User Manual

For

Online E-Learning and Virtual Classroom integrated with the Portal with facility to teachers to teach students Online

Version 1.0

Bundelkhand University, Jhansi

Submitted By :   **Designed & Developed By:**

Table of Contents

1.   Login Page

Steps:

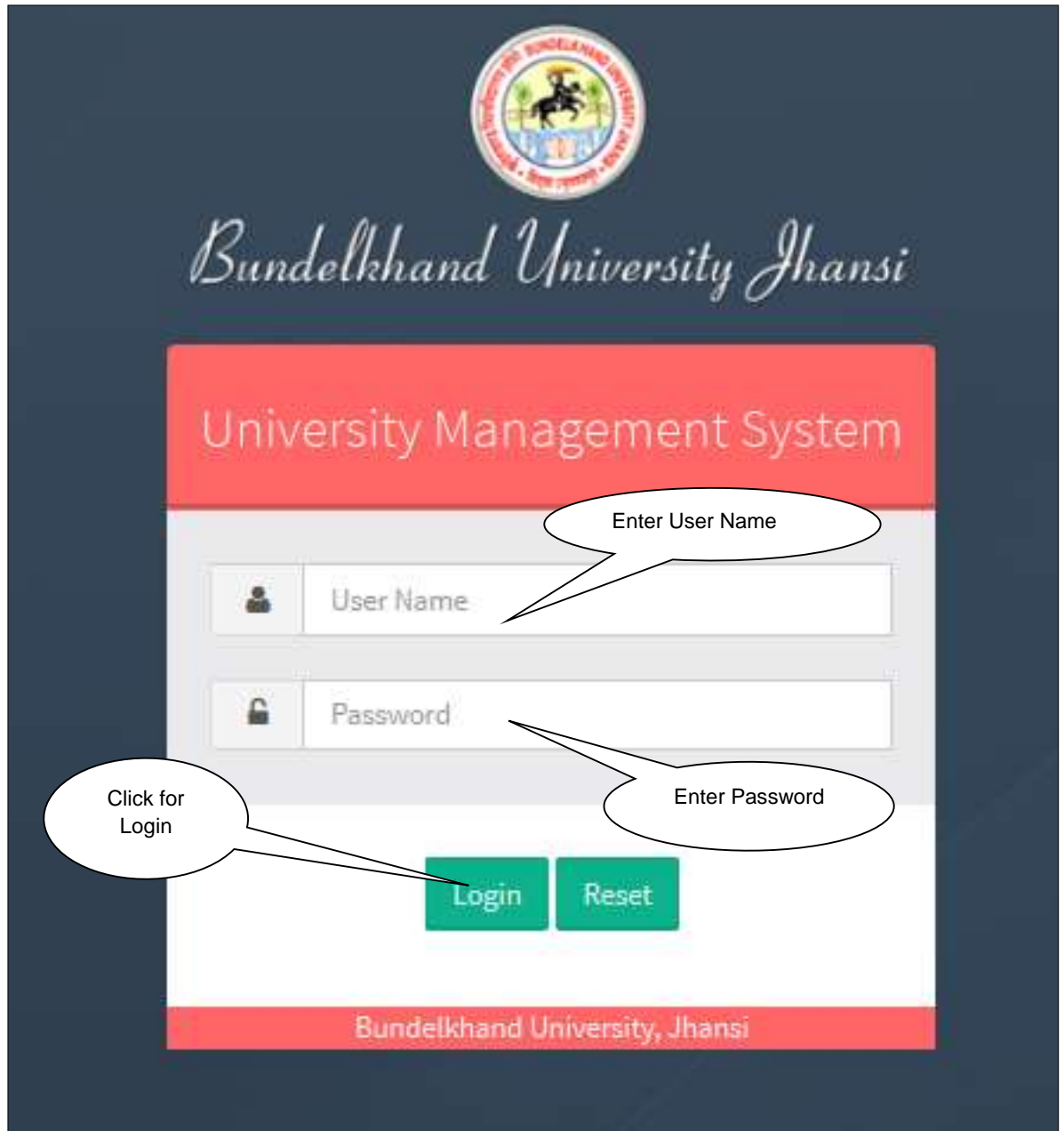- Open http://ums.bujhansi.org in a browser in your computer.

Image: Login Page

- Type **User Name** and **Password** in Textboxes.
- Click **Login Button**, page will be navigated to **Dashboard.**

2.   Dashboard

Steps:

- **Dashboard** looks like this:

Image: Dashboard

- Click on **E-learning** Tab, page will be navigated to **Virtual Education &
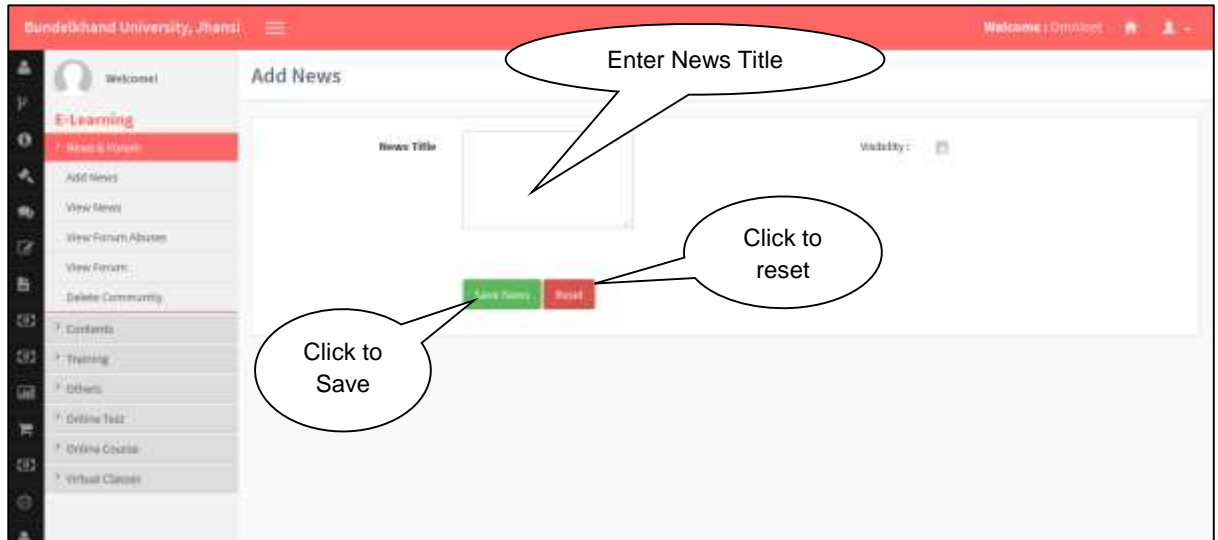 Training Module**.

3.   Welcome Page

Steps:

4. Add News
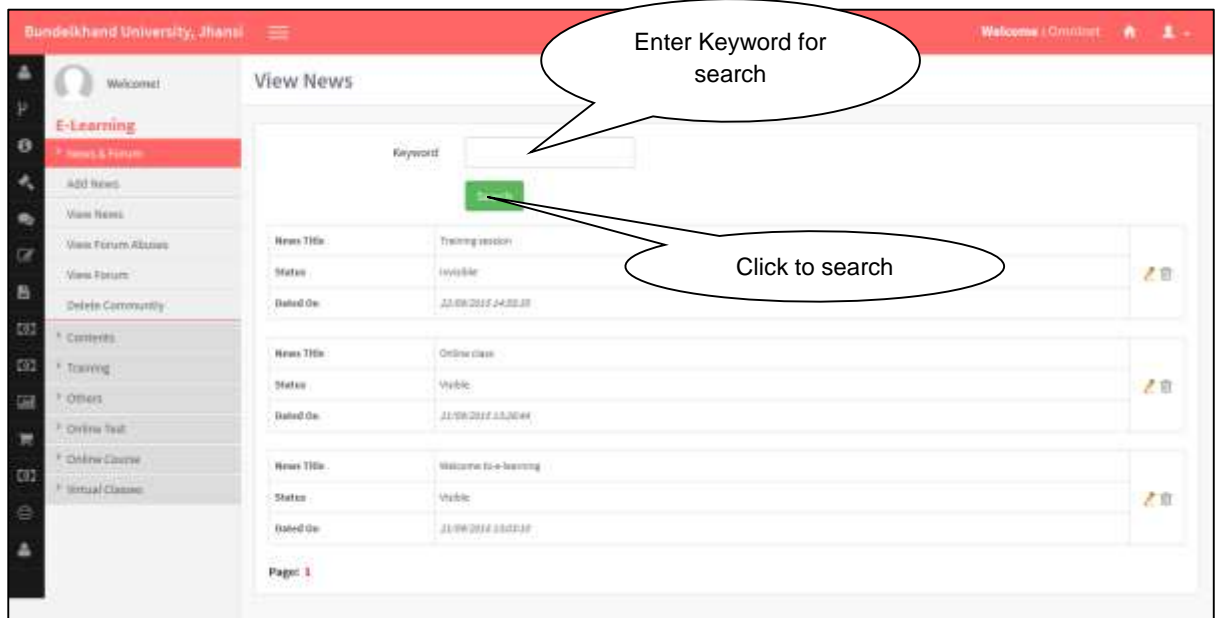
Steps:

- Click on **Add News** Tab.

- User will fill the following details.

5. View News

Steps:
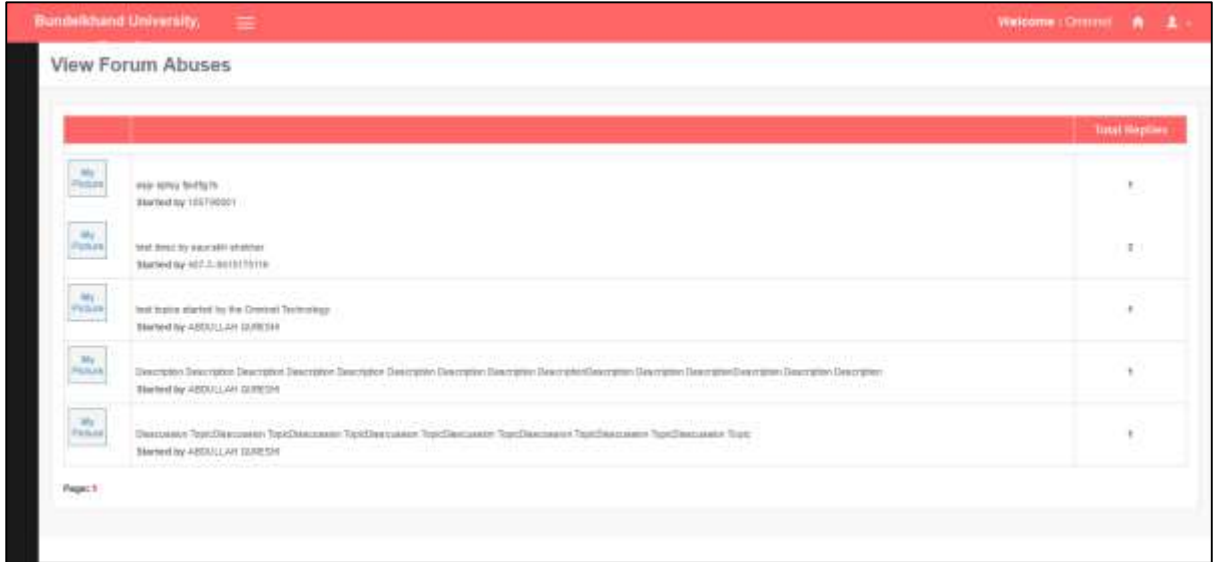
- Click on **View News** Tab.

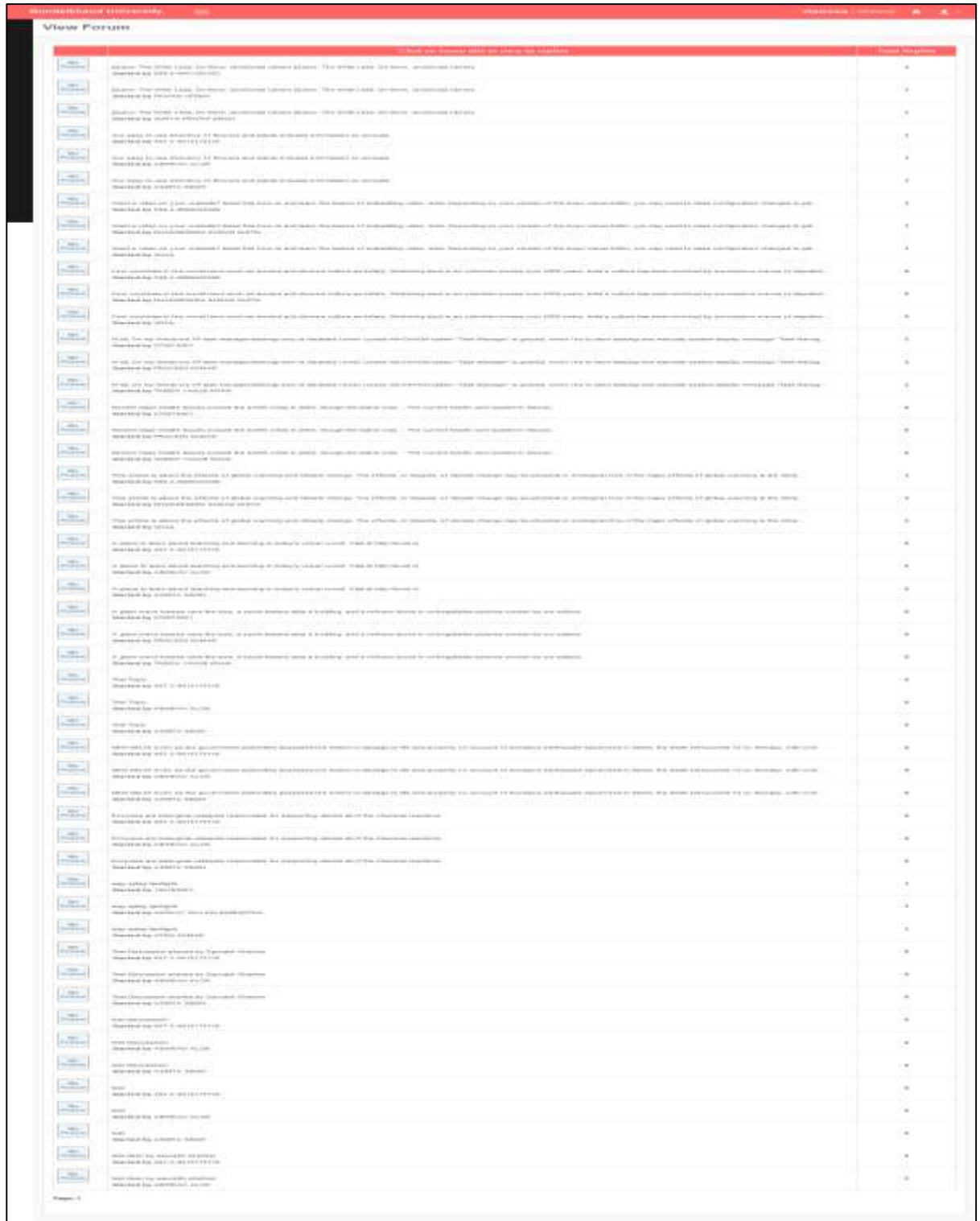- Click **Search Button** to search your entries.

6.   View Forum Abuses

Steps:

- Click on **View Forum Abuses** Tab.
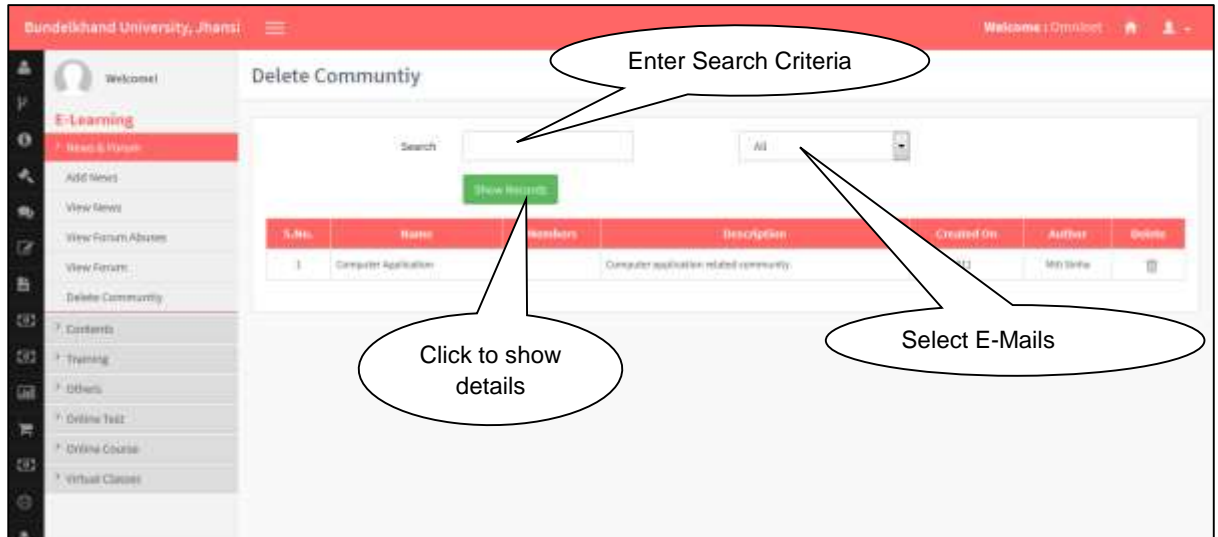
7.   View Forum

Steps:

- Click on **View Forum** Tab.
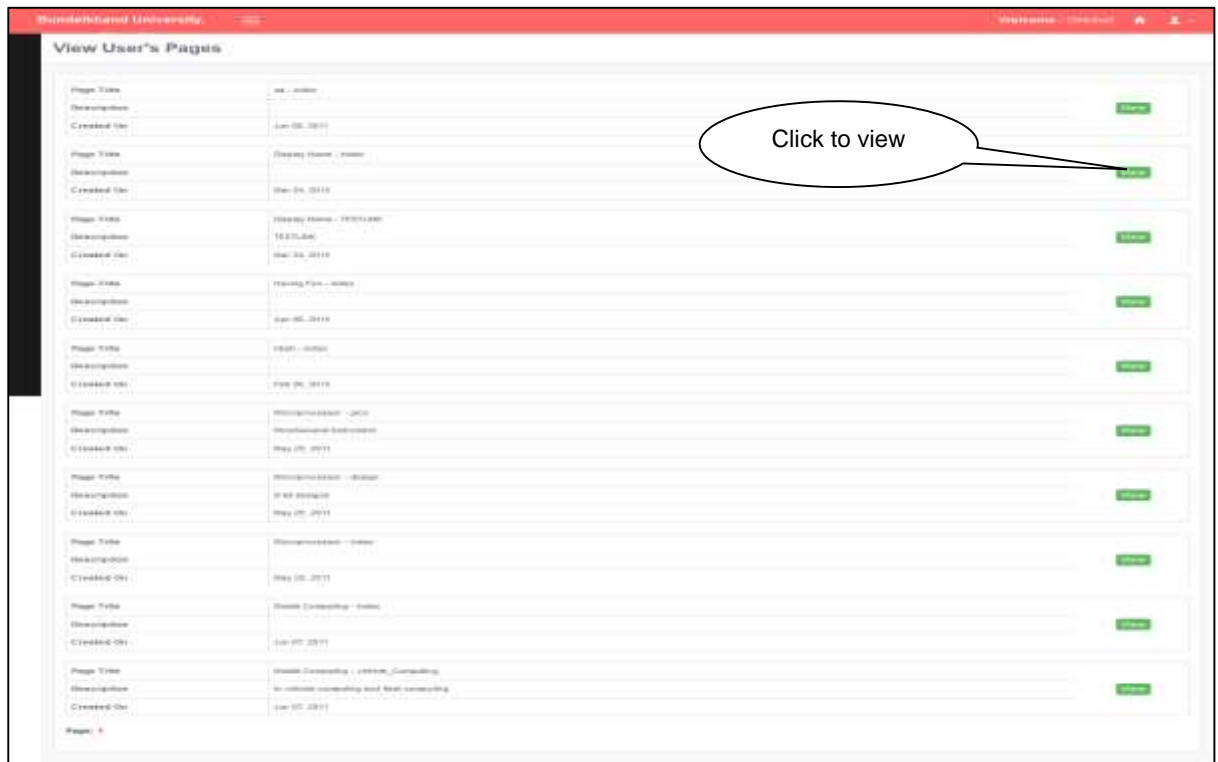
8.   Delete Community

Steps:

- Click on **Delete Community** Tab.

9.   View User's Pages

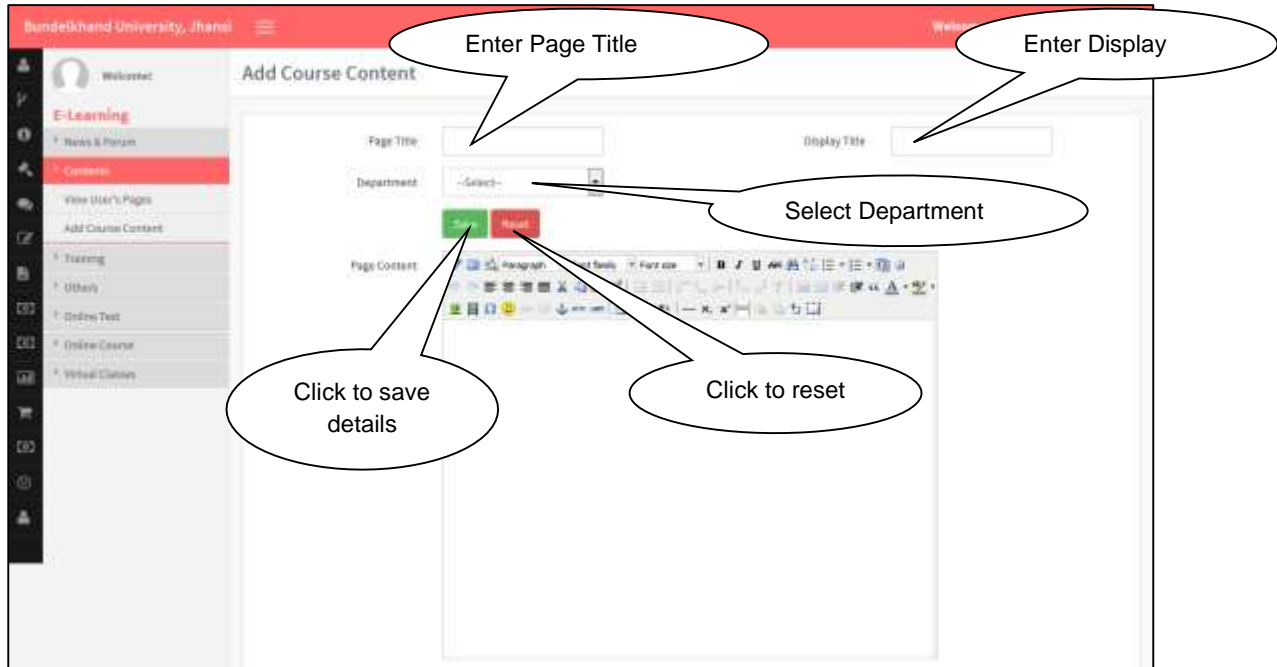### Steps:

- Click on **View User's Pages** Tab.

- Click on **View Button** to see the details.

10.   Add Course Content
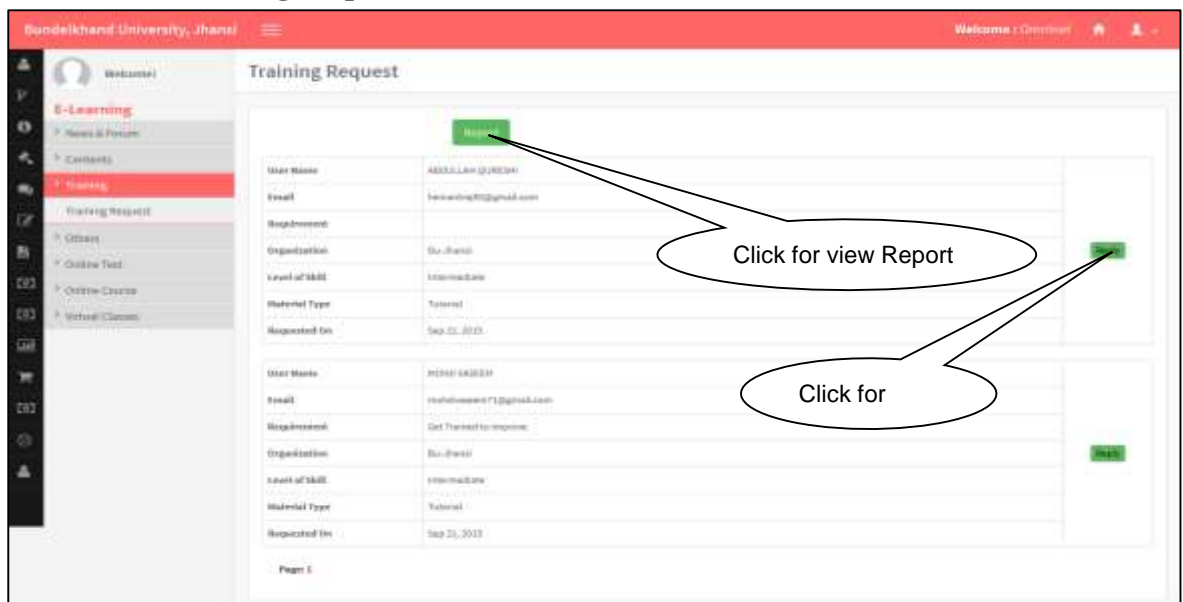
Steps:

- Click on **Add Course Content** Tab.

- User will fill the details.

11.   Training Request

Steps:

- Click on **Training Request** Tab.

- Click on **Report Button** to get report Tab.

12.   Upload Video

Steps:

- Click on **Upload Video** Tab.

- Click on **Submit Button** to save details.

13.   View Video

Steps:

- Click on **View Video** Tab.

- Click on **View Video** button to submit details.

14.   Upload Material

Steps:

- Click on **Upload Material** Tab.
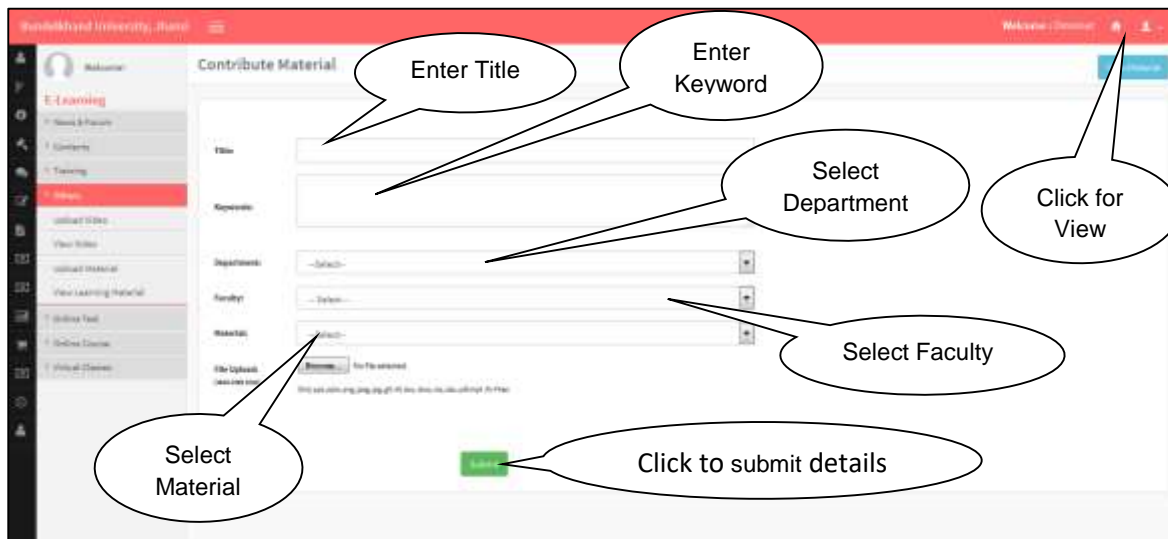
- Click on submit button to submit details.

15.   View Material
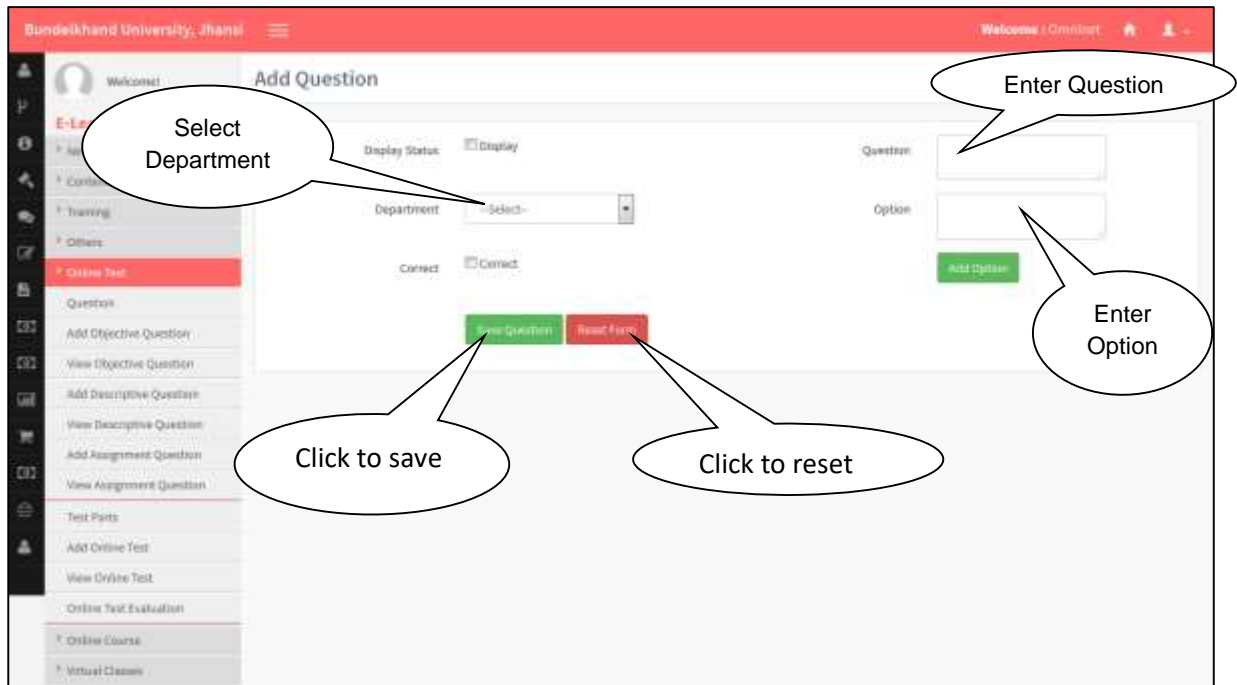
Steps:

- Click on **View Material** Tab.
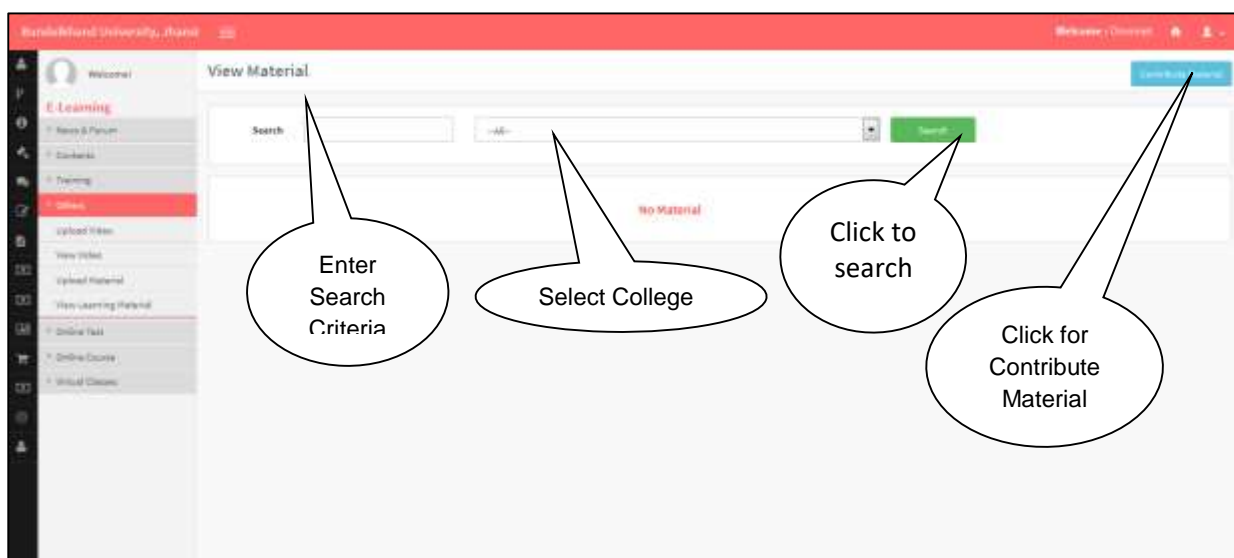
- Click on **Search Button** to search details.

16. Add Question

Steps:

- Click on **Add Question** Tab.

- User will fill the following details.

17. View Optional Question

Steps:

- Click on **View Optional Question** Tab.
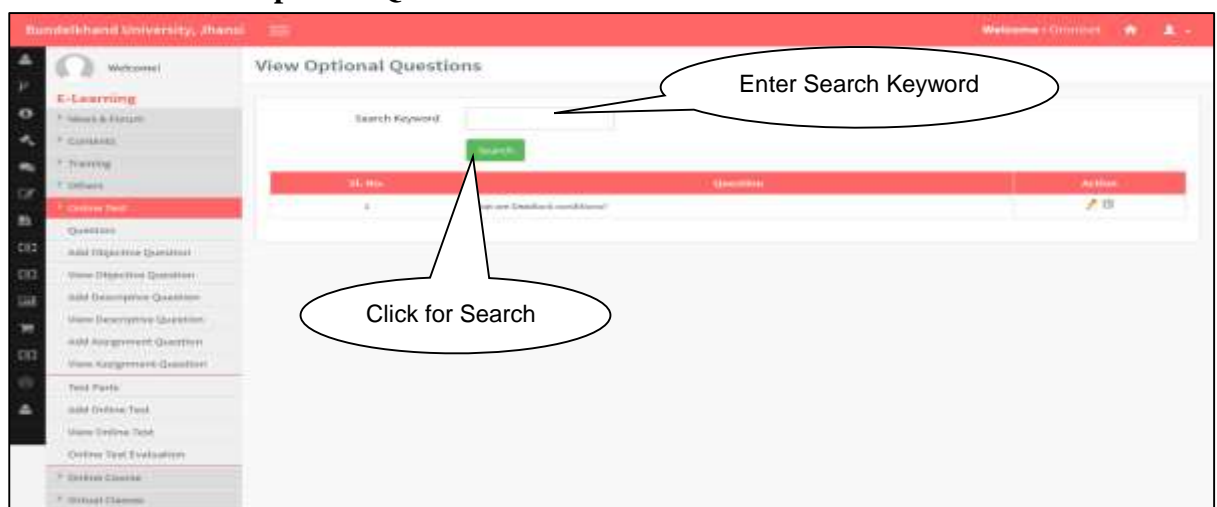
- Click on Search **Button** to get search result.

18. Add Descriptive Questions

Steps:

- Click on **Add Descriptive Question**.
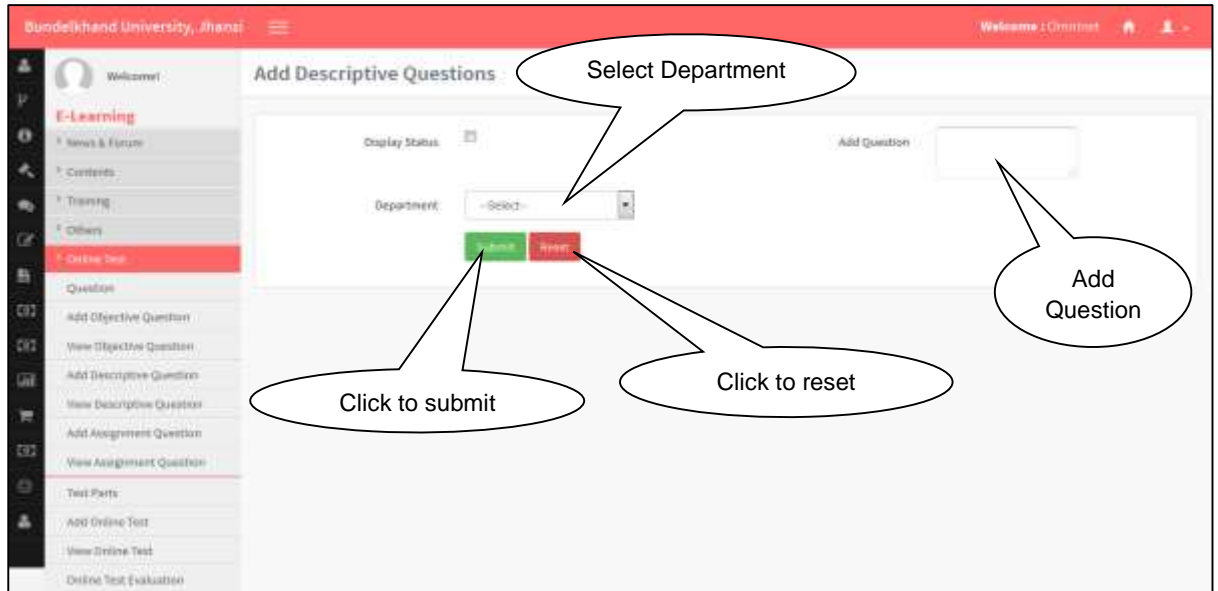
- User will fill following details.

19. View Descriptive Questions

Steps:

- Click on **View Descriptive Question** Tab.
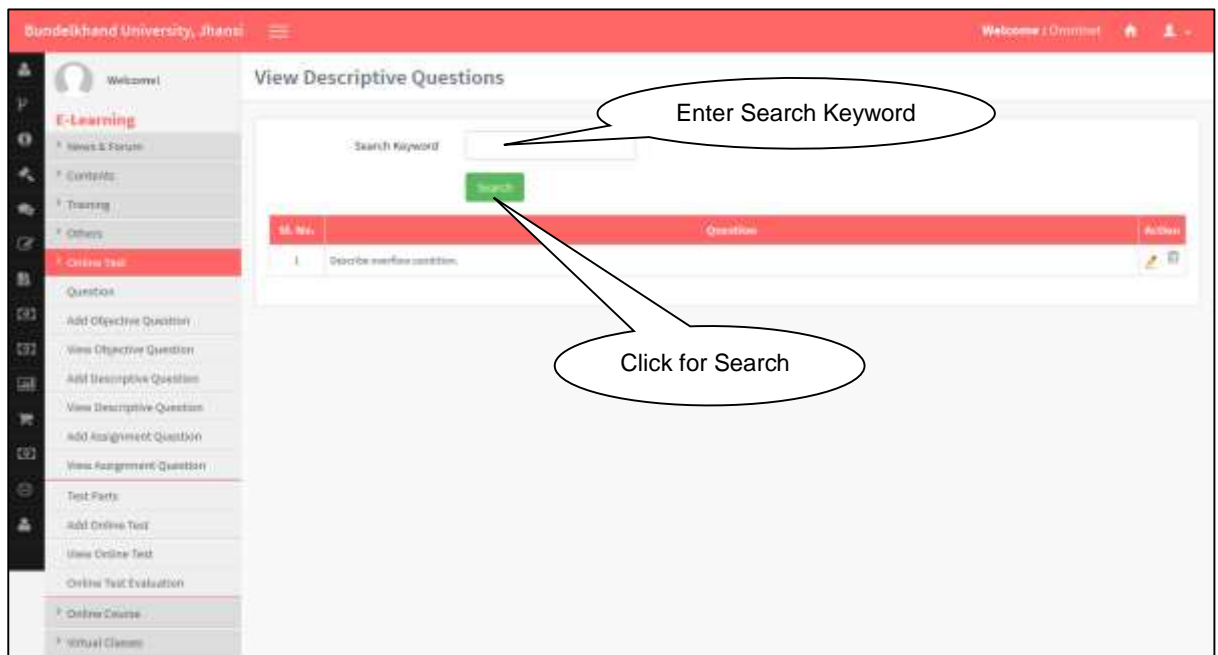
- Click on Search **Button** to get search details.

20.   Add Assignment Questions

Steps:

- Click on **Add Assignment Question** Tab.
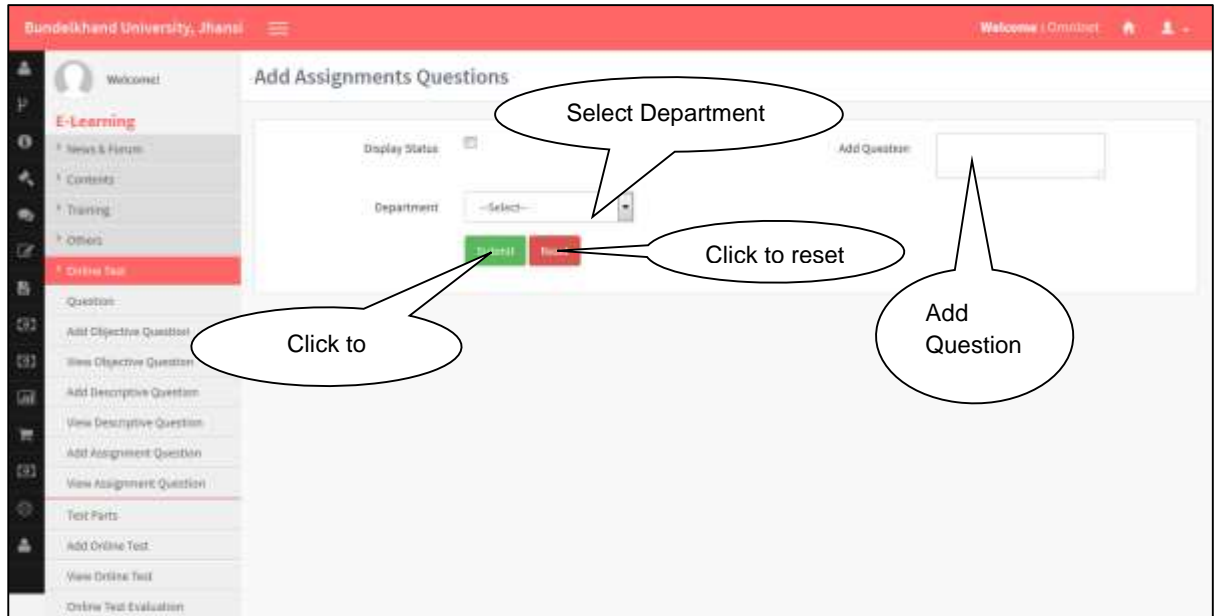
- Following details filled by the user.

21.   View Assignment Question

Steps:

- Click on **View Assignment Question** Tab.
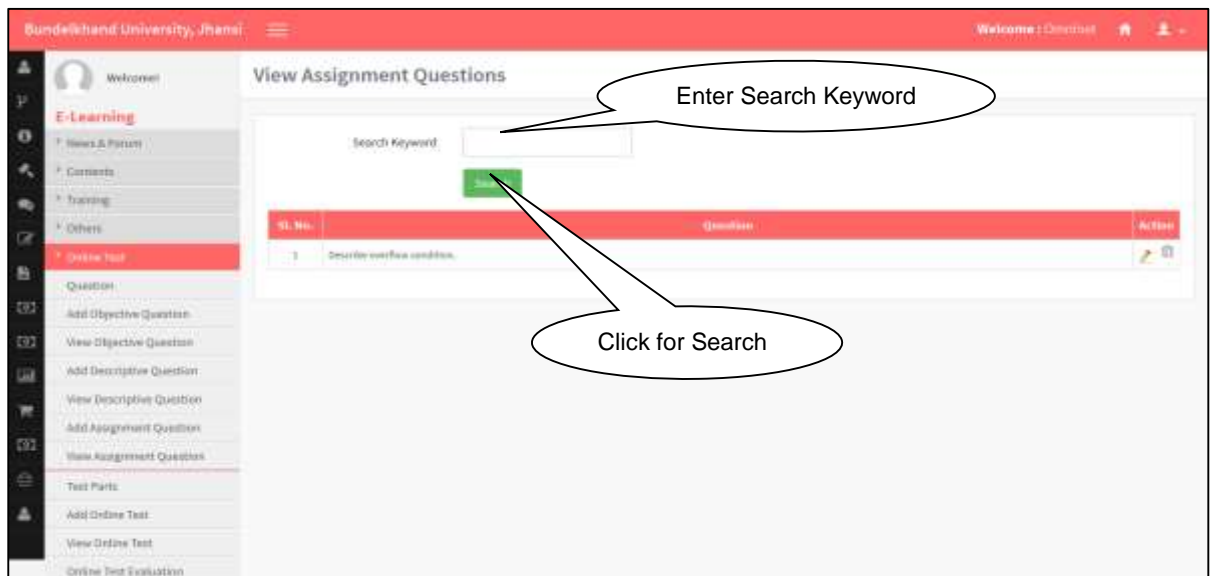
22.   Create New Objective

Steps:

- Click on Create New Objective Tab.

- Following details fill by the user.

23.   View Objective Test

Steps:

- Click on **View Objective Test** Tab.

- Click on Submit **Button** to save details.
- Click on Reset **Button** to reset fields.

24. Create Descriptive Part

Steps:

- Click on Create **Descriptive Part** Tab.

- Click on Save **Button** to save details.
- Click on Reset **Button** to reset fields.

25. Create Assignment

Steps:

- Click on Create Assignment Tab.

- Click on Submit **Button** to save details.
- Click on Reset **Button** to reset fields.

26.   View Assignment

Steps:

- Click on **View** Assignment Tab.
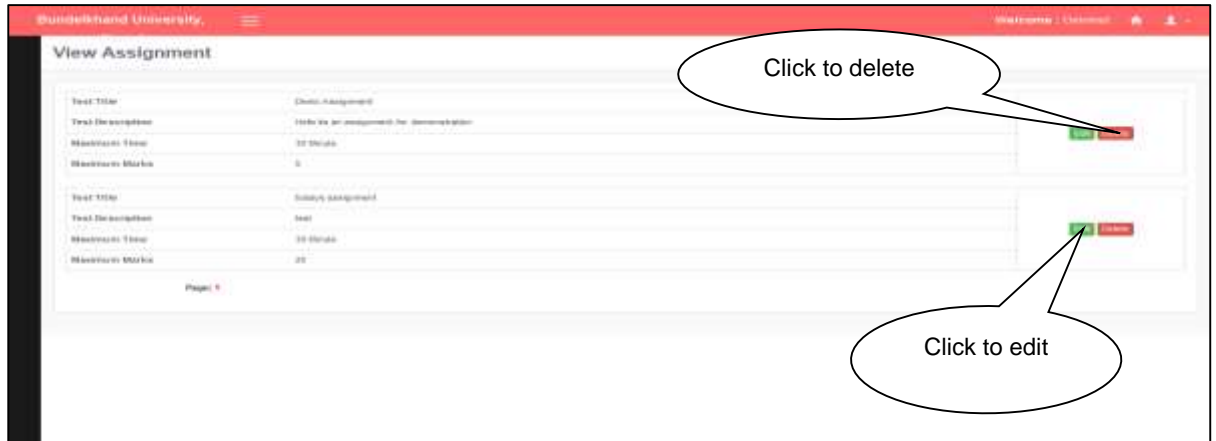
- Click on Edit **Button** to edit details.
- Click on **Delete Button** to delete fields.

27.   Create Test

Steps:

- Click on **Create Test** Tab.

- Click on **Submit Button** to save details.
- Click on **Reset Button** to reset details.

28.   View Test

Steps:

- Click on View **Test** Tab.
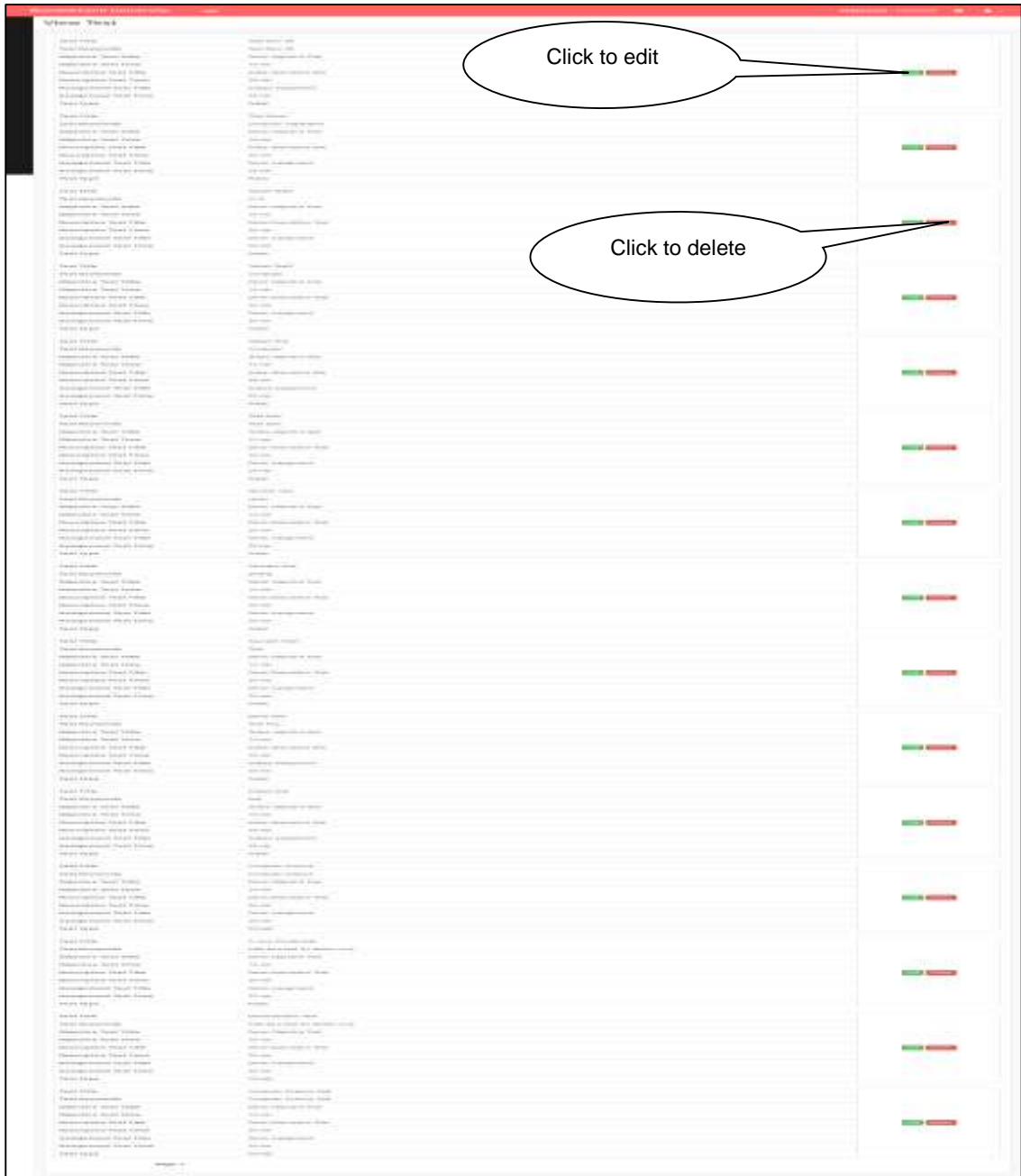
- Click on **Edit** Button to edit details.
- Click on Delete **Button** to delete fields.

29.   Online Test Result

Steps:

- Click on **Online Test Evaluation** Tab.
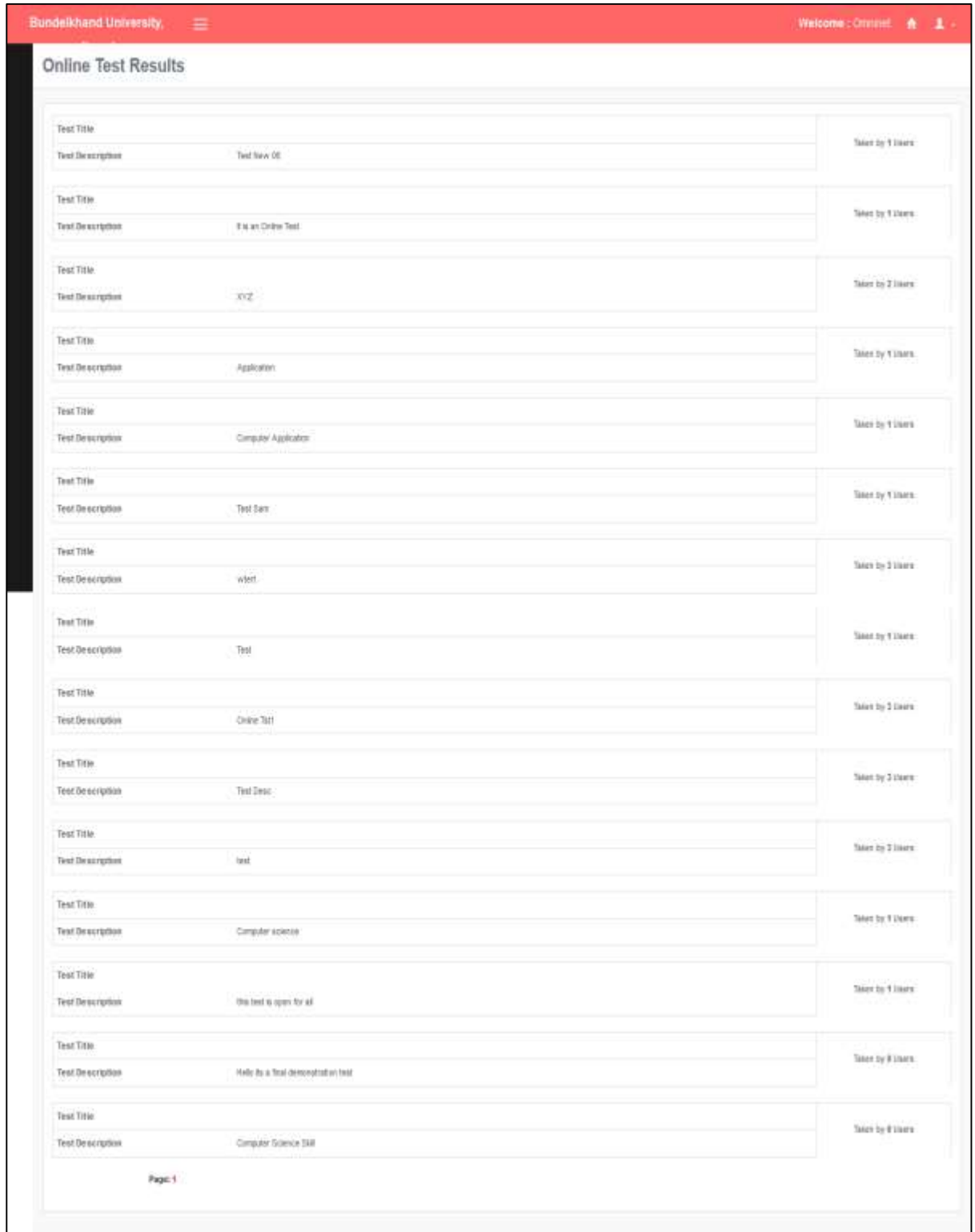
30.   Create Course

Steps:

- Click on **Create Course** Tab.

- Click on Reset **Button** to reset the fields.
- Click on Create **Course** to save details.

31.   View Course

Steps:

- Click on **View Course** Tab.

- Click on Show **Result** to get details.

32.   Schedule Class

Steps:

- Click on **Schedule Class** Tab.

- Click on Schedule Class button to save details.
- Click on Reset Button to reset the fields.

33.   Approve Virtual Class

Steps:

- Click on **Approve Virtual Class** Tab.

34.   View Schedule Class

Steps:

- Click on **View Schedule Class** Tab.
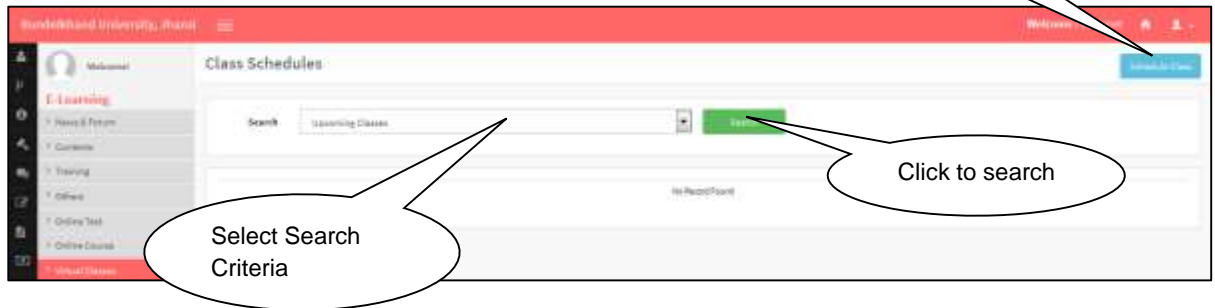
35.   E- Learning

Steps:
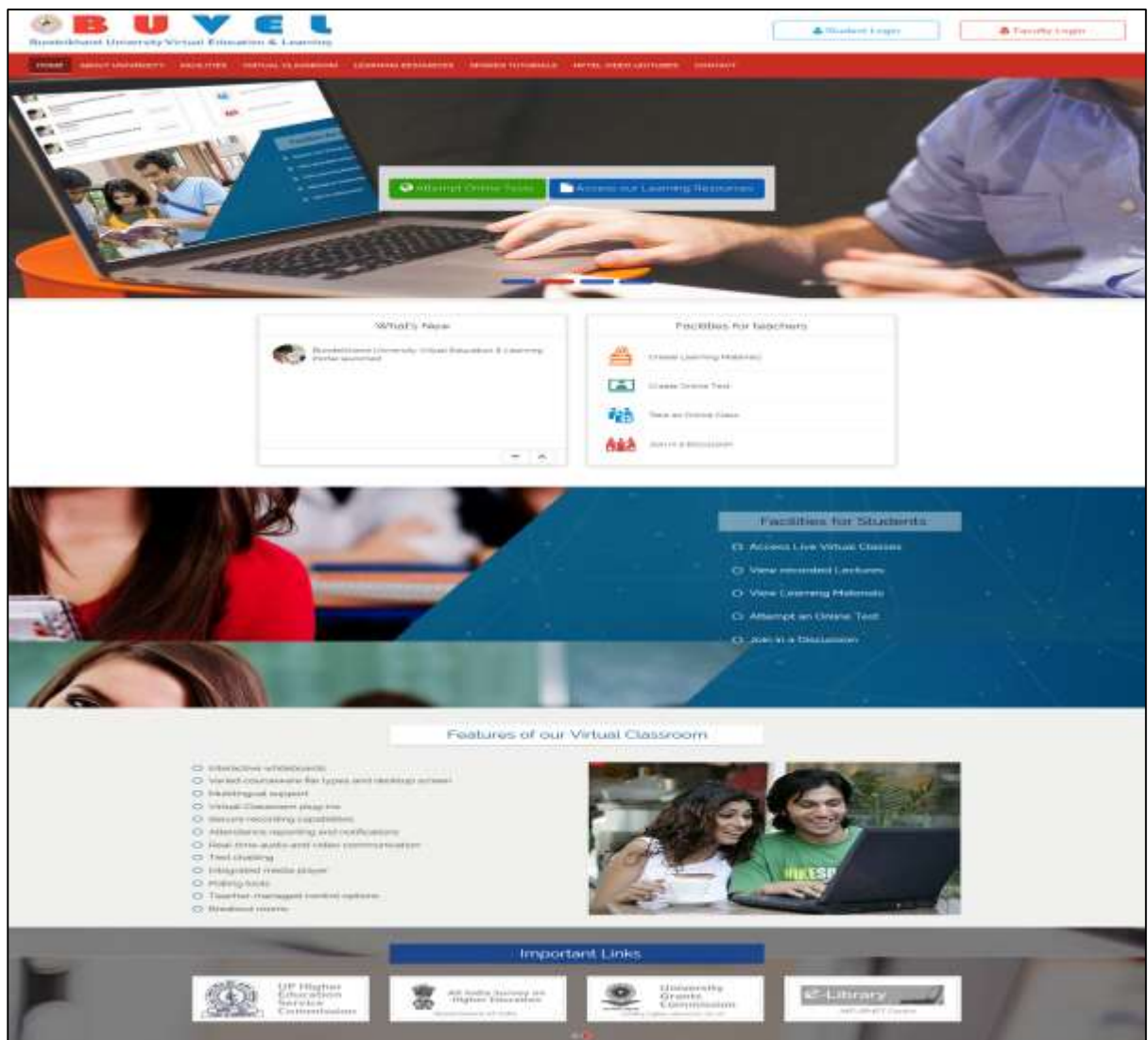
36.   Spoken Tutorials

Steps:

- Click on **Spoken Tutorials** Tab.

37. Tutorial Video in English

Steps:

- Click on **video link** as per your choice.

38. Tutorial Video in Hindi

Steps:

- Click on **Video Link** as per your choice.