
User Manual

For

Student Management System

Version 1.0

Bundelkhand University, Jhansi

Submitted By :

The logo for updesco, featuring the word 'updesco' in a stylized font. The 'u' and 'd' are blue, while the 'p', 'e', 's', and 'c' are red. The 'o' is a red circle with a white dot in the center.

Designed & Developed By :

The logo for omni-NET TECHNOLOGIES (P) LIMITED. It features the word 'omni-NET' in a stylized font, with 'omni' in red and 'NET' in blue. Below this, the text 'TECHNOLOGIES (P) LIMITED' and 'ISO 9001:2008 Certified' are written in a smaller font, separated by horizontal lines.

Table of Contents

1. Login Page	6
2. Dashboard.....	7
3. Student Profile Form	8
4. Hostel Request Form	9
5. Library Card Request Form.....	10
6. Health report Form.....	10
7. Communication Form	11
8. IQAC Feedback Form	11
9. Grievance Form	12
10. Training & Placement Form.....	13
11. Virtual Education & Training Form	14
11.1 Request for Training Form.....	14
11.2 Find Teachers to Learn Form.....	15
11.3 View NPTEL Videos Form	15
11.4 Attempt an Online Test Form	16
11.5 Join a Community Form	16
11.6 Join in a Discussion Form.....	17
11.7 View Learning Material Form	17
12. My Community Form.....	18

1. Login Page

Steps :

- Open <https://academics.bujhansi.org/Student/frmStudentLogin.aspx> in a browser in your computer.

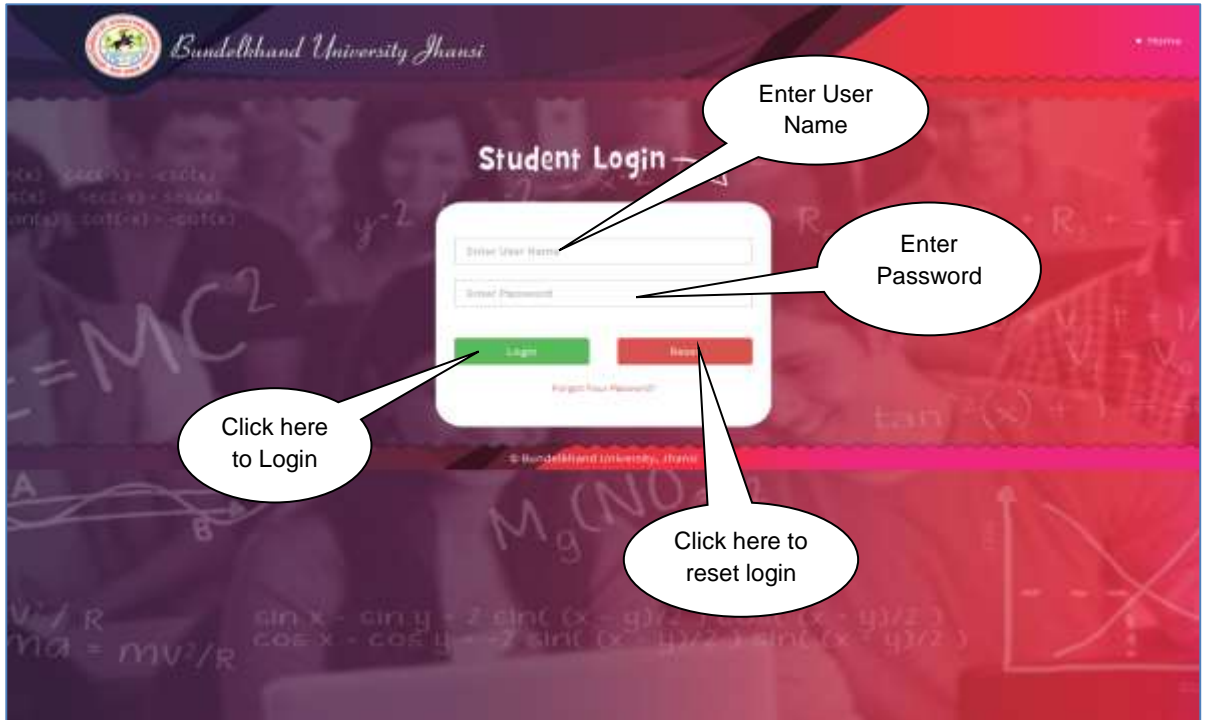


Image : Login Page

- Type **User Name** and **Password** in Textboxes.
- Click **Login Button**, page will be navigated to **Dashboard**.

2. Dashboard

Steps :

- **Dashboard** looks like this :

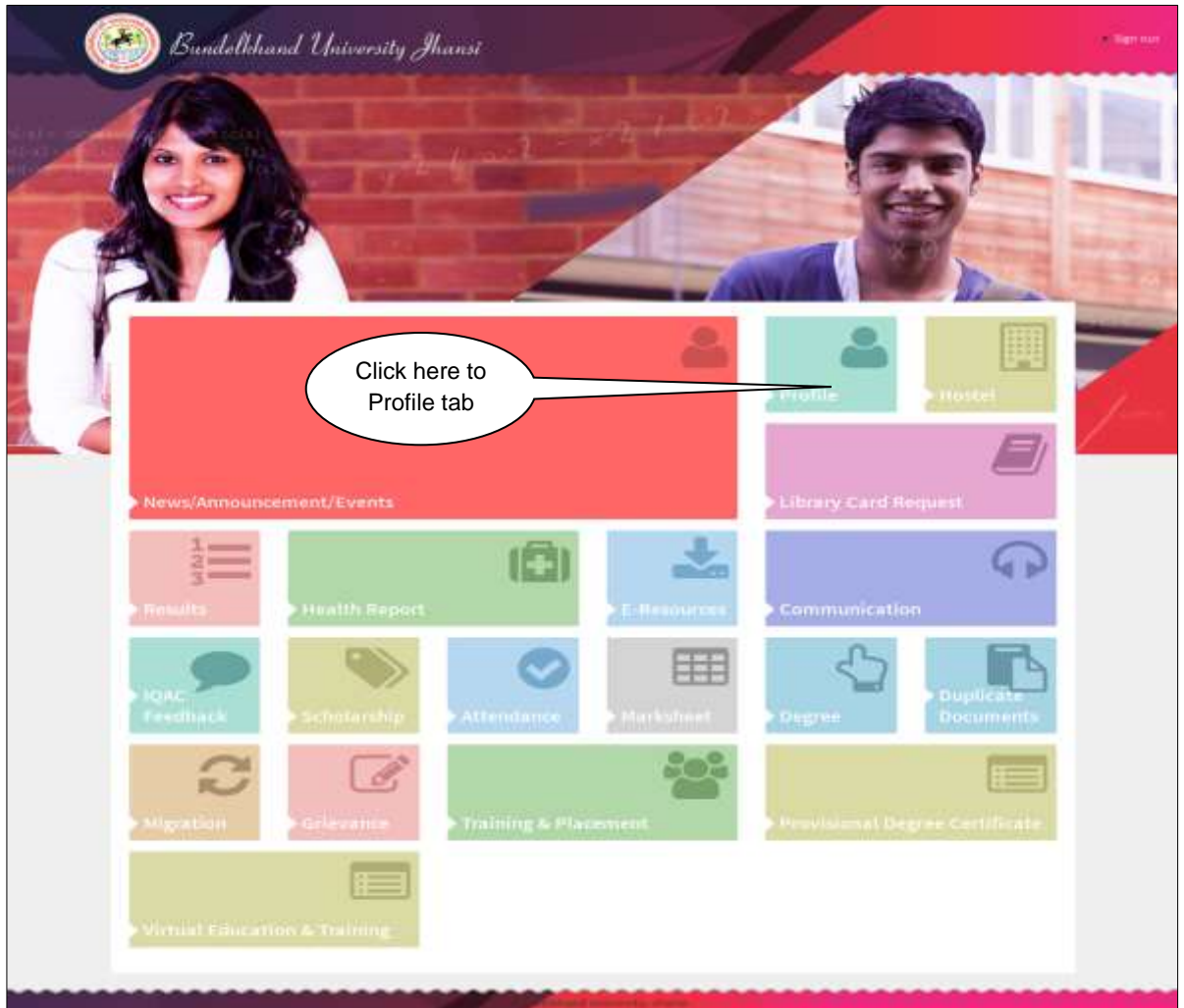
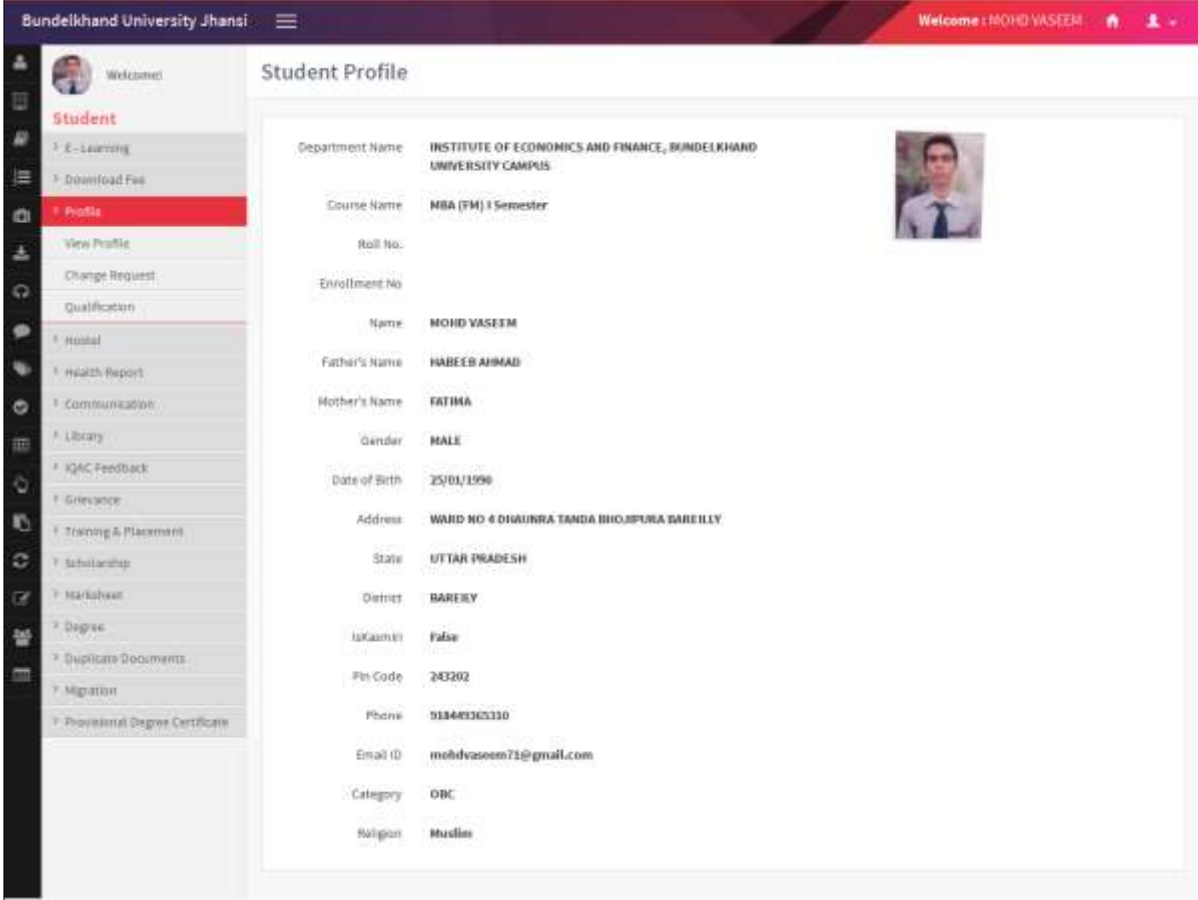


Image : Dashboard

- Click on **Profile Tab**.

3. Student Profile Form

Steps :



The screenshot displays the 'Student Profile' form within the Bundelkhand University Jhansi system. The interface includes a sidebar with navigation options and a main content area showing student details. The student's name is MOHD VASEEM, and the profile includes fields for Department Name, Course Name, Roll No., Enrollment No., Name, Father's Name, Mother's Name, Gender, Date of Birth, Address, State, District, IsKastri, Pin Code, Phone, Email ID, Category, and Religion.

Field	Value
Department Name	INSTITUTE OF ECONOMICS AND FINANCE, BUNDELKHAND UNIVERSITY CAMPUS
Course Name	MBA (FM) 1 Semester
Roll No.	
Enrollment No.	
Name	MOHD VASEEM
Father's Name	HABEEB AHMAD
Mother's Name	FATIHA
Gender	MALE
Date of Birth	25/01/1996
Address	WARD NO 6 DHAUNRA TANDA BHOPURA BAREILLY
State	UTTAR PRADESH
District	BAREILY
IsKastri	False
Pin Code	243202
Phone	91848130310
Email ID	mohdvaseem71@gmail.com
Category	OBC
Religion	Muslim

Image : Student Profile

- After clicking on **Profile Tab** the student profile will be display
- Click on **Hostel Tab**.

4. Hostel Request Form

Steps :

The screenshot shows the 'Hostel Request' form with the following sections and fields:

- Guardian:** Name (HARIS AHMED), Res. Address (TOWN DHAUNRA TANDA BHOLI PURA BAREILLY UP), RA, Tel No. (8443603320), No., Upload Photo (Max.50 KB), Upload Signature (Max. 30 KB).
- Local Guardian:** Name (ATEEQ AHMED), Res. Address (TOWN DHAUNRA TANDA BHOLI PURA BAREILLY UP), Office Address (NA), Res. Tel No. (8443475013), Office Tel No.
- Particulars of the Applicant:** Marital Status (Single), Scholarship/Fellowship Awarded (NA).
- Previous Employer (If Any):** Name, Address.
- Hostel:** Select hostel (dropdown menu).
- Download Hostel Request Form:** A green button at the bottom of the form.

Annotations on the form:

- "Fill here LocalGuardian" points to the Guardian section.
- "Fill here Guardian Details." points to the Guardian section.
- "Fill here Particulars of the Applicant" points to the Particulars of the Applicant section.
- "Fill here Previous Employer Details." points to the Previous Employer section.
- "Choose Hostel" points to the Select hostel dropdown.
- "Click here to Download Hostel request Form" points to the Download Hostel Request Form button.

Image : Hostel Request

- In this section, **Student** will fill the required details and can request for **Hostel**.
- Click on **Library Tab**.

5. Library Card Request Form

Steps :

The screenshot shows the 'Library Registration' page. On the left is a navigation menu with 'Library' selected. The main form area contains a 'Fee Receipt No.' input field, an 'Upload Fee Receipt' button with 'Browse...' and 'Upload' sub-buttons, and 'Save' and 'Reset' buttons. Three callout boxes point to these buttons: 'Click here to save.', 'Click here to Reset.', and 'Click here to browse Fee Receipt'.

Image : Library Card Request

- In this section, **Student** will fill the required details and can request for **Library Card**.
- Click on **Health Report Tab**.

6. Health report Form

Steps :

The screenshot shows the 'Health Details' page. The left navigation menu has 'Health Report' selected. The form displays student information: Student ID: AFD1101988, Student Name: MOHD VASEEN, Course Name: MBA (FM) I Semester, Health Test Date: Health Test Pending. Below this are input fields for Health Report (Not Submitted), Weight (kg), Height (cm), Blood Group, Identification Mark, Previous Injury Description (if any), Hobbies, and a 'Do you wear spectacles?' section with radio buttons for 'Yes' and 'No'. At the bottom are 'Save' and 'Reset' buttons. Two callout boxes point to these buttons: 'Click Save Button to Submit Record' and 'Click Reset Button to Reset Record'.

Image : Health Report

- In this section, **Student** will fill the required details and Click on **Save** button to Submit Record.
- Click on **Communication Tab**.

7. Communication Form

Steps :

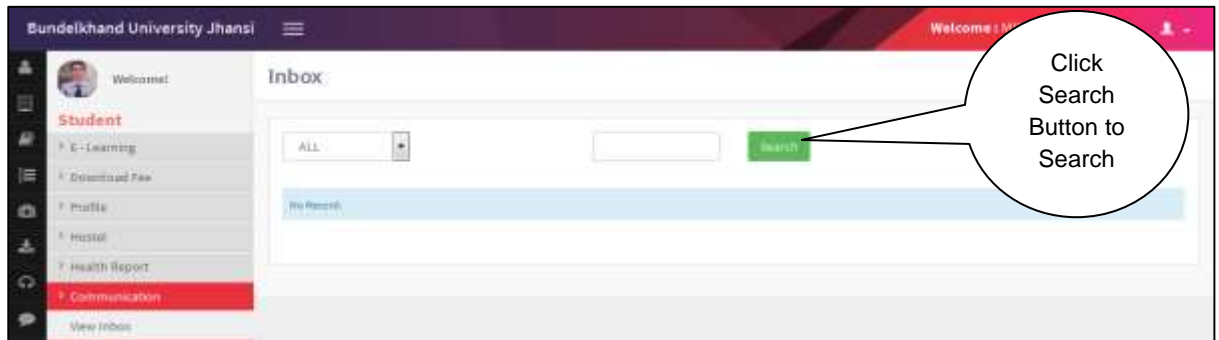


Image : Communication

- In this section, **Student** will fill the required details and Click on **Search** button to Search Record.
- Click on **IQAC Feedback Tab**.

8. IQAC Feedback Form

Steps :

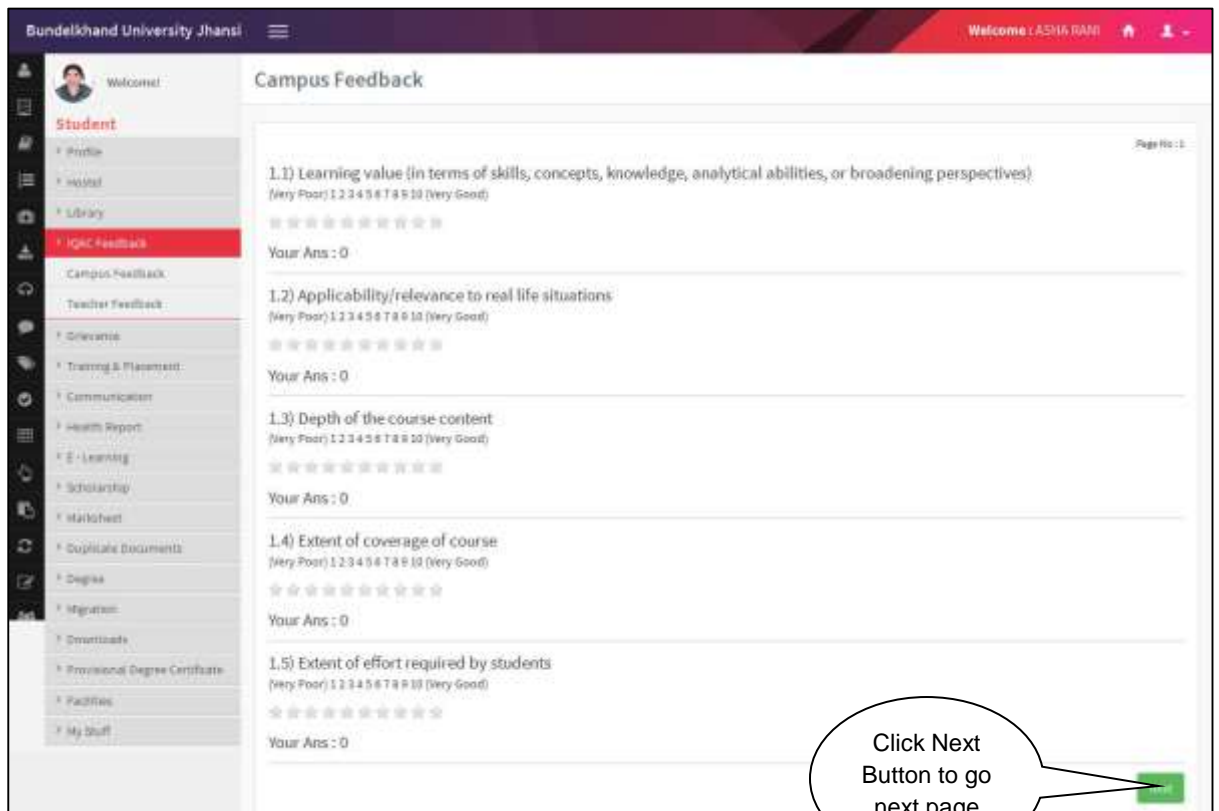


Image : IQAC Feedback

- In this section, **Student** can see their Feedback details and Click on **Next** button to go next page.

- Click on **Grievance Tab**.

9. Grievance Form

Steps :

Image : IQAC Feedback Image : IQAC Feedback

The screenshot shows the 'Add Grievance' form in the Student Management System. The form is titled 'Add Grievance' and is located in the 'Grievance' section of the 'Student' profile. The form includes the following fields:

- Department Name: INSTITUTE OF AGRICULTURE SCIENCES
- Course Name: M.Sc. (Ag.) Agroforestry I Semester
- Name: ASHA RANI
- Grievance Type: --Select--
- Grievance Subject: --Select--
- Supporting Documents: (with a green 'Save' button and a red 'Reset' button)

Callout boxes provide instructions for the buttons:

- Click Save Button to Submit Record
- Click here to reset details.

Image : Grievance

- In this section, **Student** will fill the required details and Click on **Save** button to Submit Record.
- Click on **Training & Placement Tab**.

10. Training & Placement Form

Steps :

The screenshot shows the 'Training & Placement Details' form. It includes a sidebar with navigation options like 'E-Learning', 'Download Fee', 'Profile', 'Hostel', 'Health Report', 'Communication', 'Library', 'IQAC Feedback', 'Grievance', 'Training & Placement', 'Scholarship', 'Marksheet', 'Degree', 'Duplicate Documents', 'Migration', and 'Provisional Degree Certificate'. The main form area has three sections: 'Industrial Training Details (3rd Year)', 'Training Details (Final Year)', and 'Professional Details'. Each section has input fields for Title, Area of Training, and Company Name, and a Project Summary field (Max 500 Words). The Professional Details section has a dropdown for Functional Area and a Curriculum Vitae (CV) upload button. Two callout boxes highlight the 'Save' button and the 'Browse' button for CV upload.

Image : Training & Placement

- In this section, **Student** will fill the required details and Click on **Save** button to Submit Record.
- Now go to Home Page and Click on **Virtual Education & Training Tab**.

11. Virtual Education & Training Form

Steps :

Welcome Screen Form

- Welcome Screen looks like this :



Image : Welcome Screen

- Click on **Request for Training**.

11.1 Request for Training Form

Steps :

Image : Request for Training

- In this section, **Student** will fill the required details and Click on **Save** button to Submit Record.
- Click on **Find Teachers to Learn Tab**.

11.2 Find Teachers to Learn Form

Steps :

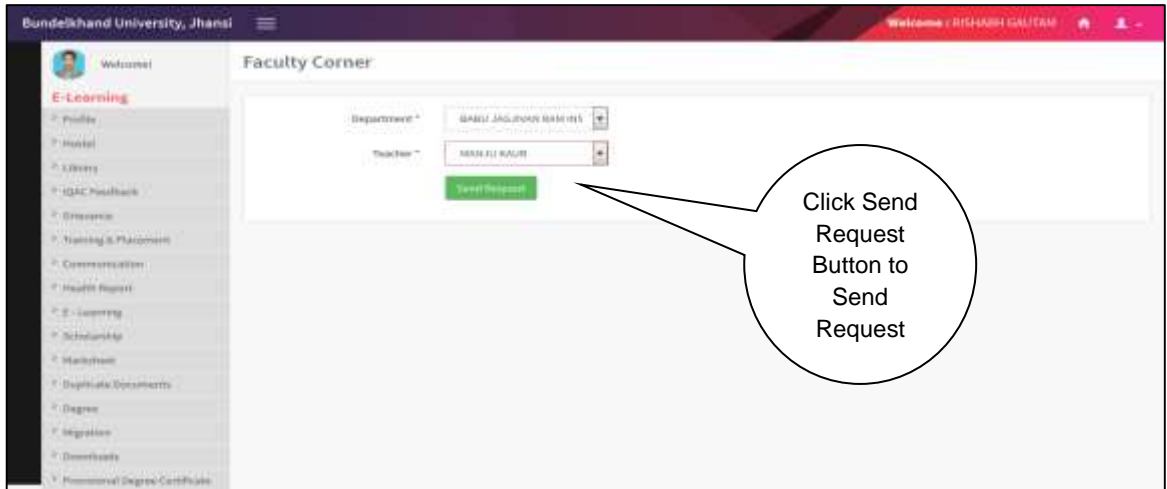


Image : Find Teachers

- In this section, **Student** will fill the required details and Click on **Send Request** button to Send the request.
- Click on **View NPTEL Videos Tab**.

11.3 View NPTEL Videos Form

Steps :

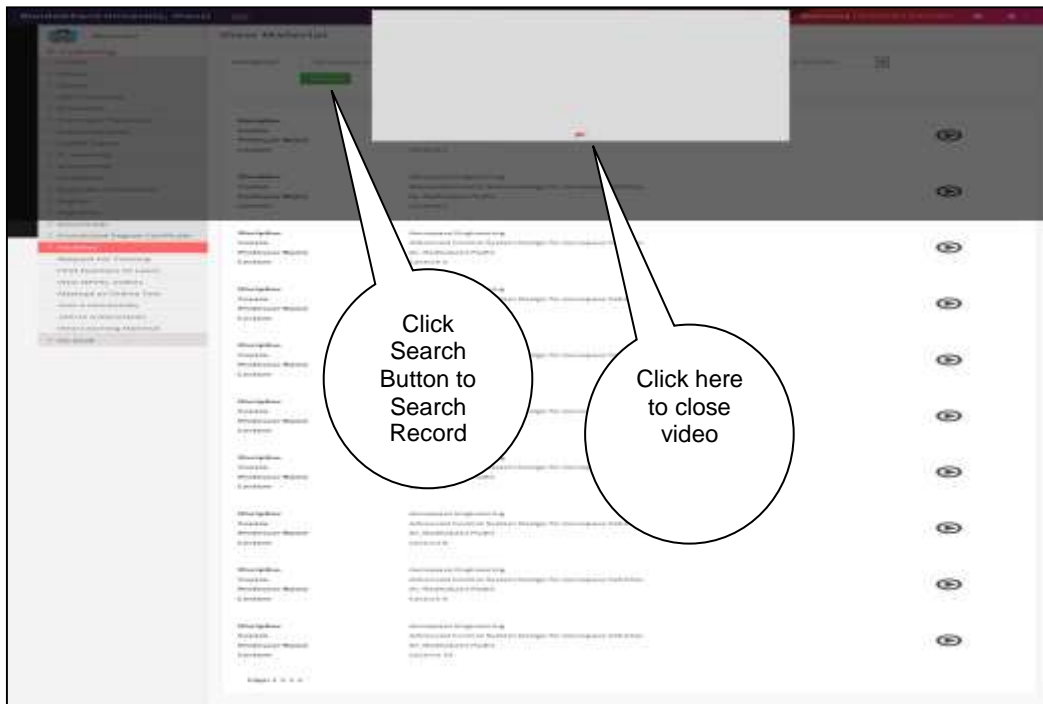


Image : View NPTEL Videos

- In this section, **Student** will fill the required details and Click on **Search** button to Search Record.
- Click on **Attempt an Online Test Tab**.

11.4 Attempt an Online Test Form

Steps :

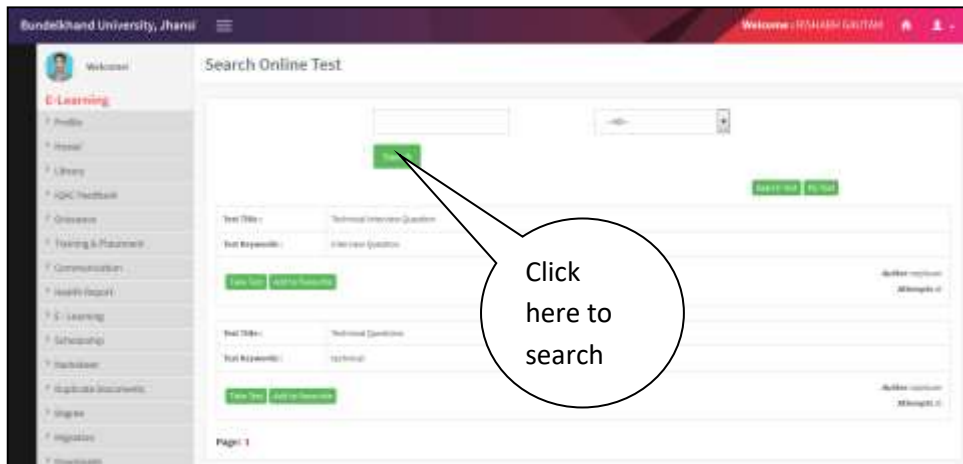


Image :

Attempt an Online Test

- In this section, **Student** will fill the required details and Click on **Search** button to Search Record.

11.5 Join a Community Form

Steps :

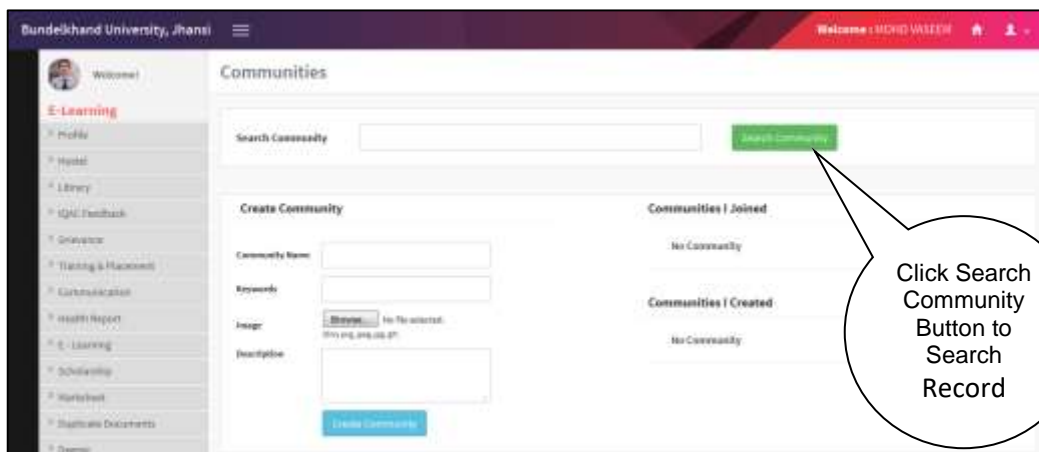


Image : *Join a Community Forum*

- In this section, **Student** will fill the required details and Click on **Search Community** button to Search Record.
- Click on **Join in a Discussion Tab**.

11.6 Join in a Discussion Form

Steps :

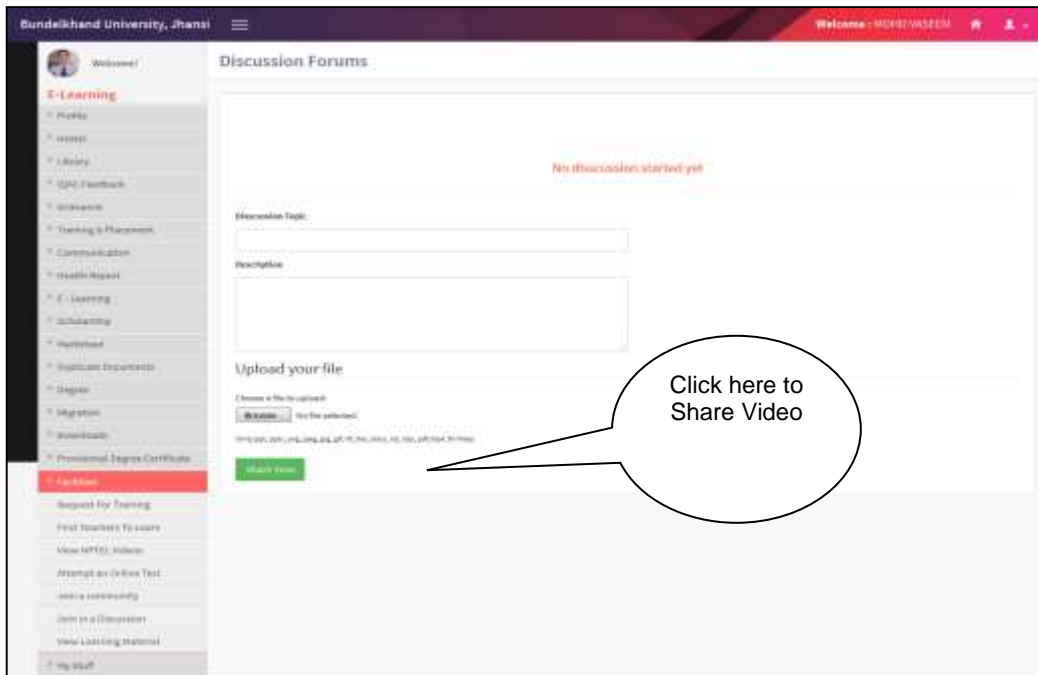


Image : View Learning Material

- In this section, **Student** will fill the required details and Click on **Share View** button to Share Record.
- Click on **View Learning Material Tab**.

11.7 View Learning Material Form

Steps :

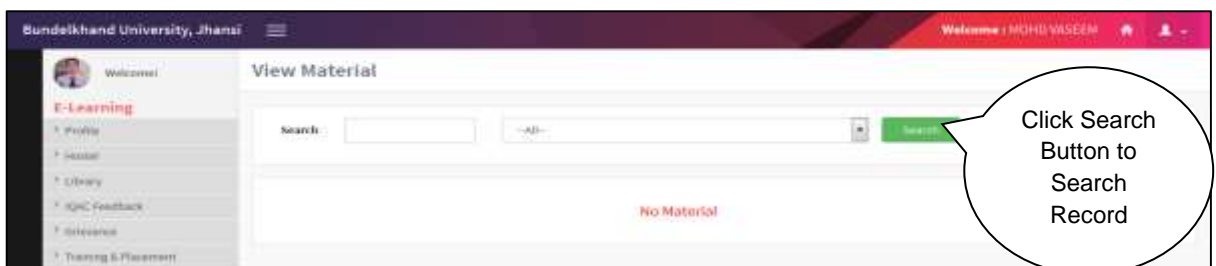


Image : View Learning Material

- In this section, **Student** will fill the required details and Click on **Search** button to Search Record.
- Click on **My Forum Tab**.

12. My Community Form

Steps :

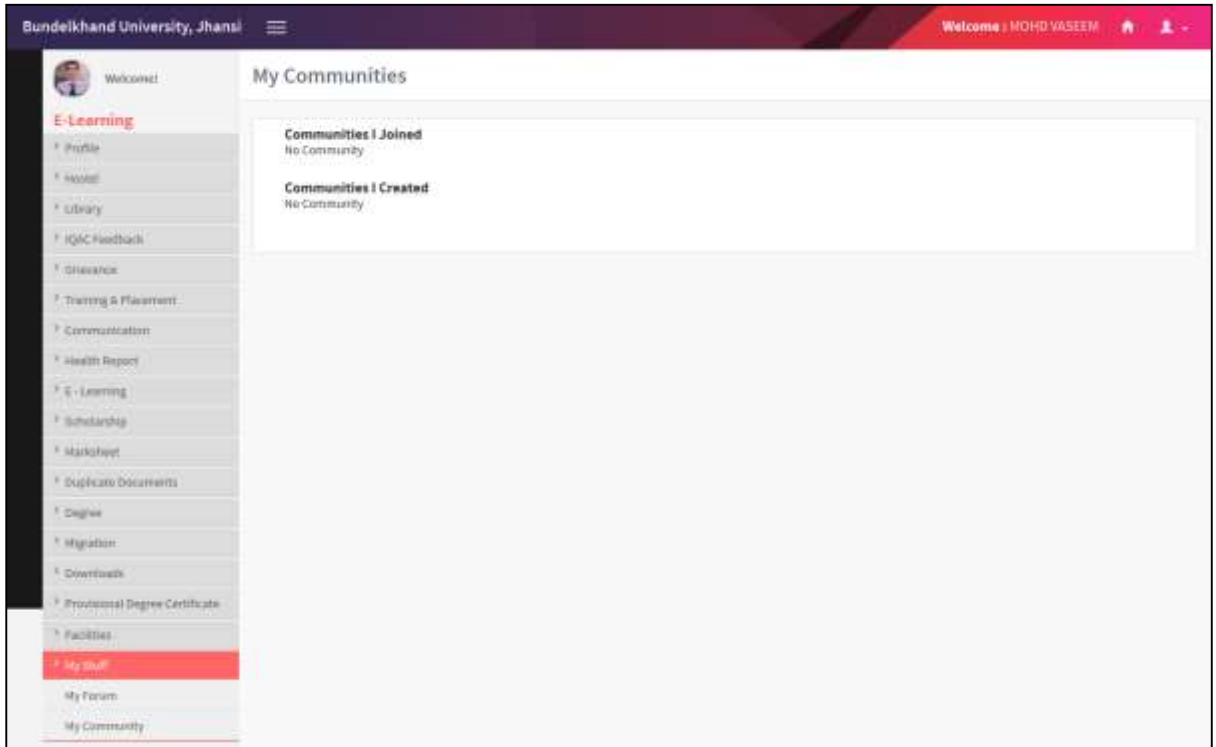


Image : View Learning Material