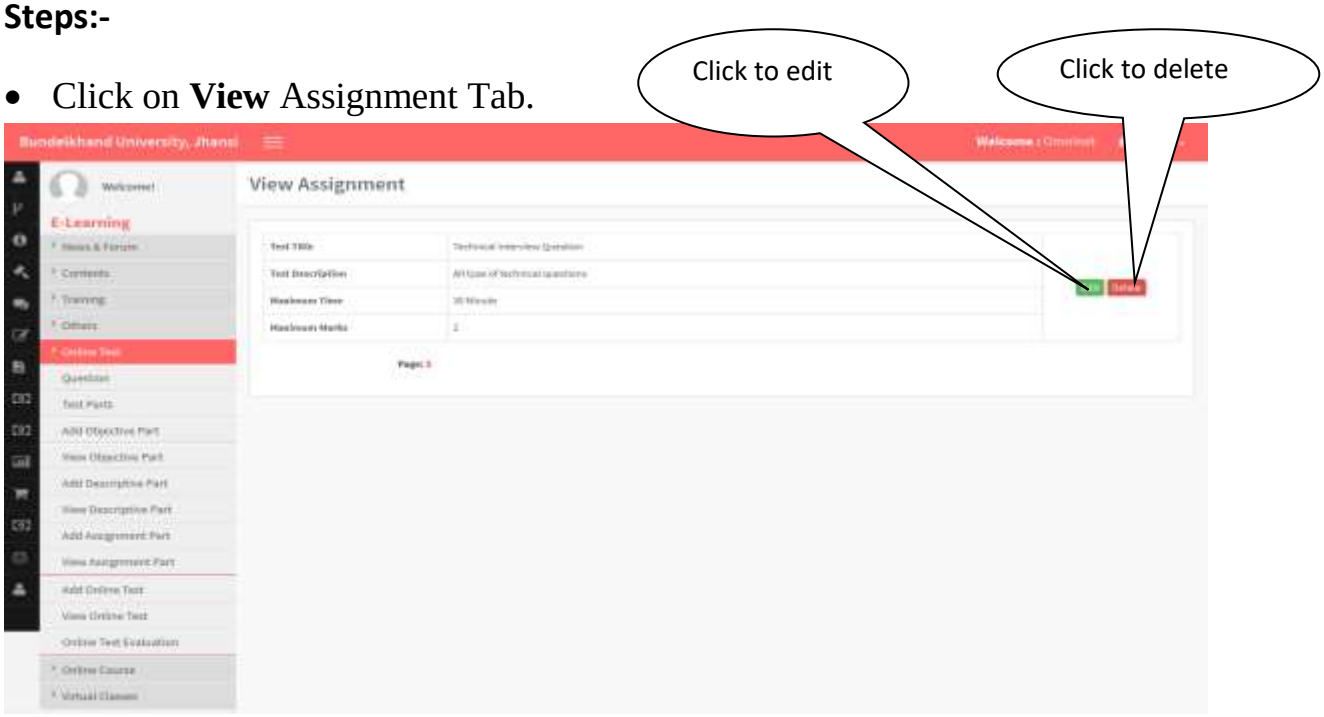


- Click on Submit **Button** to save details.
- Click on Reset **Button** to reset fields.

26. View Assignment

Steps:-

- Click on **View** Assignment Tab.

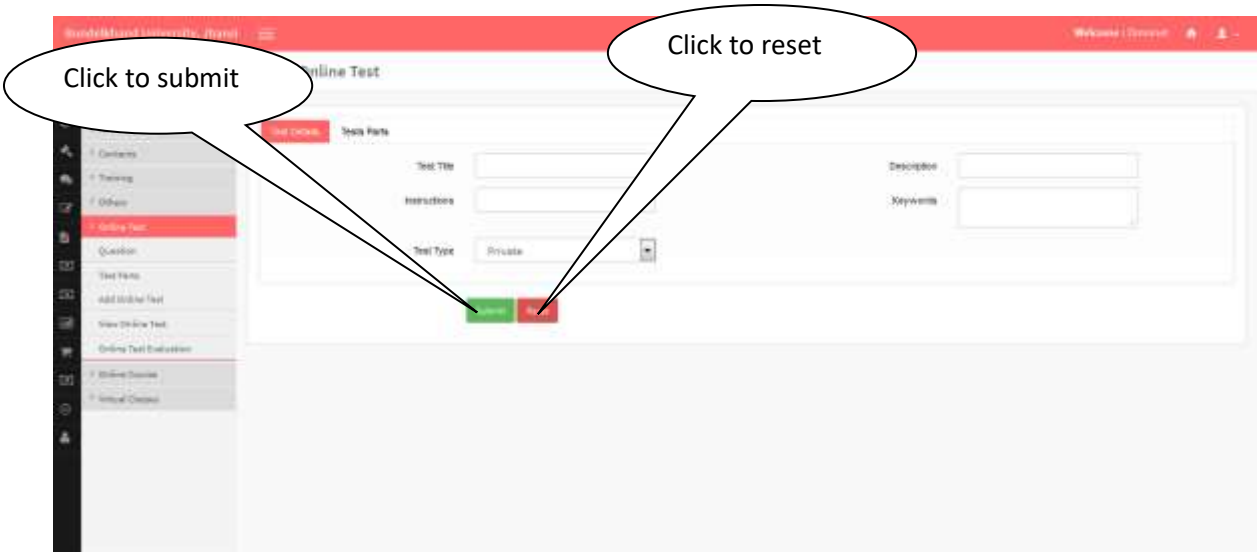


- Click on Edit **Button** to edit details.
- Click on **Delete Button** to delete fields.

27. Create Test

Steps:-

- Click on **Create Test** Tab.

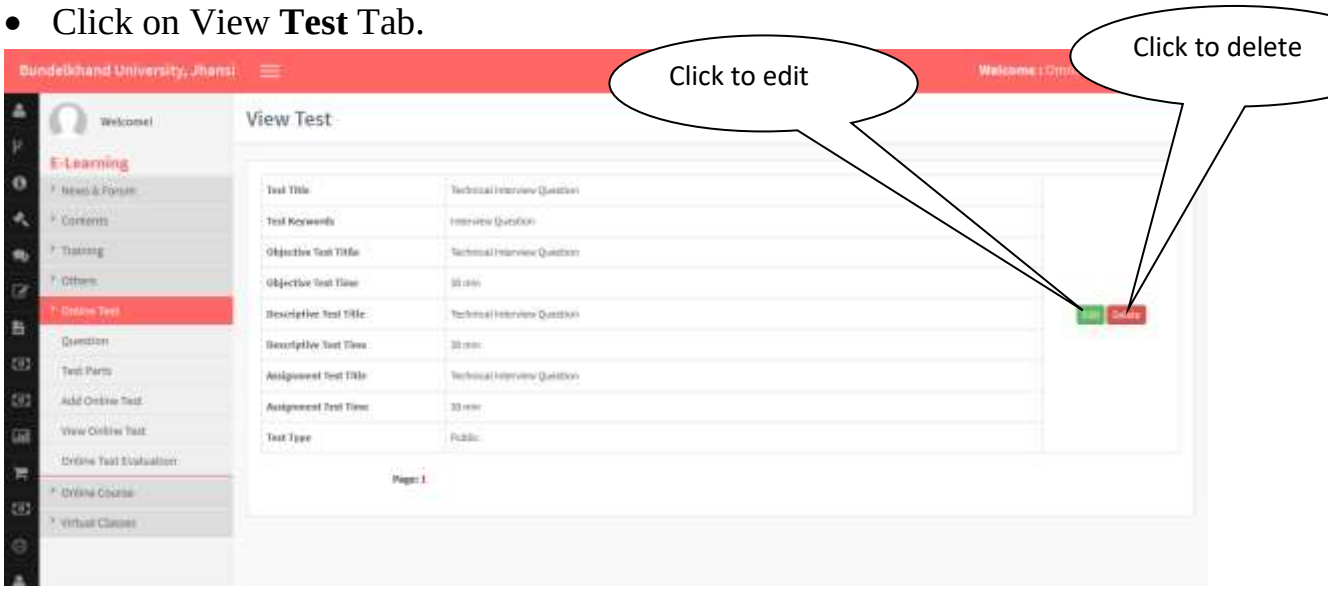


- Click on **Submit Button** to save details.
- Click on **Reset Button** to reset details.

28. View Test

Steps:-

- Click on View **Test** Tab.

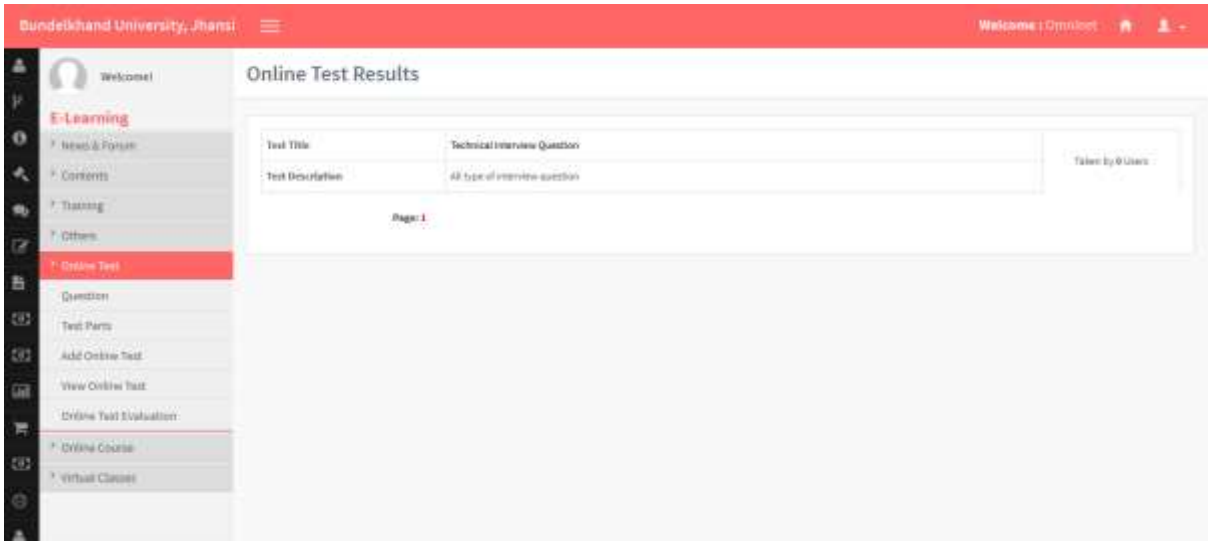


- Click on **Edit** Button to edit details.
- Click on Delete **Button** to delete fields.

29. Online Test Result

Steps:-

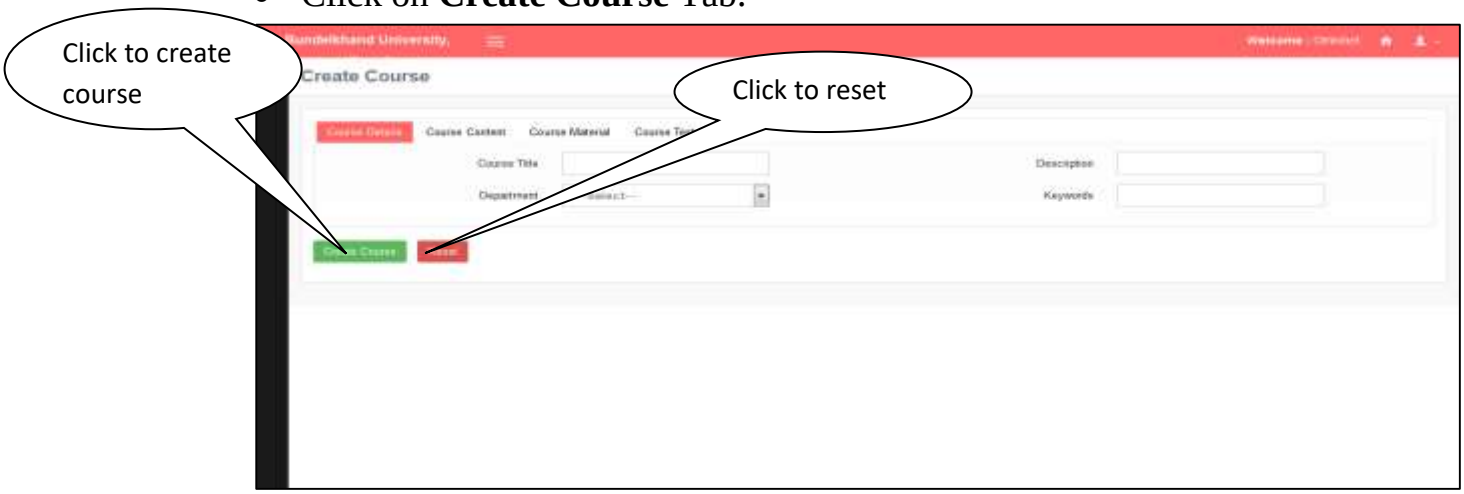
- Click on **Online Test Evaluation** Tab.



30. Create Course

Steps:-

- Click on **Create Course** Tab.

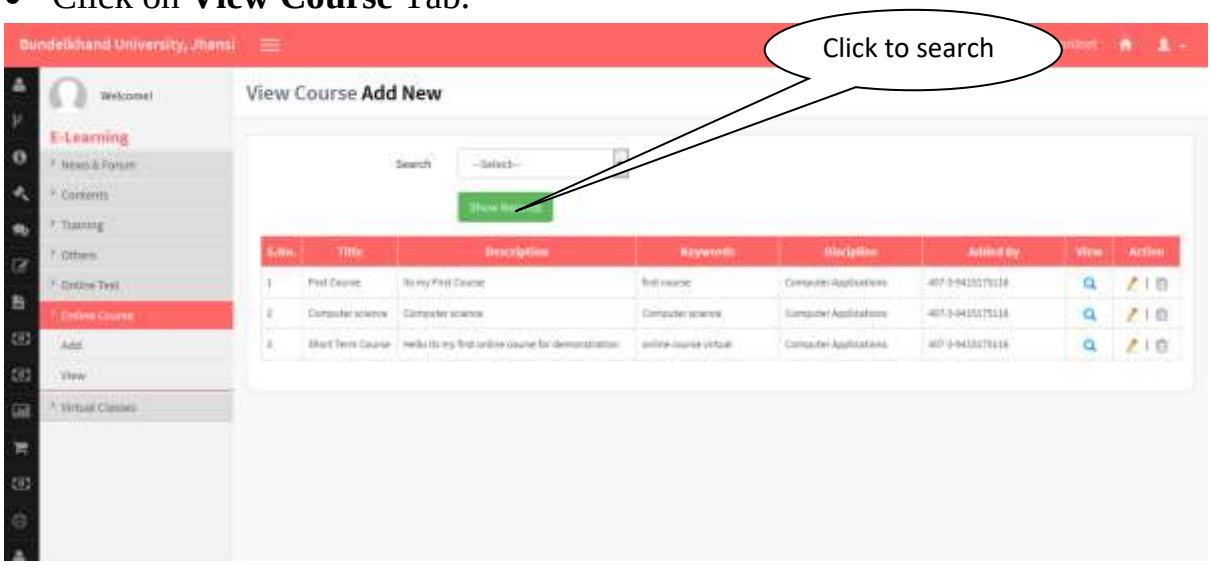


- Click on Reset **Button** to reset the fields.
- Click on Create **Course** to save details.

31. View Course

Steps:-

- Click on **View Course** Tab.

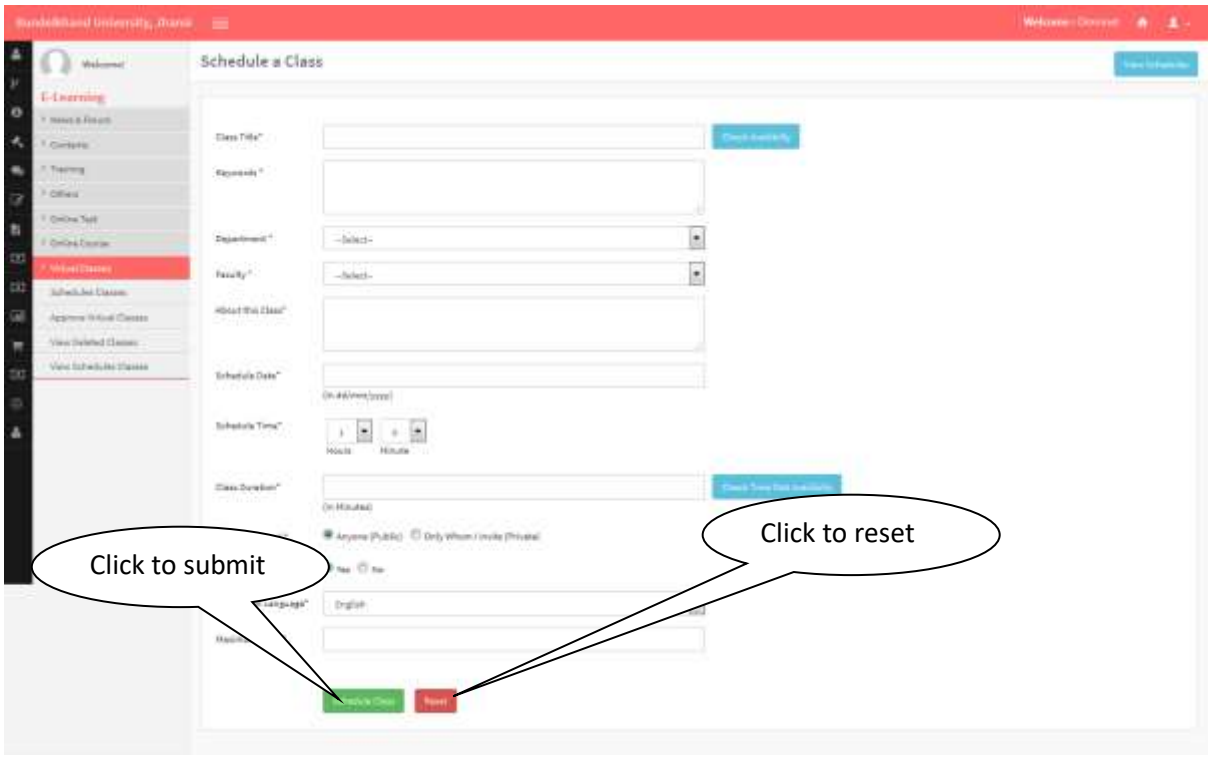


- Click on Show **Result** to get details.

32. Schedule Class

Steps:-

- Click on **Schedule Class** Tab.

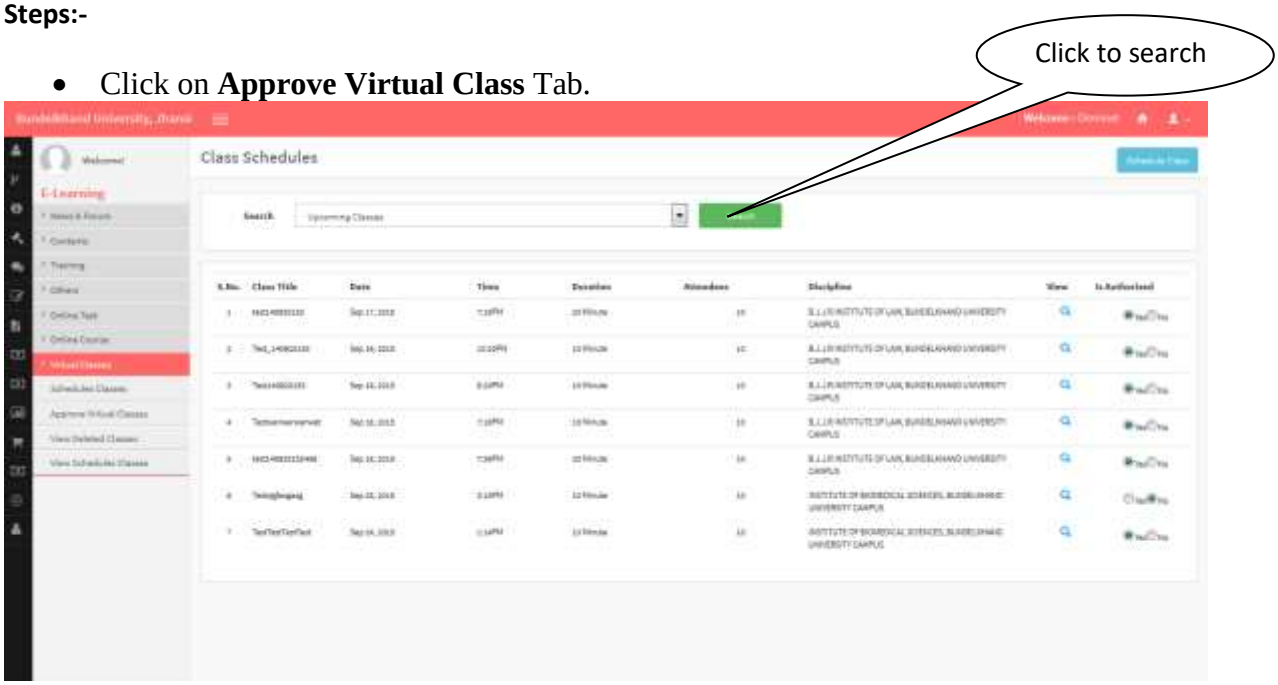


- Click on Schedule Class button to save details.
- Click on Reset Button to reset the fields.

33. Approve Virtual Class

Steps:-

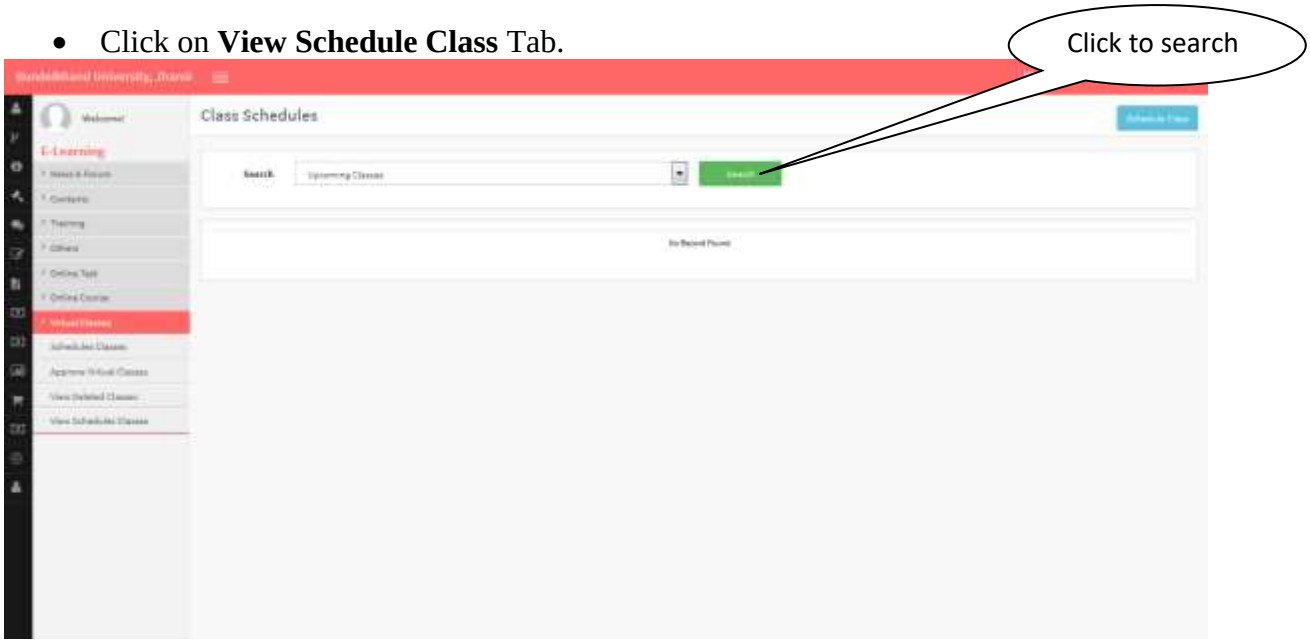
- Click on **Approve Virtual Class** Tab.



34. View Schedule Class

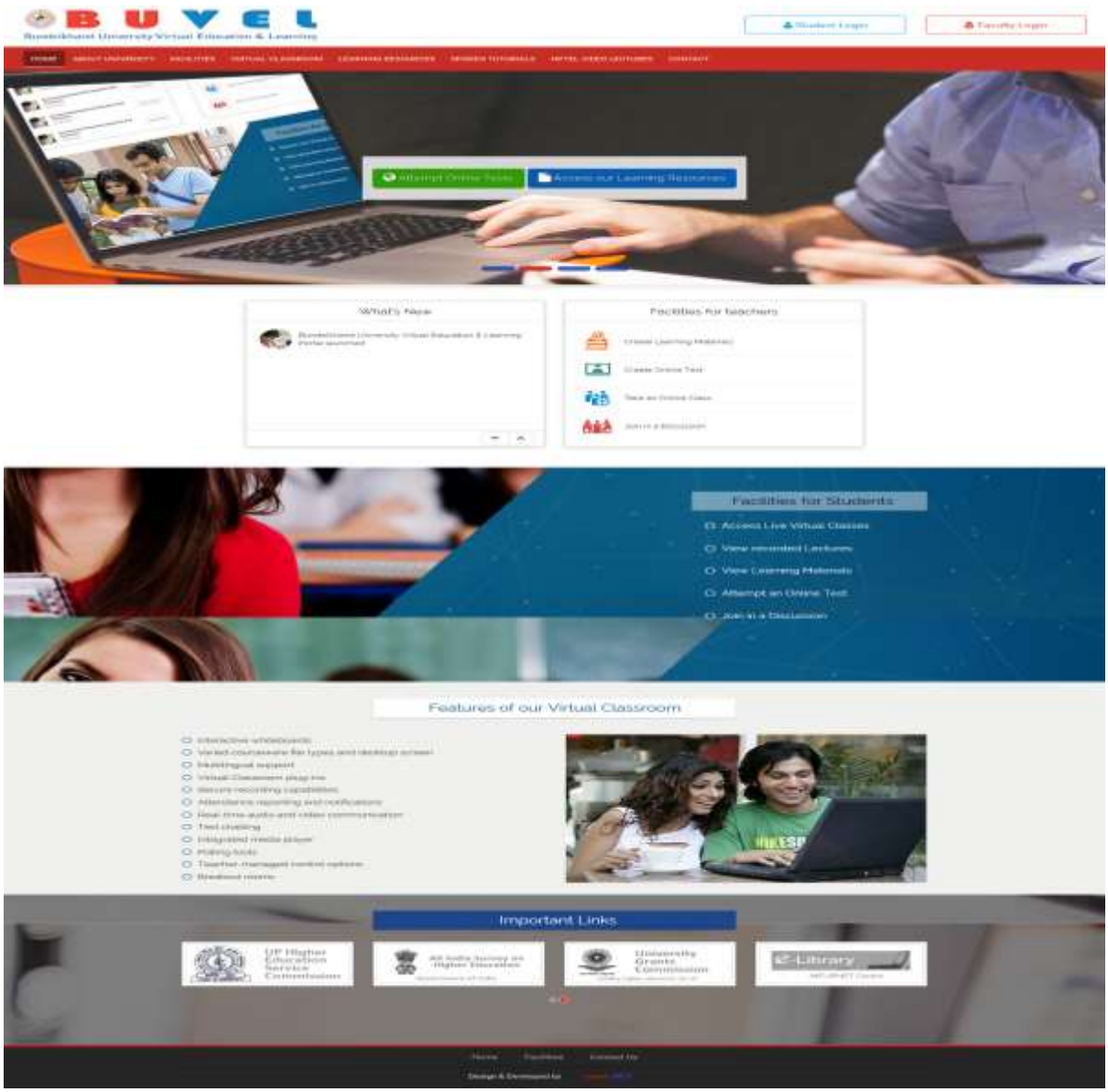
Steps:-

- Click on **View Schedule Class** Tab.



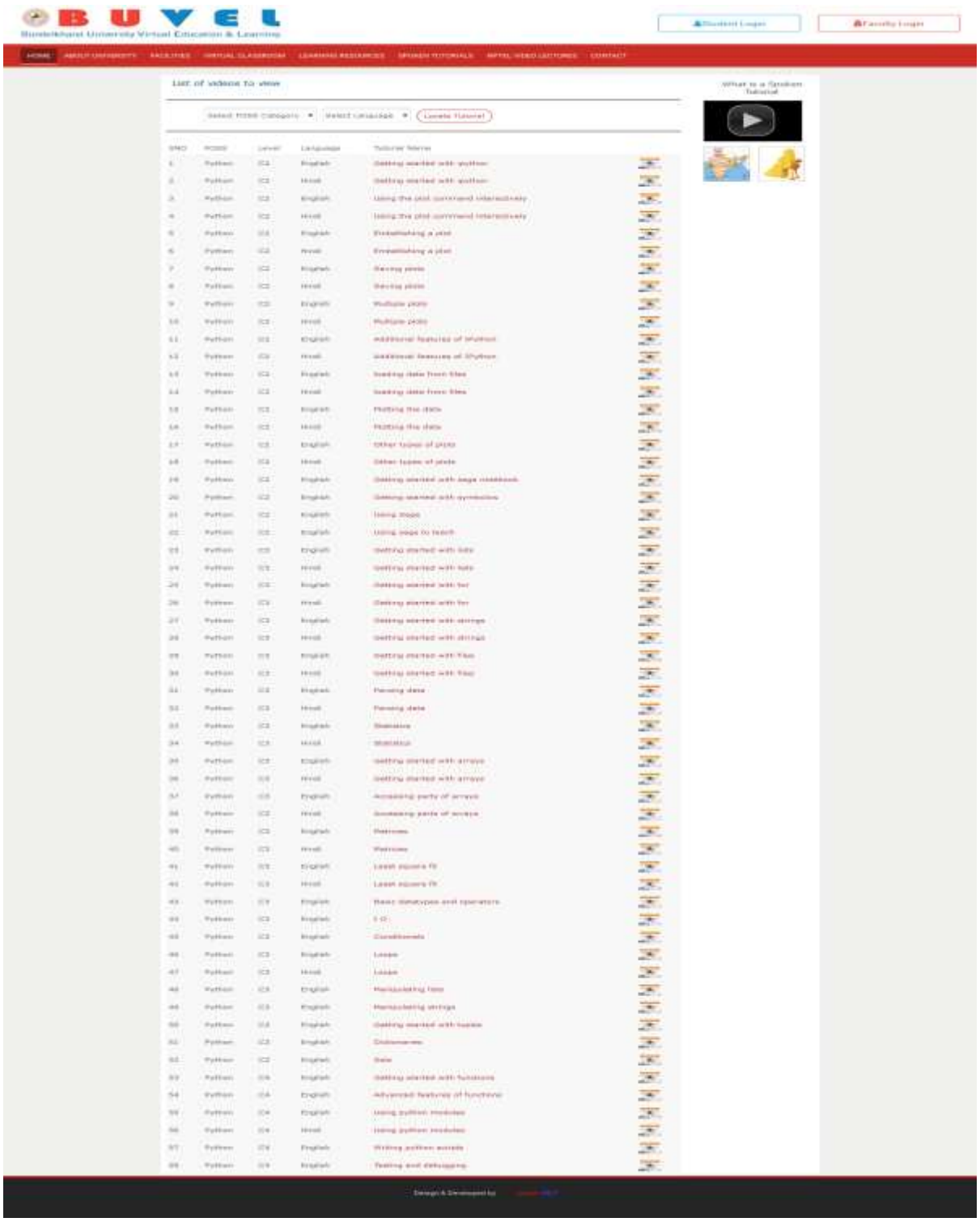
35. E- Learning

Steps:-



36. Spoken Tutorials

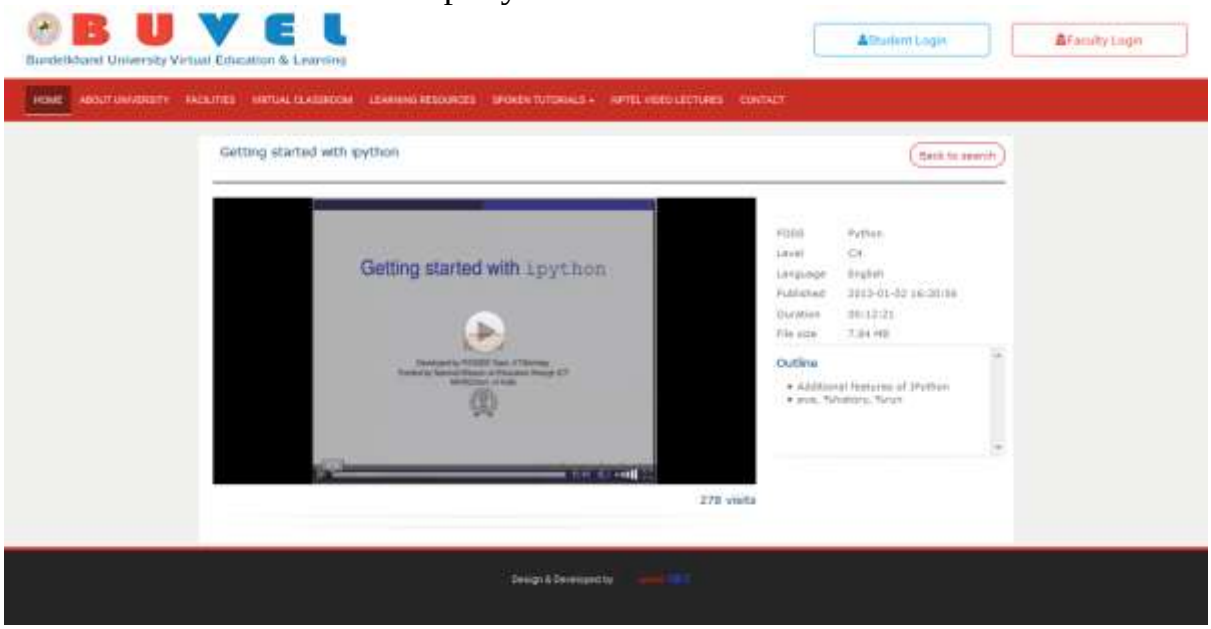
Steps:- Click on **Spoken Tutorials** Tab.



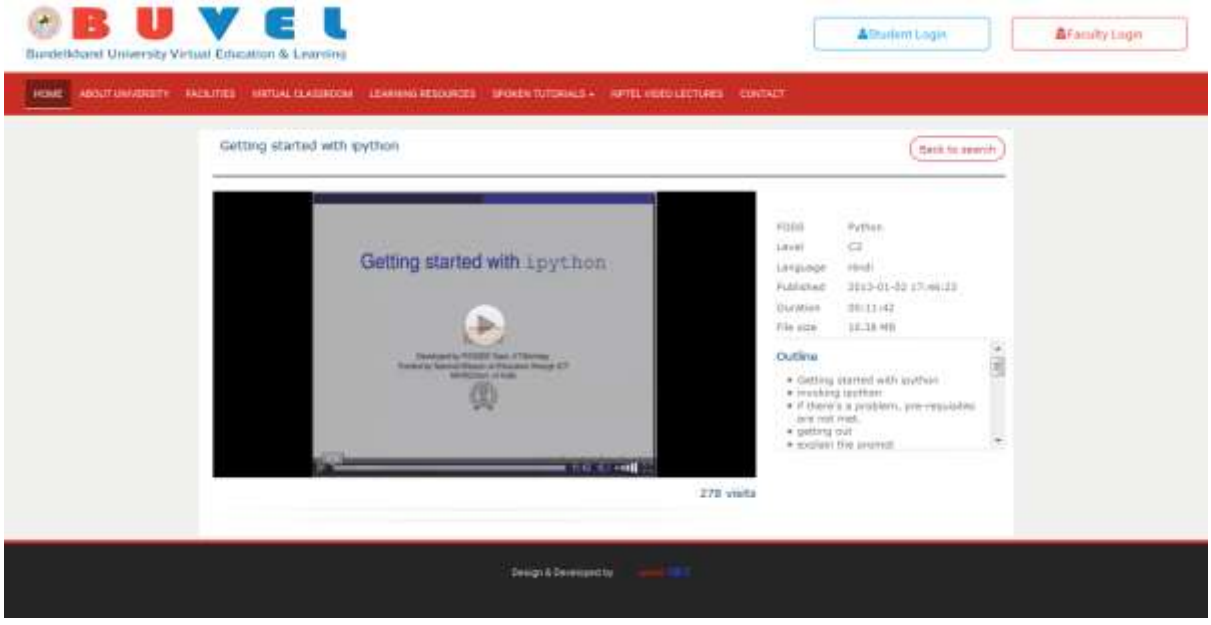
37. Tutorial Video in English

Steps:-

- Click on **video link** as per your choice.



38. Tutorial Video in Hindi

Steps:-

- Click on **Video Link** as per your choice.