User Manual

For

Administrator's Online Affiliation System

Version 1.0

Bundelkhand University, Jhansi

Designed & Developed By:



Submitted By :

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1. Opening Registration form

- Type URL https://www.bujhansi.org in address bar of browser to open website of Bundelkhand University, Jhansi.
- Click on Affiliation link from menu tab
- The browser will display following screen:

Bundelkhand University Jhansi
ONLINE AFFILIATION SYSTEM
You are requested to read the below Government Orders, Terms & Conditions & Checklist and check your eligibility before applying for Affiliation of your College / Institute to Bundelkhand University.
> Government Order
> Terms & Conditions
> Checklist
> User Manual for NOC Form Filling
Note: The Government Order is also available on Higher Education Website View which may change from time to time.
EII hereby confirm that I have read all the Government Orders, Rules & Regulations and Checklist for the Attiliation of my Institute/College with Bundelkhand University, Jhansi and I accept the same.
Continue

Image: Terms and Conditions Screen

- The above screen has following Portable Document File (PDF) to download
 - Government Order
 - Terms and Conditions
 - Checklist
 - User Manual for NOC
- A link is given to user to view Government Order from Higher Education Website
- To continue registration process, a user must accept the declaration given in the form by clicking checkbox

"After clicking 'Continue' button the page will redirect to Registration Form"

2. NOC Registration Form Screen

• The browser will open registration form given as below:

REGISTRATION FO	OR NOC				
lame of Trust/Society	1	Name of Institute/Col	aga :		
Date of Registration	1	Registration valid Up	0		
Tit Im-	1 Mt.				
First Name	#	Last Name	3		
Seeignation	4				
Noblin No.	ā.	ta Primary Mobile	No.? Add Gancal		
mail Address	1	Is PrimaryEmail 6	Add Cancel		Fill all the details a
Address of Trust/So	ciety	the second react to wrong			then clic
Address Lise 1	1	Address Line 2	1		on
City	1	Pin Code	I.	1	REGISTER or RESET
State	T Uttar Pradosh	District	, AGRA		UI KLJLI
Address of Propose	d Site				
Address Line 1	1	Address Line 2	-		
Сну	±	Pin Code	t.		
State	Uttar Prodesh	District	, Banda		

Image: Registration form for NOC Screen

3. Field description of Registration form

Field Name	Description
Name of Trust/Society	Enter Name of Trust/ Society
Name of Institute/ College	Name of existing/proposed Institute/College
Date of Registration	Date of Registration of Trust/Society * Must be minimum 3 years old to proceed
Registration Valid Up to	Date when registration of Trist/Society will expire
Title	Title of person who filling the form
First Name	First Name of Person who is filling the form
Last Name	Last Name of Person who is filling the form
Designation	Designation of person in Trust/Society who is filling the form
Mobile Number	Mobile number for contact * a user may enter up to 5 mobile numbers, at least one must be declared as primary
Email Address	Email Address for contact * a user may enter up to 5 Email addresses, at least one must be declared as primary
Address of Trust/Society	
Address Line 1	Enter First line of address
Address Line 2	Enter second line of address
City	Enter city
Pin Code	Enter PIN Code of city
State	Select State. Select Other that Uttar Pradesh if Trust/Society registered from any other district
District	Type name of district
Address of Proposed Site	
Address Line 1	Enter First line of address
Address Line 2	Enter second line of address
City	Enter city
Pin Code	Enter PIN Code of city
State	Select State
District	Select city where Institute/College is exist/proposed

- A link is given below the form to view terms and condition
- To proceed user must agree term and conditions by clicking checkbox

"After clicking 'Register' button the page will redirect to Payment Page of Registration"

4. NOC Payment Page

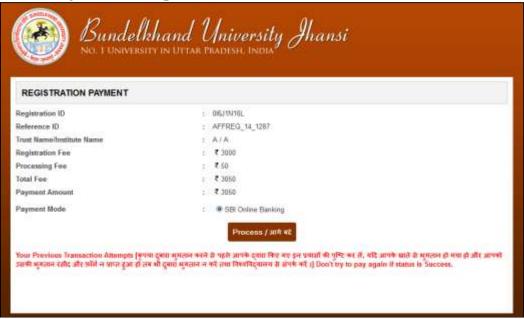


Image: Registration Payment Page

- To precede payment click 'Process' button, page will be redirected to confirm submit page
- Click on Submit Fees button
- The page will be redirected to payment gateway

NET	BANKING		CARC	PAYMENTS	
State Bank of India	Bank Charges: Nill	2	State Bank ATM-cam-Debit Card	Bank Charges: 11.24	3
Toro Best of Khanir and Japar	Eans Charges NI	2	Other Banks Debit Cardy	Bank Charges: 0.02	3
Trans Bank of Hyderabad	Bank Charges: No		Credit Cards	Bank Charges: 0.02	
Rate Bank of Mysore	Bank Charges: Nil	2	OTHER P	AYMENT MODES	
State Bank of Patiala	Bank Charges: Nil		SBI BRANCH	Behk Chargas: Nil	0
State Bank of Travancore	Bank Charges: Nill		Other Banks Internet Sanling	Bank Charges: Nil	

Image: State Bank Multi Option Payment System Screen

- User may pay fees through State Bank Net Banking or by Card Payment, choose as per your convenience
- After successful payment the browser will display the following screen given below:

"Note: a fresh registration will be needed if payment unsuccessful"

5. Mobile and Email Verification

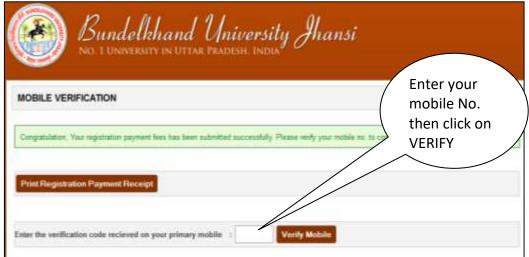


Image: Mobile Verification Page after Successful Payment

- A code will be sent to Mobile number, registered as primary
- Type code into given Mobile verification textbox

"After successful mobile verification, an email activation link will be sent to the email address, registered as primary"

- Click on activation link, page will be redirected to Email Activation Successful page
- After successful email activation a User ID and a Password will be sent to the email address, registered as primary, and a link where user may login to fill-up NOC form. After clicking NOC Login form, browser will display the screen given on the next page

6. Filling NOC Form

Bundelkh	and Universe College Login	Enter User Name	
Login User Name Password Login Reset		Enter your Password Click to Login or Reset)

Image: College Login Form

• Enter User Name and Password provided in email and click Login button. After successful login page will be redirected to Home Page of NOC, as given below:

	Bundelkhand University in Uttal Pradesh.	rsity Jhansi	
Welcome : [12	804] BMS COLLEGE		Lógnat
	> Rules and Regulation	> Terms and Conditions	
	> Prerequisite For Form Filling	> Instructions For Form Filling	

Image: Home Page of NOC

• Before Starting:

"Every user must read/ download the prerequisite of form filling for preparation of NOC. All files given in prerequisite must be saved in Computer System used to upload, and information will be ready to enter as per requirement in the form to save time."

• About Working Session:

"Note: Login session is restricted for 20 minutes in idle condition. As user works and action performed by user, the system automatically increases the working session timing; instead a warning message will be displayed when working time span remains 10 minutes."

• About Payment Process:

"The payment process of NOC is initialized only when all the required information of College Profile and Organization Detail is fulfilled. If required information of any page is not given, the payment link will redirect to that particular page.

"The payment Process is same as described earlier, Online Affiliation System track and displays all the success and failed transactions (if any), on the payment page."

• Click Fill NOC Form to continue, page will be redirected to College Profile Page, as given below, containing following links:

0	Home	Navigate to Home Page
0	Registration Detail	Navigate to Registration Form (Read Only)
0	College Profile	Navigate to College Profile Form
0	Organization Detail	Navigate to Organization Detail Form
0	Payment	To proceed NOC payment
		The link will not work until all information provided to College Profile and Organization Detail
0	Logout	To logout NOC from Online Affiliation System
0	Print	This link is enabled only after successful
		Payment, A hard copy of NOC form filed will be printed

7. College Profile Screen

Bundelkhand Univer	sity Jhansi	
Management	straton Details College Profile Digensation Details Parment Logens	
COLLEGE PROFILE		
Name of Degree College/Institute	I INSTITUTE OF ENVIRONMENT AND MANAGEMENT	
In the Degree College/Institute established?	 ○ Yes ○ No 	
Name of Nearest Railway Station Iron Degree College-Institute	0	
Distance of Degree College-Institute from the Railway Station (in Ker)	1	
Distance of Degree-College/Institute from the City (in Ker)	1	
Type of Degree College	-Select	
Category of Degree College/Sestitute	i -Select-	
Is Degree College/Institute Registered as Ministry?	1 O'he Ofe	
Authorized as Minority from	t -Salach	
Registration & Other Details	-	
Minority certificate-Document platech PDF Max Size 3 MID	Bases No file selected Upload	
	ape in basing antabilished? If YES, then martine the details below	Fill all the
To any Degree College located within 15 km of the place where the College	ge is being established? If YE's, their marriers the details betwee	details and
Line Cologo/Sulface of Descent of Descent of Descent of Sulface Section (Section 1) (Section 2) (Secti		upload the
		documents then click
		on SAVE &
a set menseum complexities when its to and a strategy repo	and institute/College? IF TES, then mention the details below. $: \odot \gamma_{PS} \odot \gamma_{PS}$	
	Train for Destine (Train for Balance) Bane Destine (Train for Balance) Bane Destine (Train for Balance) Bane Destine (Train for Bane) Bane (Bane Destine) Bane (Bane D	PROCEED or RESET
Keiging is view, the existing college, the need for Higher Education net	naie unfulfilled in the particular field of education? O Yus O Ya	
If a new Degree College is opened in the proposed site, will a minimum new College, without any adverse inquest on the approved student intuit WIII 60 students at the undergraduate level and 45 students at the postgr Degree Colleges of the area siter approval of 46 students at the postgr Degree Collegest of the area siter approval of 46 students at the new count lance of Coursett) for which 40C is sought	a is the courses being run in the existing Degree Colleges?	
WE Counted Intering by Still City's City's under Linus Spectra	Second Carter	
SA SCOM SHIELD S SECON SHIELD S SECON SHIELD S SECON SHEELD S SECON SHEELD S SECON S S S S S S S S S S S S S S S S S S S		
Select Course (4)		
In the Degree College being ran since previous semiim(s)? Namber of tabjectnicsenses at Undergraduate Postgraduate level and the duratio	\sim 0.745 \odot Ne at since when itsuccing is being dote and the number of students is each cauche	
Rame of courses Catagory (SUP); Second ance when the Co	ing to being three (in years) Resident of Stationes. Percentage of Read IN	
Description of the leachers appointed in courses being ran earlier, with they eligit	Add	
None of Teacher Eligibility-Deathcatum	Surface of Aggusterment Courter Modele No. *	
	Select-	
Som & P	Proceed Reset	

Image: College Profile Page

8. Field Description of College Profile

Field Name	Description
Name of Degree College/Institute	Carried from Registration Details
Is the Degree College/Institute established?	Select Yes or No
Name of Nearest Railway Station from	Enter Name of Nearest Railway
Degree College/Institute	Station
Distance of Degree College/Institute from the	Enter Distance of Degree
Railway Station (in Km)	College/Institute from the Railway
	Station (in Km)
Distance of Degree College/Institute from the	Enter Distance of Degree
City (in Km)	College/Institute from the City (in
	Km)
Type of Degree College	Selection from List Aided or SFS
Category of Degree College/Institute	Selection from List, Women or Co-
	education
Is Degree College/Institute Registered as	Select Yes or No
Minority?	
Authorized as Minority from	Select from List
Registration & Other Details	Enter minority registration and
	other detail
Minority certificate/Document	Uploaded Minority certificate/
	Document
Is any Degree College located within 15 km of	Select Yes or No
the place where the College is being	
established?	
Full Name of College/Institute	Enter full name of College/ Institute
Affiliated from (Name of University)	Enter Name of University
Distance from the existing/proposed college	Enter Distance from the
(in Km)	existing/proposed college (in Km)
Distance from the Railway Station (in Km)	Enter Distance from the Railway
	Station (in Km)
Distance from the Bus Stand (in Km)	Enter Distance from the Bus Stand
	(in Km)
Name of Course(s) running in	Enter Name of Course(s) running in
Institute/Colleges	Institute/Colleges
Is any Intermediate College located within 15	Select Yes or No
km area of existing/proposed	
institute/College?	
Full Name of Intermediate College	Enter Full Name of Intermediate
$A f C^{1} = \{ a \in \mathcal{L} : a \in \mathcal{D} \}$	College
Affiliated from (Board)	Enter Affiliated from (Board)
Distance from the existing/proposed college	Enter Distance from the
(in Km)	existing/proposed college (in Km)
Distance from the Railway Station (in Km)	Enter Distance from the Railway
$\mathbf{D}_{\mathbf{r}}^{\mathbf{r}} = \mathbf{f}_{\mathbf{r}} + \mathbf{f}_{\mathbf{r}} + \mathbf{f}_{\mathbf{r}} = \mathbf{f}_{\mathbf{r}} + \mathbf{f}_{\mathbf$	Station (in Km)
Distance from the Bus Stand (in Km)	Enter Distance from the Bus Stand
Name of Course(a) manain a in	(in Km)
Name of Course(s) running in	Enter Name of Course(s) running in

Field Name	Description
Institute/Colleges	Institute/Colleges
Keeping in view, the existing college, the	Select Yes or No
need for Higher Education remain unfulfilled	
in the particular field of education?	
If a new Degree College is opened in the	Select Yes or No
proposed site, will a minimum of 100 students	
be available in the first year in the proposed	
new College, without any adverse impact on	
the approved student intake in the courses	
being run in the existing Degree Colleges?	
Will 60 students at the undergraduate level	Select Yes or No
and 40 students at the postgraduate level be	
available without any adverse impact in other	
Degree Colleges of the area after approval of	
affiliation of the new course in the existing	
college?	
Selected Course	Selection from List Box
Is the Degree College being run since	Selection from Radio Button
previous session(s)?	
Name of courses	Enter by User
Category (UG/PG)	Selection from Radio Button
Session since when teaching is being done (In	Enter by User
years)	-
Number of Students	Enter by User
Percentage of Result (%)	Enter by User

• After filling up above information click Save and Proceed. Page will be redirected to Organization Detail, as given below:

9. Organization Detail Screen

80.11	ndolkhand Univer.	DIA			
Welcome : (1066) Institu Vanagement	te of Environment and	tramon Datable College Prote	Concentrations Free		
ORGANISATION DETA	4.8				
Name of Operating	- INSTITUTE OF ENVIRONMENT AND N	Types of Operating	- Balan-	121	
Trust Toolarly Depiremites status of	11	Organization		151	
Society/Trust	- Negistered -	Registered With	- Trier	(5)	
Date of Regentration	× [16/06/0110	Registration valid Lipse	1 SUMMER IN		
tize 5 580)	Settlikane of Society/Societ Shitack POF Man	- Binnen Ito to serviced		Clateral	
Address of Trust/Socie	ty				
Address	BETHND GAVKTREMANDER				
firmers/Willinger	Cecares model	State	LINTAR PRADESPI	3	
Diserton	LINNING	Phy Code	225001	1	
\$10 Cards		Lamiline Plans No.	(4)		
Fies No.		Website	1	1	
ounder Member Detail					
Time Passadar D	ander Some Transaction of Street, Stre	senter Barrison's Bartison' The	Trainer Street or other		
			Person		
Salact (allt it.			111	
or adding Active and Life (Monthey of Transforciety Approved by Bagiste	ac all Society/Competents	Dial R. Piercia		
					Fill all the
insurces of Income of the Sc	ciety/Tout managing the Degree College/In	ditute			details an
rinual incame in prev	ious three years of the Society/Trust	managing the Degree Co	slege/metitubor. Duty verif	heat by	upload th
ources of income in t	he previous three years of the Bocie	ty/Trust managing the De	gree College/Institution	and the	
New 1 - (200)	he previous three years of the Bocie domail image (R. is inc)	ty/Trust managing the De		Explored Explored	then click
Year 1 - (200)	Annual Income (Re. in Sec)	(december) has been assured	16 16	Elphonet Elphonet	then click
Team 1 + (2011)	Annual income (Ro. in Inc)		48 44	Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
Year 1 2001 Year 2 2002 Year 3 2003 year 4 2003	Annual incume (Rs. in Inc) +	Amazani, In Tre surret Denman, Inference Bernand, Net Vie surret Bernand, Vie Vie surret Amazani, Vie Vie surret Amazani, Viet Mare Surr & Mill	48 44	Edgeboard Edgeboard Edgeboard	then click on SAVE &
Years 1 2001 Years 2 2002 Stars 2 2003 antered proof of the sectors. 2 Wears 3 4 the sectors. Wears 4 2 Wears 5 2 Wears 4 3 Wears 5 3 Wears 5 3 Wears 5 3 Wears 6 3 Wears 7 3 Wears 7 4 Wears 7 4	Annual income (Ro. in Inc)	Annual Information States	48 44	Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
Yeas 1 = 2007	Annual income (No. in Inc)	Browne, The Yes execution Browne, Net Yes execution Browne, Net Yes execution Browne, Yes Yes execution Account #100 Comparison of Author March #100 mer #55C Cashe Marce of Augmented architect	eli eli (fig) and the suscess of income i [Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
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Yeas 1 = 2007	farmel income (Rs. in Inc)	Amazan, Ito Ye concel Amazan, Ito Ye concel Amazan, Ito Ye concel Amazan, Ye Ye concel Amazan, Ye Ye San Ye Andrew Market POP Mar Shar Ye Mills Market North Ho San Ye Mar Portainen Amazan at CCTV concerner Portainen	eli eli eli eli eli eli eli eli eli eli	Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
Verse 1 = 2002	Annual income (Ro. in Inc) Control of the second s	Brown, In Tre second Brown, Inte Tre second Brown, Net We enter Brown, Net We enter Brown, Yehr He enter	ell eff eff off and the surrow of interest a a a a	Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
Veen 1 = 2007	Annual income (Ro. in Inc) Control of the second s	Brown, In Tre second Brown, Inte Tre second Brown, Net We enter Brown, Net We enter Brown, Yehr He enter	ell eff eff off and the surrow of interest a a a a	Edgeboard Edgeboard Edgeboard	on SAVE & PROCEED
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Yeas 1 = 300	Annual income (Ro. in Inc) Control of the second s	Brown, In Tre several Brown, Inc Yes several Brown, Yes Yes several Brown, Yes Yes several Brown, Yes Yes several Accountrated Comparison Auditor Addition Yes Yes Song Yes Song Yes Brown Adaption the other plan Providence of CCTV canners propried constructed building	ell eff eff off and the surrow of interest a a a a	Edgeboard Edgeboard Edgeboard	then click on SAVE & PROCEED
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New 1 = 2001	Annual income (Rs. in Inc) Annual Income (Rs. in		ent	Explored Aptional Actional	then click on SAVE & PROCEED
New 1 = 2007	Annual income (No. in Inc)		ent	Explored Aptional Actional	then click on SAVE & PROCEED
Veen 1 = 2007	Annual income (Re. in Inc)		ent	Explored Aptional Actional	then click on SAVE & PROCEED
Year 1 = 2007	Annual income (No. in Inc)	Emmony: Ten Yer connect Emmony: Ten Yer connect Emmony: Yer Yer connect Emmony: Yer Yer connect Emmony: Yer Yer connector Action research Emmony: Yer Yer connector Emmony: Yer Yer connector Proceedings of the connector Proceeding connector Proceeding connector South	ent	Explored Aptional Actional	then click on SAVE & PROCEED
Veen 1 = 2007	Annual income (Re. in Inc)	Emmony: Ten Yer connect Emmony: Ten Yer connect Emmony: Yer Yer connect Emmony: Yer Yer connect Emmony: Yer Yer connector Action research Emmony: Yer Yer connector Emmony: Yer Yer connector Proceedings of the connector Proceeding connector Proceeding connector South	ent	Explored Aptional Actional	then click on SAVE & PROCEED
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Year 1 = 2007	Annual income (No. In Inc)	Brown, In Tre second Brown, Inc. Tre second Brown, Inc. Tre second Brown, Inc. Tre second Brown, Inc. Second activity Book Stormer Historie of Approximation activity Book Stormer Historie of Approximation activity Book Stormer Brown, Inc. Second activity Book Stormer West South	ent	Explored Aptional Actional	then click on SAVE & PROCEED
Team 1 = 2001	Annual income (No. in Inc) Annual income (No. inc) Annual income (N	Brown, In Tre second Brown, Inc. Tre second Brown, Inc. Tre second Brown, Inc. Tre second Brown, Inc. Second activity Book Stormer Historie of Approximation activity Book Stormer Historie of Approximation activity Book Stormer Historie of Comparison activity Book Stormer Historie of the Internet Store Store Historie of the Internet Store Downer, Int. Not Storescenarie Historie Internet Historie Int	ent of the summer of latitudes in a summer of	Explored Aptional Actional	then click on SAVE & PROCEED
Veen 1 = 2000	Annual income (No. in Inc)	Emmony: In the research	end end end flags and the summary of laterates is and and and backgroup of the summary of laterates is and and and and and and and and	Explored Aptional Actional	then click on SAVE & PROCEED

Image: Organization Detail Form Screen

10. Field Description of Organization Detail

Field	Remarks							
Name of Degree Operating Trust/ Society	Carried from Registration Details							
Type of Organization	Select from the list							
Registration Status of Trust/ Society	Non Editable							
Registered With	Carried from Registration Details							
Date of Registration	Carried from Registration Details							
Registration Valid Up to	Carried from Registration Details							
	Upload Latest Registration Certificate of							
Upload Latest Registration Certificate of	Trust/ Society using <i>Browse</i> Button then							
Trust/ Society (Max Size 5 MB)	click Upload							
Address	Carried from Registration Details							
Town/Village	Carried from Registration Details							
State	Carried from Registration Details							
District	Carried from Registration Details							
Pin Code	Carried from Registration Details							
STD Code	Enter STD Code of City/Town							
Landline Phone No	Enter Landline Phone Number							
Fax No	Enter Fax Number							
Website	Enter Website URL							
Founder Member Details								
Title	Select Title of Founder Member							
Founder Member Name	Enter Name of Founder Member							
Founder Member's Father Name	Enter Father Name of Founder Member							
Founder Member's Mother Name	Enter Mother Name of Founder Member							
Founder Member's Designation	Enter Designation of Founder Member							
	Enter Mobile Number of Founder							
Mobile No. of Contact Person	Member							
	Enter Email Address of Founder							
Email	Member							
For adding Active and Life Member of Tru	st/Society Approved by Registrar of							
Society/Competent Authority : Click on Cl								
Popup to enter Active and Life Members D	Detail							
Member Name	Enter Name of Member							
Father's Name	Enter Father Name							
Mother's Name	Enter Mother's Name							
Membership Type	Select from List							
Contact Number	Enter Contact Number							
Email	Enter Email Address							
Sources of Income of the Society/Trust	Enter Source of Income of Trust/							
managing the Degree College/Institute	Society							
Annual income in previous three years of t								
College/Institution Duly verified by Regist	ered Chartered Accountant/ Competent							
Authority								
	Enter amount of given year in Lacs and							
Annual income (Rs. in lac) Year 1	upload the proof							

Field	Remarks
Annual income (Rs. in lac) Year 2	Enter amount of given year in Lacs and upload the proof
Annual income (Rs. in lac) Year 3	Enter amount of given year in Lacs and upload the proof
PAN No. of Trust/Society or Founder Member	Enter PAN of Trust/ Society
Bank Name	Enter name of Bank
Primary Bank Account No.	Enter Bank Account Number
IFSC Code	Enter IFSC Code of Branch
Site plan (Showing Sazra no.) approved by	Select from List
Name of Approved architect who	Enter Name of Approved architecture
designed the site plan	designed the site plan
Building plan Approved from	Select from the list
Provision of CCTV camera in proposed constructed building	Select Yes or N0
Situation around 20 mater of site plan	Situation around site plan in all four
Situation around 30 meter of site plan	directions, enter details
Is site plan situated in village?	Select Yes or No
Proposed site plan design (Attach pdf	Upload
Max Size 5 MB)	Opioad
Form/Certificate 143-Residential/Non-	
Agriculture land (Attach PDF Max Size 5 MB)	Upload

Form/Certificate 176-joint Certification (Attach PDF Max Size 5 MB)	Upload
Khasra-Khatauni duly verified by the Tehsildar/SDM/ADM (Attach pdf Max Size 5 MB)	Upload
Nazri Naksha (Attach PDF Max Size 5 MB)	Upload
Image of Road connecting to existing/proposed site showing existing width of approach road (Attach JPEG/JPG Max Size 5 MB)	Upload
Certificate of firefighting from the competent authority as per NBC (National Building Code) (Attach PDF Max Size 5 MB)	Upload
Structural Design by a qualified structural Engineering for the proposed building showing details on MAP as per NBC(National Building Code) (Attach PDF Max Size 5 MB)	Upload

11. Click Save and Proceed to continue Payment

"Note: After successful NOC payment (Final Submit), all the fields of College Profile and Organization Details will be freezed for NOC verification from the Bundelkhand University, Jhansi, so make sure that all entries are fulfilled correctly before Final Submit"

12. Reports and Print Outs

- Registration Payment Receipt: after successful payment of registration
- NOC Payment Receipt: after successful payment of NOC
- NOC Report

Login to University Management System

- Open University Management System by typing https://ums.bujhansi.org/bujhansi lms in browser
- Login page will be open, as given below:



Image: University/College UMS Login Screen

- Type your User Name and Password and click Login button
- The University Management System will open, the interactive screen is given below:

13. Dashboard

Steps :

• Dashboard looks like this:-Click on Affiliation tab Welcome, Omni Net . 1 -1 1 2 \leq C 1 -0 * --

Image: Dashboard

- Click Affiliation Tab, page will be navigated to Affiliation Module.
- The Affiliation Module screen is given below:

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• Click on NOC List of Old Colleges for B.Ed. Tab.

14. NOC List of Old Colleges for B.Ed. Form

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Image: NOC List of Old Colleges for B.Ed.

- Type **Name of Institute/College** and Click on **Search** Button to Search the record.
- Click on **College with Affiliation fee Tab**.

15. College with Affiliation Fee

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Image: College with Affiliation Fee

- Type Name of Institute/College and Click on Search Button to Search the record.
- Click on **Registration Report Tab**.

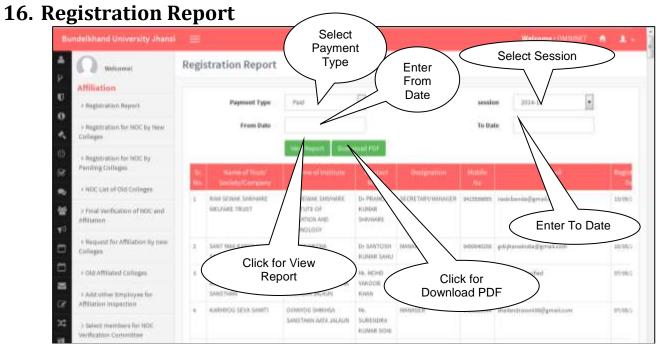


Image: Registration Report

- Select Type and Click on **View Report** Button to View the record.
- Click on **Registration for NOC by New Colleges Tab**.

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Image: Registration for NOC by New Colleges

- Type Name of Institute/College and Click on Search Button to Search the record.
- Click on **Registration for NOC by Pending Colleges Tab**.

18. Registration for NOC by Pending Colleges

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Image: Registration for NOC by Pending Colleges

- Type **Name of Institute/College** and Click on **Search** Button to Search the record.
- Click on NOC List of Old Colleges Tab.

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Image: NOC List of Old Colleges

- Type **Name of Institute/College** and Click on **Search** Button to Search the record.
- Click on Final Verification of NOC and Affiliation Tab.

20. Final Verification of NOC and Affiliation

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Image: Final Verification of NOC and Affiliation

• Click on **Request for Affiliation by New Colleges Tab**.

21. Request for Affiliation by New Colleges Form

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Image: Request for Affiliation by New Colleges

• Click on **Old Affiliated College Tab**.

22. Old Affiliated College

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Image: Old Affiliated College

• Click on Add Other Employee for Affiliation Inspection Tab.

23. Add Other Employee for Affiliation Inspection Form

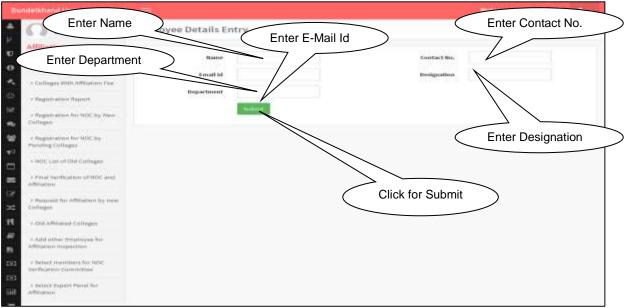


Image: Add Other Employee for Affiliation Inspection

- In this section, **Administrator** will fill the required details of **Employee** and Click on **Submit** button to add the Record.
- Click on Select Members for NOC Verification Committee Tab.

24. Select Members for NOC Verification Committee Form

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Image: Select Members for NOC Verification Committee

- In this section, **Administrator** will fill the required details and Click on **Search Employee** button to Search the Record.
- Click on Select Expert Panel for Affiliation Tab.

25. Select Expert Panel for Affiliation Form

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Image: Select Expert Panel for Affiliation

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